

## **HERDING COMMITTEE** **(elected committee)**

### **1**     **Purpose**

- To oversee the discipline of Herding.
- To advance the discipline of Herding.
- To cultivate relations with like committees associated with ANKC Member Bodies.
- Promote and protect the interests of competition.
- Provide recommendations to the VCA Committee of Management on all matters related to Herding.
- To oversee the Herding calendar and to liaise with the VCA Office and Calendar Committee where necessary.

### **2**     **The Committee**

The Herding Committee shall consist of nine (9) persons, eight (8) elected and one (1) person appointed annually by and from the Management Committee. The Committee may elect its own Chairperson, and Deputy Chairperson, from within the committee, annually.

### **3**     **Term of Office**

The normal term of office for elected members shall be four years, commencing from the first of August. Retiring members are eligible for re-election, except that a member may only serve for two consecutive terms of office after which a retiring member may not stand for re-election for a period of two years.

### **4**     **Meeting Frequency**

The Committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis. The Committee may request the attendance of the CE or Committee of Management Members as long as 14 day's notice is given.

### **5**     **Matters for VCA Committee of Management**

The minutes of each Committee meeting shall be forwarded to the VCA within seven days of the meeting. Actions for the VCA Committee of Management should be placed on a face sheet attached to the minutes titled "Actions for VCA Committee of Management".

### **6**     **Other Matters**

- The Chair of the Committee shall meet with the President and Committee of Management of the VCA on the 4th Wednesday of April each year.
- The Committee shall perform an annual performance evaluation of itself.
- The Committee shall review the adequacy of its Charter annually.
- The Committee shall provide a report for the Annual Report by January 15th of each year.

### **7**     **VCA Contact Person**

**JUDY HAYNES** (The person in the VCA Office who handles the actions requested by the Committee, e.g. letters sent on Committee's behalf.)