

VICTORIAN CANINE  
ASSOCIATION INC  
(Trading as Dogs Victoria)



**DOGS**  
VICTORIA  
YOUR CANINE COMMUNITY

# ANNUAL REPORT 20 24

2025 ANNUAL GENERAL  
MEETING AGENDA



# PRESIDENT'S REPORT

The past year has been one of change and innovation for Dogs Victoria, we started the year with a complete restructuring of the office which has resulted in a much more efficient and happier workplace. Roles are much more clearly defined coordinated by the Office Operations Manager, Debbie Parker. Finance is led by our Finance Manager, Onn Wong, and we once again have a Field Officer in place. The role of Chief Executive, Kirk Edwards now free of the constraints of running the office is focused on the promoting of Dogs Victoria within the business world, we already have seen the financial benefits of this with a large increase in corporate sponsorship. Kirk is a wonderful asset to have at Dogs Victoria

The benefits of streamlining of the office and new sponsorships are reflected in the Association's much improved financial position I am delighted to say that we have gone from a loss last year of \$210,830.28 to a profit this financial year of \$118,926.39.

This year we have embraced online facilities, through Show Manager, for our members which have proved to be a great success. Online litter registration has been well embraced because of the quickness and ease of the process. Similarly, we have moved to online membership renewals, a process that has been well accepted by the members.

It is disappointing to acknowledge again we have seen a slight decrease in our membership numbers over the past year. Whilst the decrease is less than the national average, Dogs Victoria does have the largest membership of all the State bodies. We must all make every effort to grow our membership.

Led by the C.E. and the facilities committee we are working with a strategic plan to improve the facilities offered to members at KCC Park. Area six directly behind the Boxhall Pavillion has had drainage installed and been top-dressed to make that area suitable for obedience. The new sprint dog track has been installed. Other exciting improvements are in the pipeline and will be revealed as soon as they are finalised. The introduction of camping, booked online, at both KCC Park and Bulla Exhibition Centre has proved to be a winner with many exhibitors.

I would like to take this opportunity to thank the members of the management committee for their efforts throughout the year. Similarly, our office staff for the professional manner in which each of them has come on board learnt and mastered new roles. Finally, to our wonderful volunteers, people without whom Dogs Victoria could not continue to operate, we appreciate the time and effort each and every one of you contributes.

**Peter Frost**  
President

Name	Position	Attended	Eligible
Vin McPhee	President	6	6
Peter Frost	President	6	7
Jan Robinson	Vice President	12	12
Dawn Ayton	Committee	6	6
Pauline Grutzner	Committee	13	13
Jason Hartford	Committee	7	7
Michael Higgins	Committee	11	13
Sue Hutcheson	Committee	13	13
Julie Keenan	Committee	5	7
Kathy Humphries	Committee	12	13
Jake Milford	Committee	13	13
Chris Moore	Committee	11	13
Dale Taylor	Committee	13	13
Raelene Trimble	Committee	10	13
Louise Brodie	Committee	10	12
Ron Murphy	Committee	4	5
Mal Park	Committee	6	6

# COMMITTEE REPORTS

## AGILITY COMMITTEE

2024 was an exciting year for agility with the Agility Nationals being held in NSW. Unfortunately, we had a few clubs cancel their agility trials due to the struggle of getting helpers and trial stewards.

29 agility/jumping and games trials were held. Clubs that ran trials in 2024 included K9 Agility Club (2), Precision Agility Academy (2), Warrnambool Dog Training School, Agility Dog Club of Victoria (2), Border Collie Club Victoria (+ restricted to breed), Moorabbin & District Dog Obedience Club, Action Dogs Victoria, Frankston Dog Obedience Club (2), Stratford Dog Agility Club, Gippsland Obedience Dog Club, Bendigo Obedience Club, Wangaratta Kennel & Obedience Dog Club Inc, Ballarat Dog Obedience Club, Western Agility Group (2), Melbourne Royal Show, Australian Shepherd Club (restricted to breed), Bulla Agility Dogs, Knox Obedience Dog Club, East Gippsland Dog Obedience Club, and the Dogs Victoria Committee Games Trial, Top Dog and State Trial. Southern Obedience Dog Training Club ended the year out with a nighttime trial on New Year's Eve.

November provided disappointment weather wise as the State Agility Trial was stopped because of the extreme heat but then day two was cold and wet. Typical Victorian weather! But the agility community all pitched in and helped with the program change resulting in an enjoyable weekend.

Dogs Victoria Top Dog Event was held on Saturday 9 November. Committee would like to thank all the helpers, sponsors and congratulate all competitors who qualified for 2024.

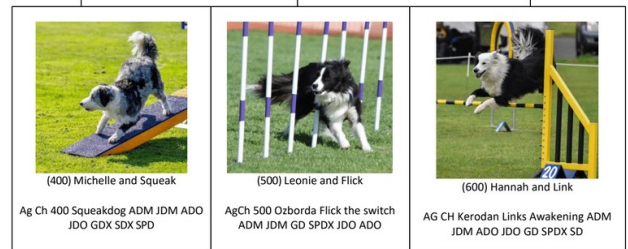
**JUMPING WINNERS** – Sponsored by K9 Agility Club – Judged by Caroline Bentley

- 200 – Maxine Corry-Thomas and Use Your Illusion JDM AD
- 300 – Katie Baird and AG.CH 300 Kafe Golden Flame JDM ADM GD ADO SPDM
- 400 – Michelle Jewell and Ag Ch 400 Squeakdog ADM JDM ADO JDO GD X SDX SPD
- 500 – RosyIn Atyeo and AgCH 500 Yeoville Grand Theft Auto ADM JDM ADO JDO GD X SPDM SDX
- 600 – Hannah Diamond and AG CH Kerodan Links Awakening ADM JDM ADO JDO GD SPDX SD

**AGILITY WINNERS** – Sponsored by Action Dogs Victoria – Judged by Stephy Lawrence

- 200 - Jodie Beable and Zalucha Ziggy Zoom Zoom ADMJDM SD SPD TK.S
- 300 - Katie Baird and AG.CH 300 BeleeshaBright Star CD JDM ADM JDO ADO GD X HTM.S SPDM SDM TK.S
- 400 – Michelle Jewell and Ag Ch 400 Squeakdog ADM JDM ADO JDO GD X SDX SPD
- 500 – Greg Stone and Rozate Just The Way You Are ADM ADO JDM JDO
- 600 – Lauren Fairless and Pawsitive Party Rock Anthem CCD RN JDM3 ADXJDO SPDM GD SD

**STATE CHAMPIONS 2024** – Sponsored by Moorabbin & District Dog Obedience Club and Stratford Dog Agility Club:



**Victorian State Open Champion 2024** – Sponsored by Western Agility Group

Hannah Diamond and AG CH Kerodan Links Awakening ADM JDM ADO JDO GD SPDX SD

I would like to thank the outgoing committee members of Jessammy McKinnon, Tegan Smith, Stephen Pearson and Caroline Bentley for their dedication and commitment in contributing to the improvement of agility in Victoria and welcome our new committee members who joined from July, Hannah Diamond, Kerry Spencer, Peter Buykx, Kylie Bergin and Judy Kloeden.

