

BIG DAY OUT FOR DOGS

Sunday 14 December 2025 (10am – 4pm)

FOOD VENDOR APPLICATION FORM

Please return completed forms and supporting documentation by **Monday 10 November 2025** to:

Email: afarnsworth@dogsvictoria.org.au

Telephone: 03 9788 2508

INFORMATION

Business Name:

Contact Name:

Contact No:

Email:

Website/Social Media:

Address:

SITE REQUIREMENTS

Detailed description of goods or service provided/what you intend to do:

Please tick what size stall site you are requesting;

Tick	OUTSIDE SITE	PRICE	
	3m x 3m	\$105.00	Stallholders to provide their own gazebo/table/chairs
	6m x 3m	\$125.00	Stallholders to provide their own gazebo/table/chairs
	INSIDE SITE	PRICE	
	3m x 3m	\$125.00	Stallholders to provide their own table & chairs. Power available
	6m x 3m	\$145.00	Stallholders to provide their own table & chairs. Power available

Please consider the following before submitting application:

- Vehicles, trailers etc are not permitted on any grassed area or inside pavilion at anytime, which includes unloading/loading, set-up/pack up
- Power is available indoors. All electrical items must be test & tagged.
- Pegs in grassed areas must not exceed 25cm in length
- Sites will be allocated to you by Dogs Victoria, you must set up in your allocated site on the day. If you have any additional set up requirements this must be discussed with DV prior to confirmation of booking.
- Vendors will need to be bumped in on site before the event opens to the public at 10am. Vendors will not be permitted to pack down and depart until the event concludes at 4pm to reduce the vehicle traffic whilst pedestrians are on site.
- **You may need to bump in over a distance of up to 20 m with grass & paths. You must plan accordingly and provide your own trolley/equipment to assist with your set up & pack down**

I am interested in offering a donation for (please circle)

raffle prize / competition prize

Please state description/value:

For your generosity we can provide additional promotional opportunities of your business listing on our Big Day Out for Dogs page on the Dogs Victoria website. Items will need to be delivered to Dogs Victoria office at KCC Park no later than 15/11/2024

PUBLIC AND PRODUCT LIABILITY

All exhibitors at this event are required to have public liability Insurance with a minimum cover of \$10,000,000 This must state your full business name, expiry date and coverage must be 'anywhere in Australia.'

A copy of your certificate of currency for this insurance must accompany this application. Applications will not be accepted without this information.

PAYMENT

Invoice ☐ an invoice will be emailed to you for payment via bank transfer

Or

Credit Card: Visa or Mastercard

Exp Date: ____ / ____ CVV: ____

Amt \$ ____ Card Number:

Card Holder's Name (Print): _____ Signature _____

GENERAL TERMS & CONDITIONS

- Stallholders must not drive vehicles on the grassed areas or indoors at any time
- Stallholders are responsible for providing their own gazebo, table, chairs & equipment for bump in & out
- Notification of non-attendance is required. No refunds will be given for non-attendance
- No refunds will be given in the event of cancellation. In the case of inclement weather the event maybe moved indoors wherever possible. In the case of extreme weather the event may be cancelled, especially in extreme heat
- Stall holders must be operational for the duration of the event (10am – 4pm) unless prior arrangements have been made.
- Stall holders must bump in within the designated time frame before the event opens to the public, and bump out once the event is closed to the public to reduce vehicles on the grounds whilst there is heavy pedestrian traffic.
- Stallholders may distribute advertising, promotional materials, flyers, etc. at their designated stall only.

1. **I have read, understood and agree to comply with the general terms & conditions, as well as the Vendor Info terms & conditions as provided by Dogs Victoria.**
2. **I understand that if I do not comply with all the Terms and Conditions, I may be asked to leave the event immediately and will not be allowed to participate in future Dogs Victoria events.**

signature of stall holder

print name

DATED ____/____/____