1. The seven page document entitled '**Overseas Judges Application Form'** should be forwarded to the judge, together with the Dogs Australia judges contract.
2. The judge should be requested to obtain from his/her national controlling body a letter verifying the breed/s for which he/she is eligible to award CC's in his/her country of residence.
3. The judge should return the three documents to the contracting club as soon as possible.
4. If the judge is being subcontracted to other affiliates, details of all assignments must be included in the application, with copies of sub-contract agreements and signed Dogs Australia judges contracts for the additional assignments attached.
5. When the contracting club has received the documents from the judge, they are to be emailed to Dogs Victoria events@dogsvictoria.org.au with evidence of payment to-
   Dogs Victoria BSB 633 000 Acct 112 552 542, the reference to the fee should be the judges name and Affiliate eg: Williams Pekingese Club of Vic

FEES

$121 – Applications lodged 9 months prior to the show

$231 – Applications lodged less than 9 months prior to the show

$ 33 – Additional fee if Dogs Australia is required to obtain verification from overseas kennel club

The above fees are **payable to Dogs Victoria,** and the application will not be forwarded to Dogs Australia without payment to Dogs Victoria.

Dogs Victoria BSB 633 000 Acct 112 552 542, the reference to the fee should be the judges name and Affiliate eg: Williams Pekingese Club of Vic

6. Dogs Victoria will then forward the application to Dogs Australia for approval and advise the contracting club when approval is granted.
7. Once approval has been received by the club, the club is then responsible for sending the following documents to the non-resident judge:
   - The Standards for all the breeds the Non Resident Judge has been approved to judge in Australia.
   - The ANKC Ltd Glossary of Canine Terms.
   - ANKC Ltd Judging Dogs in Australia - Guidelines for Non Resident Judges.**
   - Provide to the judge all information regarding judging in Australia including classes, judging procedure being used, awards to be made, equipment to be used.
   - Non-conformation judges to be provided with Rules and Regulations which relate to the discipline they are judging. For disciplines that require additional information e.g. agility course, advise the judge on the date that these are required to be submitted to the affiliate for submission to the ANKC for the attention of the relevant delegate – additional time should be allowed for in case amendments are required

8. When subcontracting overseas judges, it is the responsibility of the host club and the sub-contracting club to ensure the judge is approved to judge breeds/groups allocated to them.

All applications are to be sent to events@dogsvictoria.org.au

Dogs Australia will not accept out of date forms.

Applications submitted on out of date forms will be returned to the club.

Please refer Dogs Australia regulations Part 9 Non Resident Judges