

Legislation Committee Charter

1. Purpose

- a. To monitor and evaluate proposed changes to Victorian canine welfare legislation.
- b. To provide advice to the Management Committee, and make recommendations on strategic responses relating to:
 - i. all proposed changes to Victorian Legislative requirements and associated Codes for the keeping, breeding, housing and raising of dogs
 - ii. additional requirements relating to canine welfare that have been proposed or being mandated for Dogs Victoria under its Applicable Organisation requirements
 - iii. changes to Victorian Legislation, Local Laws and Regulations, and associated Codes that Dogs Victoria should lobby for
 - iv. new or changed Dogs Victoria policies, procedures, rules, regulations and codes that may be required due to proposed or new Legislation, associated Codes, or new requirements under Dogs Victoria's Applicable Organisation status
 - v. the emerging legislative landscape across Australia
- c. To be involved in meetings and liaise with elected and aspiring members of parliament, state and local government and government departments including but not exclusively attending to Parliamentary matters relating to canine welfare legislation.

2. Committee Membership

- a. The Committee shall be made up of at least three but no more than four Dogs Victoria Members who have been appointed by Dogs Victoria Management Committee.
- b. New members - either the Committee Chair or Management Committee shall request a "CV" detailing relevant experience for approval by Management Committee prior to the appointment being confirmed.
- c. Appointed Committee Members may be removed and/or replaced by the Management Committee.
- d. The appointment of all Committee Members shall be for a period of one year and subject to annual review by Management Committee.
- e. Management Committee shall appoint the Chairperson and Deputy Chairperson.

3. Meeting Frequency

- a. The Committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. The Committee may request the attendance of the CE or Management Committee Members as long as 14 days' notice is given.

4. Matters for Dogs Victoria Management Committee

- a. The minutes of each Committee meeting shall be forwarded to the Governance Lead Committee within seven days of ratification.

- b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Governance Lead Committee.

5. Other Matters

- a. The Committee shall provide a report for the Annual Report by 15 December of each year.
- b. The Chair shall participate in meetings of the Governance Lead Committee.

Office Liaison – Jason Eggleton