Sandy Stockman  
Chair

Name	Position	Time	Meetings Attended	Meetings Held
Sandy Stockman	Chair	Full Year	9	9
Tegan Smith	Vice Chair	To July 2024	6	6
Stephen Pearson	Treasurer	To July 2024	6	5
Jessammy McKinnon	Committee	To July 2024	6	6
Caroline Bentley	Committee	To July 2024	6	3
Hannah Diamond	Vice Chair	From Aug 2024	4	4
Kerry Spencer	Committee	From Aug 2024	4	4
Kylie Bergin	Committee	From Aug 2024	4	4
Judy Kloeden	Committee	From Aug 2024	4	3
Peter Buykx	Committee	From Sept 2024	2	2

# COMMITTEE REPORTS

## APPEALS COMMITTEE

During the 2024 year the committee was chaired by the late Allan Wishart, the committee wishes to formally thank Allan for his amazing work, he brought a balanced view to the appeals and he is greatly missed. Neil Stone and Peter Frost stepped up to become acting chairs, along with guidance of former chair Meredith Clegg. Fiona Ward continues to add her expertise to the committee which is greatly appreciated.

There were a number of appeal hearings held in 2024, comprising disciplinary decision appeals along with dog incident appeals. All cases have been conducted online through the Zoom platform.

The committee concerns for 2024 are:

- we heard several appeals where there was a general lack of knowledge / procedures under the VCA rules, concerning dog incidents,
- VCA Representatives need to ensure they are fully conversant with the process at Dogs Victoria events
- breeders at all times should ensure they are fully conversant when it comes to the code of practice ensuring they are compliant at all times.

Neil Stone  
Acting Chair

Name	Position
Allan Wishart	Chair
Peter Frost	Deputy Chair
Neil Stone	Deputy Chair
Fiona Ward	Committee
Meredith Clegg	Committee

All meetings held via Zoom as required.

## BREEDERS COMMITTEE

### Introduction

The Dogs Victoria Breeders Committee, a vital part of the Dogs Victoria organisation, was reformed in 2024 after a period of hiatus. The reformation marks a renewed commitment to supporting breeders and upholding the standards of pedigree dog breeding in Victoria. The committee's resurgence comes in response to a growing need for structured guidance and advocacy within the breeding community.

### Objectives of the committee

The Dogs Victoria Breeders Committee has a multifaceted mandate designed to serve the interests of both aspiring and experienced breeders. Among its core objectives are:

- **Supporting Aspiring Breeders:** One of the primary aims of the committee is to assist aspiring breeders who face challenges in meeting the Dogs Victoria requirements to become accredited as approved breeders. This involves providing mentorship, educational resources, and tailored guidance to help applicants navigate the process successfully.

- **Promoting Ethical Breeding Practices:** The committee emphasises the importance of ethical breeding, including the health, welfare, and temperament of dogs. It seeks to ensure that all breeders adhere to the highest standards of care and responsibility.
- **Facilitating Communication:** The committee acts as a bridge between Dogs Victoria management and the breeding community, ensuring that breeders' concerns and feedback are communicated effectively.

### Assistance for aspiring breeders

A key focus of the reformed committee is addressing the difficulties faced by aspiring breeders in achieving accreditation. The accreditation process involves meeting strict criteria, including knowledge of breeding standards, animal welfare laws, and ethical guidelines.

To address these challenges, the committee has introduced the following initiative:

- **Mentorship Programs:** Pairing aspiring breeders with experienced mentors to provide hands-on guidance.

### Looking Ahead

The reformation of the Dogs Victoria Breeders Committee in 2024 marks a significant step forward in strengthening the breeding community. By focusing on mentorship, education, and advocacy, the committee aims to foster a culture of excellence and inclusivity within the Dogs Victoria framework.

As the committee continues its work, its efforts will contribute to ensuring that aspiring breeders can achieve their goals while maintaining the highest standards of ethical breeding. This renewed support for breeders underscores Dogs Victoria's commitment to the betterment of pedigree dog breeding in the state.

Michael Stuart  
Chair

## CALENDAR AND EVENTS COMMITTEE

My term on the calendar and events committee commenced in June 2024, therefore I can only report on the activities of the committee for the last half of the year.

Since taking over the role of chair I have been working closely with the office. To help ensure requests are treated promptly, all calendar requests are forwarded to me two weeks before the management committee agenda closes, a calendar and events committee meeting is held within the week, ensuring that all requests make it to the next management committee meeting for noting or approval. So far, this system has been working well.

The committee members have been attending the meetings on a regular basis and their input ensures we don't have bookings at KCC Park and Bulla Exhibition Centre clashing. We are also making sure shows do not breach the 250km regulation, to ensure a fair playing field for all clubs.

Julie Keenan  
Chair

# COMMITTEE REPORTS

Name	Position	Attended	Eligible
Julie Kennan	Chair	6	6
David Barclay	Committee	5	6
Dale Taylor	Committee	6	6
Keith Fallow	Committee	5	6
Jason Hartford	Committee	1	1
Pauline Grutzner	Committee	5	6

## CLASSIC DOG SHOW COMMITTEE

I am very pleased to provide the 2024 Annual Report on behalf of the Classic Dog Show Dogs Victoria Subcommittee.

On a sad note, this year we mourned the loss of Eunice Warner, a very long standing and much valued committee member of the Classic Dog Show. Eunice's contribution to the Classic, and in fact the Victorian dog world as a whole, was immeasurable. Whilst her physical attendance at shows and administrative skills had taken a back seat for the last couple of years, it was an absolute pleasure to have Eunice attend our 70th show and, with much enthusiasm, present the best in show trophy to the winner. It was a grand day for us all!

This year we said goodbye to Liz Harding, who has retired from the committee. We thank her sincerely for her many, many years of excellent service. We also have welcomed two new committee members, Joel Wallis and Sam Wells. Joel joined us earlier in the year, and Sam at the end of the year. I am confident that each of these two young men bring enthusiasm, together with a valuable skill set to our committee.

The committee conducted the 70th annual championship dog show on Saturday 3 February 2024 at KCC Park, Skye. This was a very special milestone for us and it was a day of celebration, with many past Classic committee members and friends of the Classic joining us for a lovely lunch.

With a total event entry of 712, an excellent panel of Victorian judges, together with 115 in special classes (48 in the baby puppy sweepstakes, 33 in the Classic Guineas and 34 in the owner, bred and handled class), the committee was extremely grateful.

Our sincere thanks go to the judges, stewards and Dogs Victoria representative, together with our photographer, all of whom donated their services. Without the services of these wonderful people, the Classic committee would not be able to raise these valuable funds that are put to great use in providing and maintaining facilities for Victorian Dogdom.

I would like to make special mention of the excellent support that the KCC Park facilities committee provided in ensuring that KCC Park was in tip top condition.

Once again, we received great donations from so many people to cover all awards and in particular we are very grateful to Mr Peter Hitchener (retired Dogs Victoria Patron) and Mr Peter Mantzaris for their extremely generous donations which covered BIS (\$500), RUBIS (\$250) and each group winner (\$100). We were also

very grateful for the support from our two other major sponsors, Royal Canin and Moorholme Pet Transport. All our awards in all groups are donated by exhibitors, which again allows the Classic committee to raise maximum funds for facilities.

The Classic Dog Show Committee continues to operate as a large, talented and enthusiastic team. Each and every one of them have worked tirelessly leading up to the show and on the day of the show, resulting in us presenting an outstandingly well organised and run event. All have varied responsibilities, and this results in a very effective team of which I am extremely proud and absolutely grateful for their continued efforts.

