

Conformation Judges Committee Charter

1. Purpose

- a. To foster the education of all levels of Conformation Judges in all areas of Victoria.
- b. To implement and manage all aspects of the ANKC Conformation Judges Program in Victoria.
- c. To be responsible for the setting and evaluation of all Conformation Judges theory and practical examinations in Victoria.
- d. To be responsible for the approval / granting of all Conformation Judges Licences in Victoria including applications from newly resident and overseas judges.
- e. To continually evaluate the procedures and methods of educating and examining Conformation Judges to improve the overall program.
- f. To be responsible for the Education and Training of visiting Conformation Judges in respect of Rules, Regulations, Codes, procedures and official ANKC Breed standards
- g. To work with the ANKC to provide a standard method of educating and examining Conformation Judges throughout Australia and improving the ANKC Conformation Judges Program
- h. To provide advice / recommendations on any amendments or additions to official Breed Standards official Glossary of Canine Terms and Rules and Regulations in relation to Conformation Judges.
- i. To continually evaluate the conduct, procedures and compliance of all levels of Conformation Judges within Victoria and, where necessary, provide advice / recommendations regarding investigations and/or disciplinary action

2. Committee Membership

- a. The Committee shall be made up of Dogs Victoria members who have been proposed and recommended by CJC for approval and then appointed by Dogs Victoria Management Committee.
- b. Management Committee may appoint one of its members to the Committee.
- c. New members - either the Committee Chair or Management Committee shall request a "CV" detailing relevant experience for approval by Management Committee prior to the appointment being confirmed
- d. Appointed Committee Members may be removed and/or replaced by the Management Committee.
- e. The appointment of all Committee Members shall be for a period of two years and subject to biannual review by Management Committee.

3. Meeting Frequency

- a. The Committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. The Committee may request the attendance of the CE or Management Committee Members as long as 14 days notice is given.

4. Matters for Dogs Victoria Management Committee

- a. The minutes of each Committee meeting shall be forwarded to the Pedigree Dogs Lead Committee within seven days of ratification.
- b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Pedigree Dogs Lead Committee.

5. Other Matters

- a. The Committee shall provide a report for the Annual Report by 15 December of each year.
- b. The Chair shall participate in meetings of the Pedigree Dogs Lead Committee.

6. Location of Meetings

That the committee considers where members reside when deciding where meetings are held.

Office/Committee Liaison – Michaela Andrejic