

# Sled Sports Committee Charter

## 1. Purpose

- a. To advance and administer the activities of Sled Dog Sports.
- b. **To prepare a budget, for submission to and approval by the Finance Committee, for the activities of the committee for the following year.**
- c. To review applications for trial dates and, in conjunction with the Calendar and Affiliates Coordinator **Events Committee**, prepare an appropriate program of trials for future years.
- d. To ~~make~~ **recommend** alterations to the published program where necessary ~~due to the exigencies of competition.~~
- e. To conduct seminars and conferences ~~ef~~ **for** members, clubs or delegates ~~to discuss relevant matters.~~
- f. To be responsible for the conduct of **Sled Sports** competitions as appropriate.
- g. To conduct training programs for judges, stewards and competitors by:
  - i. Providing education and training programs;
  - ii. Provision of counselling, remedial and support structures;
  - iii. ~~iii.~~ To be responsible for the setting and evaluation of all Sled Dog Sports Judges' theory and practical examinations in Victoria.
- h. ~~To be responsible for~~ **Recommend** the approving/granting of all Sled Dog Sports Judges' Licences in Victoria.
- i. **Monitor the performance of clubs within the discipline and provide assistance and/or guidance.**
- j. Make recommendations to the Performance Lead ~~Committee~~ on applications for affiliation by clubs within the discipline.
- k. To make recommendations to the ~~Performance Lead Committee~~ **Management Committee** on any matters that impact upon the discipline.
- l. To liaise with like committees in the other states and territories and the ANKC's **Dogs Australia** National Sled Dog Sports Committee and make proposals and recommendations on actions to that committee.
- m. To facilitate the testing of suspended dogs as required.

## 2. Committee Membership

- a. The committee shall ~~be made~~ **consist of up to eight** Dogs Victoria members appointed by Dogs Victoria Management Committee.
- b. Management Committee may appoint one of its members to the committee.
- c. New members – ~~either~~ The committee chair ~~or~~ Management Committee shall request a "CV" detailing relevant experience for approval by Management Committee prior to ~~the~~ **an** appointment being confirmed.
- d. Appointed committee members may be removed and/or replaced by the Management Committee.
- e. The appointment of all committee members shall be for a period of ~~one~~ **two** years and subject to ~~annual~~ review by Management Committee.
- f. The committee may elect its own chairperson and deputy chairperson from within the committee annually.
- g. The committee is to nominate one of its members for the position of Dogs Victoria **delegate on the Dogs Australia ANKC Sled Dog Sports Committee** delegate.

## 3. Meeting Frequency

- a. The committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. **Meetings may be held in person or electronically.**
- c. The Committee may request the attendance of the CE or Members of the Management Committee as long as 14 days' notice is given.

## 4. Matters for Dogs Victoria Management Committee

- a. The minutes of each committee meeting shall be forwarded to the Performance Lead ~~Committee~~ within seven days of ratification.
  - b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Performance Lead ~~Committee~~.
5. Other Matters
- a. The committee shall provide a report for the Annual Report by ~~15 December~~ **1 January** of each year.
  - b. The chair shall participate in meetings of the Performance Lead ~~Committee~~.
  - c. ~~Prior to the end of May each year the Finance Committee chair to contact Dogs Victoria subcommittees that run events to prepare a budget for the subcommittee's next event/s.~~ (added 11/07/23)
6. Location of Meetings
- ~~That the committee considers where members reside when deciding where meetings are held and whether to conduct meetings electronically.~~

**Office/Committee Liaison – Michaela Andrejic**

Calendar Coordinator – Erica Hunter