I pay tribute and thank every member of our committee. In particular, I want to recognise the contribution of our office bearers, secretary, Jan Cooke, assistant secretary Tracey Coyle and our treasurer, Anita Stewart for their ongoing efforts throughout the entire year, together with our 2024 show manager, Max Morris. However, we are a team, and our show is a team effort.

Over the period of the Classic committee's existence, it has raised well in excess of \$380,000. All of this revenue is channelled directly to the provision and maintenance of facilities for Dogs Victoria members.

In 2024 we supported the KCC Park kitchen renovation with the donation of a large, industrial style dishwasher. We also supplied some very effective split indoor blinds for the secretary's office to ensure that the sun was not such an issue at times during the day.

Our next project, which has been under investigation for a few years, is the supply of new indoor ring fencing for the Boxhall pavilion, and we are hopeful that this may be in place during the first half of 2025 – fingers crossed.

We look forward to providing another great show in 2025 as we enter our eighth decade as a show committee and Dogs Victoria subcommittee and again enjoying the ongoing support of Victorian exhibitors and other members of Dogs Victoria.

Andrew Burt  
Chair

Name	Position	Attended	Eligible
Andrew Burt	Chairman	3	3
Cathy Scotton	Deputy Chair	2	3
Jan Cooke	Secretary	2	3
Tracey Coyle	Assistant Secretary	3	3
Anita Stewart	Treasurer	3	3
Max Morriss	Show Manager	3	3
Jonathan Bam	Committee	2	3
Helen Chen	Committee	1	3
Rebecca Cutler	Committee	3	3
Maureen Gostelow	Committee	3	3
Liz Harding	Committee	1	2
Felix Lay	Committee	1	3
Anthony Price	Committee	0	3
Kay Sneath	Committee	2	3
Joel Wallis	Committee	2	3

# COMMITTEE REPORTS

## CONFORMATION COMMITTEE

2024 has been a very busy year for conformation.

We have had a few changes in committee members this year, all due to work commitments.

We would like to thank Jason Moore for all his input and work on both the conformation committee and as chair of the calendar committee. We wish him and Kestrel all the best as they move to NZ for a few years with Jason's work.

Robynne Spencer thank you for all the time and effort you put into the conformation committee, your years of experience will be missed.

We gained Clare Van Der Wolde as a member of the committee late in 2024, to have a younger member on the committee is quite refreshing and brings with it all the latest technology. Clare has set up several shared files that allows the committee to follow trends and repeat issues for all the Dogs Victoria representatives' reports. This will assist conformation in making recommendations to management committee.

We are currently looking to add another two members to our committee and have approached several members. Hopefully, we will be back to a full compliment by the end of February 2025.

I sincerely thank all of our committee members, a dedicated bunch of people that constantly work towards improving and sustaining our future in conformation.

### Activities and outcomes through 2024

#### 1. Dogs Victoria Representatives reports:

2024 has seen a consistent amount of Dogs Victoria Representative reports sent to conformation for review. Once again many of these reports involving aggressive dogs. **We request that all clubs have a copy of the aggressive dog procedure on hand at all shows and that they become familiar with the process. There is a check sheet available, that gives guidelines on the process. Please take your time and complete the procedure properly.** Several reports have been dismissed on appeal in 2024 due to procedure not being followed. **It is the responsibility of all Dogs Victoria members to report an incident of aggressive dog behaviour whether it be towards another dog or human. It is also every Dogs Victoria members responsibility to know and understand the procedure.**

2. The conformation committee has organised five returning dog assessments in 2024 and we are incredibly pleased to report, that all five dogs were assessed as fit to return to Dogs Victoria activities. We thank the members of the assessment teams for their willingness to complete the required assessments.

3. Conformation committee continues to review and update rules and regulations and bring them into line with current practice. Several regulation changes submitted in 2024 have now been implemented. We hope these changes assist with the smooth running of conformation shows and take away some of the grey areas that were causing some issues.

#### 4. Ramps

Conformation is happy to report that the ramps at the Bulla facilities are all in place, with the older heavier type now back into the ring for groups four and seven. These groups have several wide based breeds of great weight that require a much sturdier ramp than the majority of the breeds. A special thank you to Simon Briggs who spent many hours designing a trolley that would accommodate the larger ramp as well as the standard ramps to move them around the Bulla facility with ease. Conformation continues to work with the facilities committee at KCC Park to resolve the members many complaints about the ramps in current use at the facility. We are all working together on this issue so please be patient.

#### 5. Survey

The committee ran a survey late in December 2024, the purpose of the survey was to gain feedback from our members to assist in the planning of the show schedule for 2026 onwards. These results have been correlated and will be submitted to management in February and then released to the members. Conformation appreciates all the other feed back that was given and is working through the emails and suggestions. Further surveys are planned for 2025, targeting other issues and ideas from members. We ask you to be patient with the roll out of surveys as it is impossible to improve things if there are hundreds of items to deal with at once.

The Conformation committee continues to work for the benefit of all members of Dogs Victoria.

Conformation committee members are very approachable and look forward to hearing from any of our Dogs Victoria members with ideas / concerns that might help to continue to improve the hobby that we all love.

Chair: Julia Jones

Vice Chair: Esther Joseph

Members: Stephanie Rickard, Pauline Grutzner, Craig Phillips, Colin Hamilton, Shellie Marshall, Simon Briggs, Robynne Spencer, Jason Moore, Clare Van Der Wolde

Julia Jones

Chair

Name	Position	Attended	Eligible
Julia Jones	Chair	8	8
Esther Joseph	Deputy Chair	7	8
Stephanie Rickard	Committee	6	8
Pauline Grutzner	Committee	7	8
Robynne Spencer	Committee	5	6
Jason Moore	Committee	4	4
Craig Phillips	Committee	7	8
Colin Hamilton	Committee	4	8
Shellie Marshall	Committee	4	8
Simon Briggs	Committee	4	4
Clare Van Der Wolde	Committee	3	3

# COMMITTEE REPORTS

## CONSTITUTION RULES & REGULATIONS COMMITTEE

The membership of the Constitution, Rules and Regulations (CR&R) Committee remained unchanged during 2024. Most of the matters handled by the committee involve the regulations and arise from referrals by the management committee. However, CR&R can also initiate changes when it finds, for example, that a regulation is out of date or that there are inconsistencies between regulations. The committee understands that the regulations have expanded considerably over time as new regulations have been added in response to problems and where possible these are dealt with by amending existing regulations rather than introducing new ones.

During 2024 the committee has dealt with at least 30 alterations to the regulations including the introduction of Parts 15 and 16 for Lure Coursing and SprintDog, consolidating the regulations for several appointed committees into one section and the introduction of a consistent definition for the term "immediate family".

The committee takes the approach that the regulations should be unambiguous, easy to understand and designed to make the management of Dogs Victoria activities both efficient and effective. Communication between members of the committee has been primarily by email and no formal face-to-face meetings were held during 2024.

The committee is responsible for the training of members who are willing to serve as VCA Representatives and two refresher training sessions for existing representatives were conducted in December 2024. Fortunately, some new representatives also participated in these sessions.

Participation by the chairperson in Governance Lead meetings conducted during 2024 has been valuable as a way of communicating with related subcommittees. It has also been very useful in ensuring that proposals put forward by CR&R are conveyed effectively to meetings of the management committee.

