

# DOGS Victoria

A0023882W

## REPRESENTATIVE'S REPORT [HERDING]

As VCA Representative, it is your responsibility to ascertain that the venue and the arrangements made by the affiliate are of a satisfactory standard so as to ensure exhibitors and the general public can enjoy their day.

Complaints and / or incidents are to be investigated and dealt with according to VCA Procedures.

Note that judicious use of your position as an independent third party of some importance may be useful in preventing a lesser incident from becoming a larger problem provided by using dispute resolution techniques.

***Fill in all sections of this form and return it promptly to the DOGS Victoria office as a record of your attendance at the show, and provide a copy to the affiliate within seven days.***

Name of Affiliate: .....

Type of Event: ..... Date of Event ..... Venue: .....

**Were there any incidents / complaints that required investigation: YES / NO**

If **YES** give brief outline incident/complaint, note that a full report must be sent to the Management Committee within 5 days]

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**Any unresolved problems encountered:**

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**Any other matter that should be brought to the attention of the Management Committee:**

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**Judge/s Comments:** (If space insufficient please attach comments)

1.....	Signed: .....
2.....	Signed: .....
3.....	Signed: .....

1. Are the arenas of suitable size?.....
2. Are the arenas in suitable condition?..... If not state why?.....
3. Are the stock in good condition? .....
4. Is water and shade supplied? .....
5. Are the number of stock available as per the regulations? .....
6. Is there a vet available or on call? .....
7. Does the affiliate have a current copy of the ANKC and VCA Regulations on hand for viewing? .....
8. Time judging is scheduled to commence: ..... 9. Actually commenced: .....
10. Did any arena start late?..... If yes, name the judge and reason:.....

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11. Were there any delays in the general running of the trial? If yes, indicate details. ....

12. Was the attire, deportment and presentation of all judges appropriate?.....
- If no, state the name of judge and nature of deficiency:.....
- .....  
 .....

**Note it is not your responsibility to assess judging**

13. Was there a first aid box for both humans and stock available at the event?.....
14. Did any dog show undue aggression towards stock? .....

If yes, please attach judge's report/s and details of incident.

15. Catalogue requirements Does the catalogue list the following? (Yes/No)                      A. Date of the event: .....
- B. Judges in order of judging: ..... C. VCA Representative: ..... D. Trial secretary:.....
- E. Name/Number of vet on call: ..... F. Precincts of the event:.....
- G. Check in and start times:..... H. Exhibits in running order:..... I. List of awards:.....

16. Were there any rule violations by the affiliate or judge/steward/exhibitor? ..... If yes, state details below.
- .....  
 .....

VCA Representative's Name: ..... Signature: .....

ANY FURTHER ACTION REQUIRED BY THE VCA - NIL / FURTHER INVESTIGATION / REFER TO MANAGEMENT