

VICTORIAN CANINE ASSOCIATION INC

A0023882W

REPRESENTATIVE'S REPORT [AGILITY]

As VCA Representative, it is your responsibility to ascertain that the venue and the arrangements made by the Affiliate are of a satisfactory standard so as to ensure Exhibitors and the General Public can enjoy their day.

Complaints and / or incidents are to be investigated and dealt with according to VCA Procedures.

Note that judicious use of your position as an independent third party of some importance may be useful in preventing a lesser incident from becoming a larger problem provided by using dispute resolution techniques.

Fill in all sections of this form and return it promptly to the VCA Office as a record of your attendance at the show, and provide a copy to the Affiliate within seven (7) days.

Name of Affiliate:.....

Type of Show:Date of Show: Venue:

Were there any incidents / complaints that required investigation: YES / NO

If YES give a brief outline of the incident / complaint. [Note that a full report must be submitted to the Management Committee within five (5) days].

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Any unresolved Problems Encountered:

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Any Other Matter That Should Be Brought To The Attention Of The Management Committee:

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Complete the reverse

AGILITY

1. What was the condition of the rings ?

2. Was the required agility equipment, including timing and measuring devices plus consumables, readily available ?
YES / NO If NO provide details:

3. Was the agility equipment safe and did it comply with the ANKC agility rules ? YES / NO If NO provide details:
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4. Was Check In carried out according to the schedule? YES / NO

5. Did the Affiliate have a current copy of the VCA Regulations on hand YES / NO

6. Was the name of the VCA Representative published in the Catalogue YES / NO

7. Did judging in all rings commence as scheduled? YES / NO If NO what were the reasons
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8. Were the Trial Precincts clearly defined ? YES / NO

9. Were walkways and ring entrances kept free of obstructions ? .YES / NO..... If NO describe
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10. Did the Affiliate provide a First Aid box?...YES / NO

11. Any other matter with which you were not entirely happy:
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VCA PRESENTATIVE(Print Name) (Sign)

ANY FURTHER ACTION REQUIRED BY THE VCA - NIL / FURTHER INVESTIGATION / REFER MANAGEMENT