

Open Show Committee Charter

1. Purpose

To promote Conformation Open Shows to Dogs Victoria members and to the community.

2. Committee Membership

- a. The Committee shall be made up of Dogs Victoria Members who have been appointed by Dogs Victoria Management Committee
- b. New members - either the Committee Chair or Management Committee shall request a "CV" detailing relevant experience for approval by Management Committee prior to the appointment being confirmed
- c. Appointed Committee Members may be removed and/or replaced by the Management Committee.
- d. The appointment of all Committee Members shall be one year and subject to annual review by Management Committee.

3. Meeting Frequency

- a. The Committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. The Committee may request the attendance of the CE or Management Committee Members as long as 14 days' notice is given.

4. Matters for Dogs Victoria Management Committee

- a. The minutes of each Committee meeting shall be forwarded to the Conformation Lead Committee within seven days of ratification.
- b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Conformation Lead Committee.

5. Other Matters

- a. The Committee shall provide a report for the Annual Report by 15 December of each year.
- b. The Chair shall participate in meetings of the Conformation Lead Committee.

6. Location of Meetings

That the committee considers where members reside when deciding where meetings are held.

Office/Committee Liaison – Erica Hunter

Calendar Coordinator – Erica Hunter