Committee Members: Peter Howard (Chair), Rochelle Manderson, Debbie Parker

Peter Howard  
Chair

## DANCES WITH DOGS & TRICK DOG COMMITTEE

### Dances with Dogs

This past year, we have seen an uptake in numbers of Trick Dog handlers transitioning across to performing in DWD and are doing so well in the competition ring. And with more showing interest, we are expecting even higher numbers to come across next year.

Some of the club members gave a lovely presentation of DWD at the Dog Lovers Festival this year - showcasing a range of breeds and sizes. The stage was quite narrow but the dogs and handlers did an amazing job in such a confined space.

Two of our members gained their freestyle grand champion titles this year, with one also gaining their HTM grand champion title. There are several members very close behind, so we are expecting a few more grand champion titles to be awarded next year.

### Trick Dog

Entry numbers have remained high throughout the year which is encouraging.

This year we saw the addition of four more clubs running trick dog tests, with a further two more clubs showing interest for 2025.

Another very busy year ahead for DWD and Trick Dog.

Sue Cordwell  
Chair

Name	Position
Sue Cordwell	Chair

## DISCIPLINARY COMMITTEE

During the 2024 calendar year, 34 cases were allocated to disciplinary with all cases heard. In addition to these cases, summary penalties are accepted in a majority of cases where breeder breaches occur.

Outcomes of cases are varied according to the merits of each case. It is important to note the panels do not rely on precedent to determine outcomes. Often there are varied mitigating circumstances and the panels determine the most appropriate outcome accordingly.

All hearings are held via the Zoom platform to enable broader access for all members to attend without the lengthy travel times.

Our panel of 12 members continue to dedicate time to working with members to reach a fair and equitable outcome and commit an extensive amount of time pre-hearing in reviewing documents to ensure they act accordingly. It is upsetting at several hearings where we have had members take their anger and aggression out on the panel.

I would like to sincerely thank the committee for their continued work and support during the year. Their time is very much appreciated. As we look to 2025, there will be further work in the reporting process, the penalty guidelines and providing education to members on what the regulations require and how they are to be interpreted.

Ross Carlson  
Chair

## EDUCATION COMMITTEE

The 2024 education committee consists of its two co-chairs Lisa Woolley and Christina John.

The role of the education committee is to support the education of Dogs Victoria members, assist with the development of continuing education and support compliance of Dogs Victoria members.

# COMMITTEE REPORTS

During 2024 we achieved the following:

- Contribution of three articles to the Gazette referencing Nurturing Future Handlers and Aging Gracefully in the Ring, Responsibilities of the Stud Dog Owner and Canine Couture
- Developed draft PowerPoint presentation for management committee on Responsibilities of the Stud Dog Owner
- Completed a draft policy document on Child Safety Code of Conduct for management committee.
- Completed a draft policy document on Child Safety Induction Pack for management committee.
- Completed a draft policy document on Child Safety Responding and Reporting Obligations Policy and Procedures for management committee.
- Completed a draft policy document on Child Safety Wellbeing Policy for management committee.

We would welcome additional committee members to enable us to expand our contributions in 2025.

Lisa Woolley and Christina John  
Co-Chairs

Name	Position
Lisa Woolley	Co-Chair
Christina John	Co-Chair

\*As the Subcommittee consists of two co-chairs Lisa Woolley and Christina John, we have not had a formal meeting structure, but have met on a needs basis.

## FINANCE COMMITTEE

On behalf of the committee, I have pleasure in reporting the financial performance of the Association to members.

Firstly, I would like to thank the committee for the work they did undertaking a complete Office Structure Review in the first half of the year. This required an enormous amount of time from each of the committee members, and included a total review of all staff, all positions, and the best way to structure the office going forward.

The finance committee is especially grateful to the management committee for their support during this process. Whilst there were some challenges putting the revised structure in place, the result for the Association has been beneficial with significant savings in wages.

The finance committee also wishes to thank the new staff members who have on-boarded so quickly and instantly become part of the team.

The full year result was a profit of \$119k before revaluation of land. This was a pleasing result in a challenging year where conformation entries continue to decline. This is an area of concern for the finance committee. On the upside it is noted that new sports like sprintdogs are proving to be highly attractive to members.

The finance committee is supportive of these new sports and supportive of finding new ways to generate income for Dogs Victoria from new activities.

On the Expense side, it was another difficult year with insurance costs, and legal costs continuing to increase. It is hoped that these can be contained going forward.

Wages costs declined as a result of the office review mentioned earlier in this report and this has helped to keep total costs slightly lower than the previous year.

On the cash side of the business, the Association has improved this position over last year and had around \$2.5 million in cash and cash equivalents at year end.

It is important that the Association remains in this stable financial position as it allows, not only to maintain our ageing assets in good condition but also allows for investment in member facilities where appropriate.

During the year it is worth noting that the land at KCC Park was re-valued in line with the Valuer Generals valuation. This resulted in an increased revaluation of \$4.225 million.

The finance committee continues to support our new CE in his endeavours to increase revenue from external sources as this will support our members and help to keep their costs as low as possible.

John Hutchison  
Chair

Name	Position	Attended	Eligible
John Hutchison	Chair	11	11
Vin McPhee	Committee	4	4
Peter Frost	Committee	7	7
Jan Robinson	Committee	10	11
Chris Moore	Committee	11	11
Sue Hutcheson	Committee	11	11

## LIBRARY COMMITTEE

Again, the Dogs Victoria's important asset, the Laurie Luxmoore Library was able to support several research projects and a handful of trainee judges in their education with the collection already held. Word of mouth education is cemented by reading and research and the library collection, formed in 1953, has been built and expanded with education of dog owners and a social history of dogs to the fore.

The collection has grown by 323 items, including 87 DVDs, in 2024, partly by purchase, but also by the generous donations of collections and part collections from many people. Specials thanks to the following for their substantial donations in this past year. Trish Lamb, Diane Drayton, Felicity Given, Geelong Obedience Dog Club, Helen Evans, Rosalind McFadyen and Olive Singer.

The library allows members to borrow most items in the collection. Country members can borrow if they cover postal costs. Please check the current catalogue online, a link is available on the Dogs Victoria website

<https://dogsvictoria.org.au/about/our-facilities/laurie-luxmoore-library>

# COMMITTEE REPORTS

We plan to build on our past and engage with more members. We were delighted to be part of Big Day Out For Dogs again, and offer some excellent items, surplus to the collection, for sale at bargain prices. And our inaugural Christmas Window has inspired some further ideas.

We have been fortunate to welcome Kerrie and Amy pending management committee approval, to the committee, and welcome back Jan. It is excellent to have longtime member Anne back onsite. All have already made some super suggestions and taken on several of the existing roles. Our thanks to those current members who committed to stay onsite, Clare and Leanne, and offsite, Jenni and Heather.

We sincerely thank our recent retirees, Jill Roissetter and Maureen Day. Maureen is finishing up a major project she oversaw before retirement. Jill gave, amongst her many other Dogs Victoria and club commitments 24 years to the library. We value their contributions and regret to see them leave but wish them the best of times post-library.

We had a significant 'departure' with Heather Simpson moving interstate, but she is still an active offsite member. Heather first volunteered in 1991, for many years she was chair and the face of the library. She was instrumental in so many facets of the library's evolution and format so we are happy and fortunate to retain Heather's skills and knowledge.

