



Department of Justice & Regulation

Consumer Affairs Victoria
Regulatory Transaction Centre

GPO Box 4567 Melbourne Vic 3001
Website: www.consumer.vic.gov.au/associations
Facsimile: (03) 8684 6199
Email: cav.registration.enquiries@justice.vic.gov.au
DX210220

Our Ref: 8308781

VICTORIAN CANINE ASSOCIATION INC.
LOCKED BAG K9
CRANBOURNE VIC 3977

21 September 2015

Dear Sir/Madam,

Rule Changes by Special Resolution

VICTORIAN CANINE ASSOCIATION INC. – A0023882W

Thank you for the submission of the special resolution passed on 15/06/2015 for the above association incorporated under the *Association Incorporations Reform Act 2012* (the Act).

The special resolution has been approved by Consumer Affairs Victoria.

However, it is noted that the following rule(s) has not been included in the new rules of your association as required under the Act.

▪ Schedule 1 – Matter 13

Provision for members to have access to, and be able to obtain copies of, the records, securities and other relevant documents of the incorporated association

Model Rule 75(3) - Custody of inspection of books and records

The Committee must on request *make copies* of these rules available to members and applicants for membership free of charge.

▪ Schedule 1 – Matter 15

Provision for members to have access to, and to be able to obtain copies of, minutes of general meetings, including financial statements submitted at general meetings

▪ Schedule 1 – Matter 16

Rights of access (if any) by members to minutes of meetings of the committee, including any terms and conditions subject to which access may be granted

Model Rule 75 - Custody of inspection of books and records

(1) Members may on request inspect free of charge—

- (a) the register of members;
- (b) the minutes of general meetings;

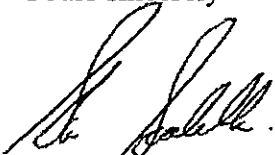
- (c) subject to subrule (2), the financial records, books, securities and any other relevant document of the Association, including minutes of Committee meetings.
- (2) The Committee may refuse to permit a member to inspect records of the Association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.
- (3) The Committee must on request make copies of these rules available to members and applicants for membership free of charge.
- (4) Subject to subrule (2), a member may make a copy of any of the other records of the Association referred to in this rule and the Association may charge a reasonable fee for provision of a copy of such a record.
- (5) For purposes of this rule—
relevant documents means the records and other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Association and includes the following—
- (a) its membership records;
 - (b) its financial statements;
 - (c) its financial records;
 - (d) records and documents relating to transactions, dealings, business or property of the Association.

Therefore, in accordance with Section 48 (3) of the Act, model rule number/s 75 and 75.3 are deemed to be included in the rules of your association. A copy of the Model Rules is available on our website.

Please advise members that the association's rules are to be read in conjunction with this letter and the relevant model rules.

It is also noted that under Section 46 of the Act, the rules of an incorporated association constitute the terms of a contract between the incorporated association and its members. Therefore, matters concerning the rules are for the incorporated association and its members.

Yours sincerely



STEVEN SCODELLA
Operations Manager
Regulatory Transaction Centre