

## ***Life Membership Approval Panel Charter***

### **1. Purpose**

- a. To review all matters related to the awarding of “Life Members”
- b. To review all matters related to the awarding of “Member Outstanding Contribution Award”
- c. To review all matters related to the awarding of “Canine Outstanding Contribution Awards”
- d. To review all matters related to the awarding of “Members Long Service Awards”
- e. To review all matters related to the recognition of sixty (60) years active membership
- f. To review any Order of Australia nominations received by Dogs Victoria requesting comment/endorsement with a recommendation to Management Committee (Management Committee resolved to follow this procedure in 2007)

### **2. Responsibilities**

- a. To assess nominations for Life membership against set criteria (which has been approved by the Management Committee) and all other relevant information.
- b. To make recommendations to Dogs Victoria Management Committee on the granting or otherwise of Life memberships. Information that is repeated in more than one section of the Application MUST only be scored once. Any recommendations for granting or not granting life membership must include reason/s
- c. To assess nominations for Member Outstanding Contribution Awards against set criteria (which has been approved by Dogs Victoria Management Committee) and to make recommendations to Dogs Victoria Management Committee on the granting or otherwise of the award.
- d. To assess nominations for recognition of Dogs Victoria members who have been active for at least 60 years. Successful member to be recognised with a photo or article to be published in Dogs Victoria magazine. (Definition of active: Members, who exhibit, involved in breeding, judge or in Club administration)
- e. To assess nominations for Canine Outstanding Contribution Awards against set criteria (which has been approved by Dogs Victoria Management Committee) and to make recommendations to Dogs Victoria Management Committee on the granting or otherwise of the award.
- f. To review the criteria for the above awards and recommend amendments if considered necessary, to Dogs Victoria Management Committee for their approval or otherwise.
- g. To prepare an article calling for nominations for the various awards to be published in the July and August Dogs Victoria magazine.
- h. The Chairperson and/or the Deputy Chairperson in conjunction with Dogs Victoria Publication Manager arrange and approval all Vales to be published in Dogs Victoria monthly journal

### **3. Panel Membership**

- a. The Committee shall be appointed by Dogs Victoria Management Committee and all members must be Dogs Victoria Life members

- b. New members of the Committee shall be appointed by the Management Committee after reviewing nominations put forward by the “Life Membership Approval Panel”.
- c. Panel members may be removed by the Management Committee at any time

**4. Meeting Frequency**

- a. The Panel shall meet as often as it determines necessary but not less frequently than once a year.
- b. The convenor will forward the minutes of the meeting to Dogs Victoria office within seven days of ratification.

**5. Location of Meetings**

The meetings are held at a convenient location to suit the Panel members

**Office/Committee Liaison – Janet Davidson**