We would love to welcome more volunteers to the committee, for onsite work, or for working offsite. Working offsite can be any number of roles including pedigree transcription, sourcing items, and doing reviews. Please send an email of enquiry to [library@dogsvictoria.org.au](mailto:library@dogsvictoria.org.au)

Jan Irving  
Chair

Name	Position	Attended	Eligible
Clare Hodges	Chairperson	1	1
Anne Lenne	Committee	1	1
Leanne Trenwith	Committee	1	1
Kerrie Smith	Committee	1	1
Jan Irving	Committee	1	1
Heather Simpson	External Helper	0	1
Jenni Staniforth	External Helper	0	1

## LIFE MEMBERSHIP APPROVAL PANEL

The Life Membership Approval Panel held a meeting in December 2024.

There were no nominations received for life membership prior to closing date.

It was noted that six life members passed away during the year.

No nominations were received for Dogs Victoria Member Outstanding Contribution Award.

No nominations were received for Canine Outstanding Contribution.

There were no nominations received for the 60 Year Membership Award.

A new, criteria for life members was produced and approved by management committee, which will be used in all future assessments.

Roger Bridgford  
Chair

Name	Position	Attended	Eligible
Roger Bridgford	Chair	1	1
Dawn Ayton	Secretary	1	1
Ray Ashman	Committee	1	1
Merilyn Syme	Committee	1	1
John Thompson	Committee	1	1
Rhonda Tosh	Committee	1	1

## MEDIATION COMMITTEE

As a group, mediation had a change in chair mid-year. It is a small group composed of some very experienced and skilled mediators.

Mediation is a structured negotiation process facilitated by a neutral third party. It is offered by Dogs Victoria when members are in conflict, with a view to promoting the resolution of a grievance, arrive at a settlement or a compromise.

In the latter half of 2024, several Dogs Victoria members, who had gone to the trouble of making a formal complaint involving other members were offered the opportunity to engage in the supported process of mediation to resolve their issues. The Dogs Victoria mediation process centers on the agreement and cooperation of both parties. Unfortunately, members did not take up this opportunity. The reason why is not clear.

While not trying to "drum up business" it is a shame that more members in conflict do not take up the offer of mediation.

Linda Wilson  
Chair

## NEW YEARS SHOW COMMITTEE

It is with pleasure I present my annual report on the new years show committee.

We as a very small committee made up of Karen Taylor, Charlotte Taylor, Nadene Douglas and myself.

We continue to provide excellent results for Dogs Victoria. Having just completed another successful cluster of three shows for 2024/2025. The shows proceeded without incident and the weather was very kind to us.

# COMMITTEE REPORTS

All our team attended (via zoom) all four meetings and contributed well. We would dearly love some more volunteers / committee members. If you are interested in joining this committee please reach out to me.

Dale Taylor  
Chair

Name	Position	Attended	Eligible
Dale Taylor	Chair	4	4
Karen Taylor	Committee	4	4
Charlotte Taylor	Committee	4	4
Nadene Douglas	Committee	4	4

## OBEDIENCE TRACKING AND ENDURANCE COMMITTEE

2024 was another busy year for the committee.

We had an election during the year, where Melissa Ferabend decided not to nominate this time around and her wonderful contribution to the committee and the fraternity is greatly appreciated and we wish her well for the future.

With the rule reviews of both obedience and rally rules being held in 2025, submissions were called for from judges and members for any proposals for any changes to the rules. Following this, several meetings were held via Zoom for all to attend to discuss the suggestions and decide what would be included in the Dogs Victoria submission to Dogs Australia National Obedience & Tracking Committee. The submission was collated and submitted by the Dogs Victoria representative, Lynn Klecka.

In June the committee ran a triple rally trial as fundraising to purchase a new trailer and to have it fabricated to our needs. This will ensure that all OTEC equipment is stored and is easy to access. Thanks to the efforts of the committee and the amazing competitors the total money was raised and the trailer has been brought and is in final stages of being completed before training starts at KCC Park.

The committee also held the double Easter trials for obedience and rally, the state obedience and rally trials and rally dog of the year event, and awarded certificates for top obedience dogs for each class. The obedience and rally trials held after the end of training at KCC Park were held in November/December.

The state tracking trial was held at Inverleigh in August.

The committee also used Zoom to run the OTEC Presidents and Secretaries meeting and judge's forum.

Judges training continued during the year and practical assessment were finalised for obedience and rally trainees.

Tuesday night trial run through nights continues at KCC Park with good numbers attending each week during the short seasons. The members are encouraged and helped by so many judges and experience handlers to assist them succeed with trialling with their dogs.

As chairperson, I would like to thank the committee, judges and affiliates for all their hard work during the year.

Lynn Klecka  
Chair

Name	Position	Attended	Eligible
Lynn Klecka	Chair	7	7
Amy Butler	Deputy Chair	7	6
Denise Chrystal	Committee	7	4
Lea Cogley	Committee	7	6
Susanna Crankshaw	Committee	7	7
Dawn Howard	Committee	7	6
Melissa Ferabend	Committee	4	3

## OPEN SHOW COMMITTEE

I would like to report another wonderful year for the Dogs Victoria open shows but with falling entries across the board we also took a hit! Nevertheless, we successfully ran eight open shows and the new exhibitor training and sweepstakes classes were well patronised. Thanks, as always to Royal Canin and Plush Puppy for their sponsorship and to the Dogs Victoria events team for the showbags which were well received.

We continued our partnership with the conformation judges committee to offer the best training ground for new judges and thank you to all the mentors for their support and the exhibitors for their dogs and their input. Thank you to all our volunteers for your hard work – Arthur Wilson our show manager for chasing the stewards and Judy Oliver for the paperwork. And we cannot forget Dorothy Alexander our Dogs Victoria representative for her constant involvement.

Unfortunately, a few of our long-standing stalwarts have had health problems this year and our fantastic show secretary since our inception – Kim Burke has retired. Kim has been a fantastic contributor over the years and will be sorely missed. Glenn Raven has stepped into the show secretary position and for this we thank him.

Hopefully 2025 will be a better year for all concerned. We have eight shows this year – come along and support us and have a great day – we have a few new ideas for this year.

Pauline Grutzner  
Chair

Name	Position	Attended	Eligible
Pauline Grutzner	Chairperson	8	4
Kim Burke	Show Secretary	4	4
Glenn Raven	Committee	4	4
Julia Jones	Committee	6	8
Judy Oliver	Committee	8	8
Christina Johns	Committee	8	8
Dianne Shackelford	Committee	8	8
Barbara Doyle	Committee	8	4

# COMMITTEE REPORTS

John Doyle	Committee	8	4
Colleen Stoate	Committee	8	4
Stephanie Rickard	Committee	8	4
Karen Hollingsworth	Committee	8	4

## ROVING SHOW COMMITTEE

The Roving Show Committee manages the annual Easter Festival of shows.

The committee is composed of:

Chair: Arthur Wilson

Committee Members: Bev Wilson; Rhonda Shearer

All members are eligible to attend meetings however, committee meetings were not required over the last twelve months.

Arthur Wilson

Chair

## SCENT WORK COMMITTEE

The scent work committee currently consists of nine members. There were no resignations nor any new applications to join the committee. I wish to thank all members of our committee for their support this year.

All five foundation judges were eligible under the new scent work rules to qualify for elevation to ultimate level. A mock trial was conducted at KCC Park in October where Jo Bates, Sonja Needs and Tammy Beattie demonstrated competence at that level and are now licenced to judge ultimate trials. In early 2025, Angela Hervey-Tennyson and Talia Duell will also conduct a mock trial.

