

Bulla Amenities Committee Charter

1. Purpose

- a. To conduct shows and other fixtures to raise funds for the financing of facilities at The Bulla Exhibition Centre.

2. Committee Membership

- a. The Committee shall be made up of Dogs Victoria members appointed by Dogs Victoria Management Committee.
- b. Management Committee may appoint one of its members to the Committee.
- c. New members of the Committee shall be appointed by the Management Committee
- d. Appointed Committee Members may be removed and/or replaced by the Management Committee. Except for Committee Members appointed by election, the appointment of all Committee Members shall be for a period of one year and subject to annual review by Management Committee.
- e. The Committee may elect its own Chairperson, and Deputy Chairperson, from within the committee, annually.

3. Meeting Frequency

- a. The Committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. The Committee may request the attendance of the CE or Members of the Management Committee as long as 14 days' notice is given.

4. Matters for Dogs Victoria Management Committee

- a. The minutes of each Committee meeting shall be forwarded to Conformation Lead Committee within seven days of ratification.
- b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Conformation Lead Committee.
- c. Provide Management Committee with a Profit & Loss Statement within one month of the conclusion of each show

5. Other Matters

- a. The Committee shall provide a report for the Annual Report by 15 December of each year.
- b. The Chair shall participate in meetings of the Conformation Lead Committee

6. Location of Meetings

That the committee considers where members reside when deciding where meetings are held.

Office/Committee Liaison – Erica Hunter