

Herding Committee Charter

1. Purpose

- a. To advance and administer the activities of herding.
- b. **To prepare a budget, for submission to and approval by the Finance Committee, for the activities of the committee for the following year.**
- c. To review applications for trial dates and, in conjunction with the Calendar & Affiliates Events Committee, prepare an appropriate program of trials for future years.
- d. ~~To make alterations to the published program where necessary due to the exigencies of trialling.~~
- e. To conduct seminars and conferences ~~ef~~ **for** members, clubs or delegates ~~to discuss relevant matters.~~
- f. To be responsible for the conduct of herding trials as appropriate.
- g. To conduct training programs for judges, stewards and competitors by:
 - I. Providing education and training programs;
 - II. Provision of counselling, remedial and support structures;
 - III. To be responsible for the setting and evaluation of all Herding Trial judges' theory and practical examinations in Victoria.
- h. ~~To be responsible for~~ **Recommend** the approving/granting of all herding trial judges' licences in Victoria.
- i. Monitor the performance of clubs within the discipline and, ~~in conjunction with the CRR committee if applicable,~~ provide assistance and/or guidance.
- j. Make recommendations to Management Committee via the Performance Lead ~~Committee~~ on applications for affiliation by clubs within the discipline.
- k. To make recommendations to Management Committee via the Performance Lead ~~Committee~~ on any matters that impact upon the discipline.
- l. To liaise with like committees in the other states and territories and the ANKC's **Dogs Australia** National Herding Committee and make proposals and recommendations on actions to that committee.
- m. To facilitate the testing of suspended dogs as required.

2. The Committee

- a. The committee shall consist of six elected persons **as per Dogs Victoria Regulation 6.8.5**
- b. The committee may elect its own chairperson and deputy chairperson from within the committee, annually.

3. Term of Office

- a. The normal term of office for members shall be four years **as per Dogs Victoria Regulation 6.8.6.**
- b. Retiring members are eligible for re-appointment.

4. Meeting Frequency

- a. The committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b. **Meetings may be held in person or electronically.**
- c. The committee may request the attendance of the CE or Management Committee Members as long as 14 days' notice is given.

5. Matters for Dogs Victoria Management Committee

- a. The minutes of each committee meeting shall be forwarded to the Performance Lead ~~Committee~~ within seven days of ratification.

- b. Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes and forwarded to the Performance Lead Committee.

5. Other Matters

- a. The committee shall provide a report for the Annual Report by ~~15 December~~ **1 January** of each year.
- b. The chair shall participate in meetings of the Performance Lead Committee.
- c. ~~Prior to the end of May each year the Finance Committee chair to contact Dogs Victoria subcommittees that run events to prepare a budget for the subcommittee's next event/s.~~ (added 11/07/23)

6. Location of Meetings

- a. ~~That the committee considers where members reside when deciding where meetings are held.~~

Office/Committee Liaison – Michaela Andrejic

Calendar Coordinator – Erica Hunter