Due to completion of a rule review and the implementation of those rule changes on 1 July 2024, the committee decided not to recruit any new judges for 2024. However, both Wendy McLean and Leonie Kelleher completed all requirements for elevation to excellent/master level.

In December 2024, the committee approved three new trainees – Karen Gowers, Sue Mewse and Julie Merryfull – to undertake the judges training program for novice/advanced level. At the same time, current judges Kerry Macklin, Celeste Meier and Simone Daley will complete requirements for elevation to excellent/masters level.

By the end of 2024, there were over 600 Victorian dogs actively trialling in scent work at various levels. Only two have achieved the SWM (scent work master) title with another 8-10 eligible to compete at ultimate level. All advanced and excellent elements are in high demand at the moment with some trials attracting up to 80 entries per element. Our state trial conducted in October attracted 935 entries but the size and layout of the venue meant we had to ballot entries considerably. Fortunately all of our judges agreed to take on higher numbers to minimise the size of the ballot.

Scent work trials again increased with 33 trials held in 2024, (26 in 2023, 17 in 2022). Several trials were single element or twilight trials and five were restricted to group or specific breed trials. Regional trials are held annually in Warrnambool, Bendigo, Wodonga (NETSC), Warragul and Gippsland while metropolitan

clubs such as Berwick and Hastings hold three-four trials per year.

Some affiliates and many of our members are assisting the committee by actively seeking appropriate venues. Our 2025 state trial will need to be held over two days at a much larger venue as we expect well over 1000 entries. We continue to increase the number of judges to share the load but large venues are expensive to hire and difficult to access when considering parking, camping and dog-friendly accommodation. We are attracting much higher numbers of interstate competitors now from SA, TAS and ACT.

Judy Pillinger

Chair

Name	Position	Attended	Eligible
Judy Pillinger	Chair	5	5
Sonja Needs	Deputy Chair	3	5
Angela Hervey-Tennyson	Judges Training Coordinator	5	5
Talia Duell	Committee	5	5
Dawn Howard	Committee	4	5
Julie Conroy	Committee	5	5
Eileen Slabon	Committee	5	5
Kerry Macklin	Committee	5	5
Heather Raditsis	Committee	5	5

## SLED SPORTS COMMITTEE

2024 was another successful year for sled sports, with several Dogs Australia events being held and many titles achieved over each of the three disciplines; sledding, weight pull and backpacking.

Again, three affiliated clubs conducted events, the American Staffordshire Terrier Club of Victoria (backpacking and weight pull), the Siberian Husky Club of Victoria (sledding), and the Alaskan Malamute Club, Victoria Inc (backpacking, weight pull and sledding).

Backpacking and weight pull in particular have attracted a good number of entries from a wide range of breeds, with smaller numbers entering the Dogs Australia sledding events due in part to a restriction in the rules that required three eligible teams in a class in order to qualify. This restriction has been removed in the revised rules which came into effect on 1 January 2025 and will hopefully result in more entries in Dogs Australia sledding events.

The rule revisions include the provision of additional title levels for each of the sled sports, which should give exhibitors incentive to continue to participate beyond having achieved their first title in a particular discipline. Meetings are to be scheduled in early 2025 with all judges and trainees to review the rule changes, which affect all three disciplines to varying degrees.

The committee continues to review the current rules as well as working on proposals for the addition of titles for canicross and bikejoring, which are both increasingly popular dog sports being conducted in many states.

# COMMITTEE REPORTS

This year saw the introduction of our Judges' Training Scheme, largely thanks to Dawn Ayton whose invaluable guidance and assistance helped us finally get the program up and running. Written exams were held in September and practical assessments held in October and November, resulting in all candidates being successful and approved to judge their respective sled sports disciplines. We hope the availability of two extra judges for each of the disciplines will result in affiliates being able to schedule even more Dogs Australia sled sports events this year.

Our judges' training scheme was also given approval to accept interstate applicants where no program is available in the applicant's own state. The 2025 training program has eight trainees enrolled, one for backpacking, three for weight pull and four for sledding, with most applicants being from interstate.

It was with much regret that we received the resignation of Ian Luke, who had been in the role of chair since the sled sports committee's formation in 2018. The knowledge, experience and dedication to all the sled sports that Ian brought to our committee will most certainly be missed.

Our committee has also welcomed James Ganson following approval at the December management committee meeting. James has participated in and organised many events in all the sled sports disciplines and will be a valuable addition to our committee.

I would like to thank our committee, judges, affiliates, organisers and officials for all their hard work behind the scenes in supporting and conducting the many sled sports events held throughout the year.

Sandy Koch  
Chair

Name	Position	Attended	Eligible
Sandy Koch	Chair	3	3
Courtney Persson	Deputy Chair	2	3
Madeline Lodington	State Representative	3	3
Don Campbell	Committee	1	3
Merv Turner	Committee	1	3
Ralph Koch	Committee	3	3
Vanessa Joy	Committee	3	3
James Ganson	Committee	0	0

## SPRINTDOG COMMITTEE

2024 saw the start of this new performance discipline and the committee has worked hard to get Sprintdog™ underway.

Working closely with the Geelong Obedience Dog Club (GODC), three double Sprintdog™ trials were held in late 2024. Despite some unkind weather the GODC and Sprintdog™ Committee were able to hold successful trials and learn a lot to help improve future events.

The Sprintdog™ Committee also ran a demonstration and "fun run" at Big Day Out For Dogs which was a huge success with its four legged participants, proud owners and spectators.

The committee is very thankful for the Geelong Obedience Dog Club, all the helpers and all the participants who have helped make these early trials such successes.

With the Sprintdog™ run at KCC Park having some new fencing installed in February 2025, we look forward to a successful 2025 with more clubs holding SprintDog™ trials at KCC Park and also around the state.

The committee held three meetings and all were attended by all committee members. We welcomed Michelle Spencer onto the committee in late 2024.

Rebecca Sloan  
Chair

Name	Position	Time	Meetings Attended	Meetings Held
Rebecca Sloan	Chair	Full Year	3	3
Nerida Stephen	Deputy Chair	Full Year	3	3
Tina Button	Committee	Full Year	3	3
Michelle Spencer	Committee	Full Year	1	1

## THERAPY DOGS COMMITTEE

Dogs Victoria Therapy Dogs are continuing their excellent work in the community branching out into new organisations with excellent results.

The new polo shirts are worn with great pride and go a long way to enhance the professionalism of therapy dogs.

A successful assessment was held in November with a 100 percent pass rate. A huge thank you to our assessor Kate Baker who volunteers her time for this important role. Indeed, it is wonderful to see so many volunteers come along to help for these special days.

We have so many special stories of how the dog handler teams achieve great results to make this a very worthwhile part of Dogs Victoria.

Nicola Abell  
Chair

Name	Position	Attended	Eligible
Nicola Abell	Chairman	1	1
Robyn Ross	Secretary	1	1
Louise McFarland	Committee	1	1
Jennifer Willms	Committee	1	1
Merilyn Syme OAM	Committee	0	1
Sharon Thompson	Committee	0	1
Sharon Jones	Committee	0	1

# VICTORIAN CANINE ASSOCIATION INCORPORATED TRADING AS

Dogs Victoria  
ABN 97 452 215 878

## FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

### CONTENTS

Management Committee's Report	22
Statement of Income and Expenditure	24
Statement of Financial Position	25
Statement of Changes in Equity	26
Statement of Cash Flows	27
Notes to the Financial Statements	28
Statement by Members of the Management Committee	47
Independent Auditors Report	48
Certificate by Members of the Management Committee	52
Detailed Income and Expenditure Statement	53

# MANAGEMENT COMMITTEE'S REPORT

The management committee submit the financial report of the Victorian Canine Association Incorporated for the financial year ended 31 December 2024.

## Committee Members

Management committee members in office at the date of this report (or at any time during the year) are (were);

Peter Frost (President from 22/05/2024)  
Vincent McPhee (President to 22/05/2024)  
Jan Robinson (Vice-President to 11/12/2024)  
Pauline Grutzner  
Michael Higgins  
Chris Moore  
Sue Hutcheson  
Jake Milford  
Kathy Humphries  
Dale Taylor  
Raelene Trimble  
Louise Brodie (Resigned 11/12/2024)  
Jason Hartford (Appointed 22/05/2024)  
Julie Keenan (Appointed 22/05/2024)  
Ron Murphy (Retired at AGM 22/05/2024)  
Dawn Ayton (Retired at AGM 22/05/2024)  
Mal Park (Retired at AGM 22/05/2024)

## Principal Activities

The principal activities of the association during the financial year were:

1. Advertising, promoting and marketing of pure-bred dogs as a companion animal and/or working dog;
2. Maintenance of pure-bred pedigree registers as State representative of the Australian National Kennel Council Limited (trading as Dogs Australia);
3. Regulating and advancing the interests and skills of accredited breeders of pure-bred dogs with training, development and educational programs;
4. Setting and maintaining high standards of breeding and training to enhance the standing of members with government and the community;
5. Encouraging, promoting and supervising affiliated clubs which conduct training, competitions, shows, trials and other events for their members and/or the public;
6. Liaising with local and State governments in relation to the interests of members as breeders and owners under the Domestic Animals Act and Regulations thereto.

# MANAGEMENT COMMITTEE'S REPORT

## Operating Result

The operating result for the year was a surplus of \$118,926. No provision for tax was considered necessary.

## Significant Changes in State of Affairs

There have been no significant changes in the state of affairs of the association during the year.

## Events After the Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

## Environmental Issues

The association's operations are not regulated by any significant environmental regulations under a law of the commonwealth or of a state or territory of Australia.

## Indemnification and Insurance of Officers and Auditors

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of Victorian Canine Association Inc t/as Dogs Victoria.

Signed in accordance with a resolution of the members of the committee.

Committee Member:

  
\_\_\_\_\_

Peter Frost (President from 22/05/2024)

Dated this 19<sup>th</sup> day of February 2025

# STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	2024 \$	2023 \$
<b>Income</b>			
Annual Subscriptions & Membership Fees	3	1,104,234	755,817
Canine Registry Income	3	1,242,573	1,323,387
Other Income	3	<u>1,321,910</u>	<u>1,282,435</u>
		<u>3,668,717</u>	<u>3,361,639</u>
<b>Less Expenditure</b>			
Affiliation Fees & Levies		159,577	162,242
Auditors' Remuneration	4	23,600	23,600
Bad, Doubtful & Uneconomic Debts		13,965	-
Ballot & Annual Election Expenses		25,226	28,737
Canine Research Foundation Donations		27,861	31,076
Cost of Shows, Trials, Competitions & Events		267,858	259,518
Depreciation of Buildings, Equipment & Other Assets		150,723	168,907
Employee Salaries, Wages, Super & Wage On-Costs		1,421,224	1,530,362
Insurance □ Buildings, Property & Affiliated Clubs		230,162	196,336
Legal Costs Incl. Advice, Disbursements & Settlements		131,374	71,239
Magazine & Gazette Printing, Postage & Production		130,652	123,380
Rent, Rates, Power, Cleaning, Repairs & Maintenance		632,299	571,309
Office, Administration & Management Committee Expenses		<u>335,270</u>	<u>405,765</u>
	5	<u>3,549,791</u>	<u>3,572,471</u>
<b>Surplus or (Loss) for Year from Operating</b>		118,926	(210,832)
<b>Revaluation of Freehold Land to Market</b>		4,225,000	-
<b>Total Comprehensive Income for Year</b>		<u>4,343,926</u>	<u>(210,832)</u>

The accompanying notes form part of these financial statements.

# STATEMENT OF FINANCIAL POSITION

## AS AT 31 DECEMBER 2024

	Note	2024 \$	2023 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	6	2,533,062	2,050,716
Trade and other receivables	7	134,973	130,006
Financial assets	8	-	505,303
Other current assets	9	77,664	80,050
<b>TOTAL CURRENT ASSETS</b>		<u>2,745,699</u>	<u>2,766,075</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	10	12,382,432	8,022,190
<b>TOTAL NON-CURRENT ASSETS</b>		<u>12,382,432</u>	<u>8,022,190</u>
<b>TOTAL ASSETS</b>		<u>15,128,131</u>	<u>10,788,265</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	11	349,152	406,658
Provisions	12	75,465	68,493
Other current liabilities	13	424,370	372,288
<b>TOTAL CURRENT LIABILITIES</b>		<u>848,987</u>	<u>847,439</u>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	12	10,845	16,452
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>10,845</u>	<u>16,452</u>
<b>TOTAL LIABILITIES</b>		<u>859,832</u>	<u>863,891</u>
<b>NET ASSETS</b>		<u>14,268,299</u>	<u>9,924,374</u>
<b>MEMBERS FUNDS</b>			
Reserves	14	10,056,661	5,831,661
Retained Surplus	15	4,211,638	4,092,713
<b>TOTAL MEMBERS FUNDS</b>		<u>14,268,299</u>	<u>9,924,374</u>

The accompanying notes form part of these financial statements.

# STATEMENT OF CHANGES IN EQUITY

## FOR THE YEAR ENDED 31 DECEMBER 2024

	Retained Surplus	Asset Revaluation Reserve	Bequests Reserve Fund	Total
Note	\$	\$	\$	\$
<b>Balance at 1 January 2023</b>	4,303,545			4,303,545
Opening balance for the year		5,796,661	35,000	5,831,661
Surplus attributable to members	(210,832)			(210,832)
<b>Balance at 31 December 2023</b>	<u>4,092,713</u>	<u>5,796,661</u>	<u>35,000</u>	<u>9,924,374</u>
Surplus attributable to members	118,926			118,926
Freehold Land Revaluation		4,225,000	-	4,225,000
<b>Balance at 31 December 2024</b>	<u>4,211,639</u>	<u>10,021,661</u>	<u>35,000</u>	<u>14,268,300</u>

The accompanying notes form part of these financial statements.

# STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED 31 DECEMBER 2024

		2024	2023
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Customers & Members incl GST		3,594,316	3,969,164
Payments to Suppliers incl. GST & Employees		(3,392,836)	(3,842,602)
Investment Income Received		61,527	51,413
<b>Net cash provided by operating activities</b>	<b>21</b>	<u>263,007</u>	<u>177,975</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from redemption of investments		505,303	-
Payments for property, plant and equipment		(285,964)	(84,669)
Payments for investments		-	(505,303)
<b>Net cash provided by (used in) investing activities</b>		<u>219,339</u>	<u>(589,972)</u>
Net increase (decrease) in cash held		482,346	(411,997)
Cash at beginning of financial year		2,050,716	2,462,713
Cash at end of financial year	<b>6</b>	<u>2,533,062</u>	<u>2,050,716</u>

The accompanying notes form part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

The financial statements cover the Victorian Canine Association Inc trading as Dogs Victoria as an individual entity (‘the Association’). The Association is a not-for-profit member-based organisation incorporated in Victoria under the Associations Incorporation Reform Act 2012 (‘the Act’).

The principal activities of the Association for the year ended 31 December 2024 continued to be to advertising, promoting and marketing of pure-bred dogs as a companion animal and/or working dog, regulating, promoting and advancing the interests of accredited breeders of pure-bred dogs, promoting encouraging and supervising the training of dogs across a variety of disciplines including obedience, agility, tracking and endurance, and the promoting and encouraging responsible dog ownership by supervising and regulating shows, trials and other events.

The functional and presentation currency of the Association is Australian dollars.

The financial report was authorised for issue by the Management Committee on 19<sup>th</sup> February 2025.

Comparatives are consistent with prior years, unless otherwise stated.

## 1 Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and the other authoritative pronouncements of the Australian Accounting Standards Board and the Act.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

## 2 Summary of Significant Accounting Policies

### Plant and equipment

Each class of plant and equipment is carried at cost less, where applicable, any accumulated depreciation and impairment.

#### Depreciation

Each item of plant and equipment is depreciated on a straight line basis over the useful life of the item commencing when the asset is ready for use.

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

The depreciation rates used for each class of depreciable asset are shown below:

Fixed Asset Class	Depreciation Rate
Buildings & Ground Improvements	2.5% to 4%
Machinery, Equipment & Utility Vehicles	15% to 40%
Office Furniture & Equipment	20% to 40%

The estimated useful lives used for each class of depreciable asset are shown below:

Fixed Asset Class	Useful Life
Buildings & Ground Improvements	40 to 50 Years
Machinery, Equipment & Utility Vehicles	5 to 10 Years
Office Furniture & Equipment	3 to 7 Years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

### Financial Instruments

Financial instruments are recognised initially using trade date accounting, i.e. on the date that the Association becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

#### Accounts Receivable

Accounts receivable are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of income and expenditure.

The Association's trade and most other receivables fall into this category of financial instruments.

In some circumstances, the Association renegotiates repayment terms with customers which may lead to changes in the timing of the payments in which case the Association does not necessarily consider the balance to be impaired. However, an assessment is made on a case-by-case basis.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## **Available-for-sale financial assets**

Purchases and sales of available-for-sale investments are recognised on settlement date.

Available-for-sale financial assets are measured at fair value, with subsequent changes in value recognised in other comprehensive income.

In the case of impairment or sale, any gain or loss previously recognised in equity is transferred to the profit or loss.

Losses recognised in prior period statement of comprehensive income resulting from the impairment of debt securities are reversed through the statement of comprehensive income, if the subsequent increase can be objectively related to an event occurring after the impairment loss was recognised in profit or loss.

Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

## **Impairment of Non-Financial Assets**

At the end of each reporting period the Association determines whether there is evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cash flows. Changes in the measurement of the liability are recognised in profit or loss.

## Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured at the present value of management's best estimate of the outflow required to settle the obligation at the end of the reporting year. The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the unwinding of the discount is taken to finance costs in the statement of other comprehensive income.

## Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value. Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the balance sheet.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

### Interest Revenue

Interest revenue is recognised using the effective interest rate method.

### Rendering of Services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be reliably estimated. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable. Revenue from training and other events is generally recognised once the training has been delivered or the event held.

### Subscriptions & Renewals

Revenue from membership subscriptions, affiliation fees, prefix renewals and licenses is recognised on a straight line basis over each financial year commencing 1<sup>st</sup> January and ending on 31<sup>st</sup> December with any prepaid portion received on or before the end of the financial year treated as income in advance. As a result of the adoption of a common expiry date of 31<sup>st</sup> March for all individual memberships and prefix renewals commencing 1<sup>st</sup> April 2024 there was a material reduction in the amount of income from such sources recognised in the previous year with a corresponding material increase in the amount of prepaid income at the end of the previous financial year 31<sup>st</sup> December 2023.

### Donated Time &/or Goods

The value of volunteer services rendered to the Association by members is not recognised as revenue in the preparation of these financial statements as the fair value of such services cannot be reliability estimated. Similarly, the value of assorted pet products donated to the Association from time to time by sponsors for prizes at shows, trials and raffles is not brought to account as revenue.

### Other income

Other income including sale of goods and services including litter registrations is recognised on an accruals basis as and when the association delivers those goods or services to the member or is otherwise entitled to retain such income.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## **Goods and Services Tax (GST)**

Revenue, expenses and fixed assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing or financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

## **Provision for Income Tax**

Under the principle of mutuality, the Association is considered exempt from tax on income it receives from members. Non-member income which may otherwise be taxable including interest, rent received, and commercial advertising may be subject to tax at company rates but only after deducting expenses necessarily incurred in earning such income as well as statutory deductions. No provision for tax has been made in the financial statements on the basis of allowable deductions exceeding the amount of any assessable income. No deferred tax is recognised in relation to any tax loss until such time as it is considered probable that such losses, if any, can be claimed and utilised.

## **Comparative Amounts**

Comparative income figures for members subscriptions and prefix renewals are abnormally low due to the change in accounting methodology which affected the previous year. Instead of members paying a full twelve-month subscription on their membership renewal or prefix renewal date, only a pro-rata amount to 31<sup>st</sup> March 2024 was collected in the year ended 31<sup>st</sup> December 2023 and, further, that part of the amount received which related to the period 1<sup>st</sup> January 2024 to 31<sup>st</sup> March 2024 was treated as deferred income in accordance with Accounting Standards, ie. income in advance. As a result of the change in policy, income from subscriptions and prefix renewals for year ended 31<sup>st</sup> December 2023 reduced to an abnormally low \$755,817 compared with \$1,224,149 for the comparative period.

Comparatives are otherwise consistent with prior years unless otherwise stated.

The financial report was authorised for issue on 19<sup>th</sup> February 2025.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## 3 Revenue and Other Income

### Annual Subscriptions & Memberships:

Individuals, Breeders, Affiliated Clubs & Judges	1,104,234	755,817
--	-----------	---------

### Canine Registry Income:

Litter Registrations, Transfers, Certificates & Levies	1,242,573	1,323,387
--	-----------	-----------

### Other Revenue:

Bank Interest & Income Distributions	78,842	62,407
--------------------------------------	--------	--------

Affiliated Club Levies & Sales Revenue	496,328	488,686
--	---------	---------

Advertising, Sponsorship & Donations	155,053	131,117
--------------------------------------	---------	---------

Education, Development & Training Programs	57,722	60,254
--	--------	--------

State, National & Other Shows, Trials & Events	294,516	312,657
--	---------	---------

Rent & Hire of Grounds, Equipment & Facilities	207,342	194,660
--	---------	---------

Other Income Incl. Fines & Postage Recoveries	32,107	32,654
---	--------	--------

Total other income	1,321,910	1,282,435
--------------------	-----------	-----------

Total Revenue	3,668,717	3,361,639
---------------	-----------	-----------

## 4 Auditors' Remuneration

### Auditor's Remuneration

Statutory Auditing of the Accounts	16,800	16,800
------------------------------------	--------	--------

Other Professional Services	6,800	6,800
-----------------------------	-------	-------

	23,600	23,600
--	--------	--------

## 5 Operating Result for the Year

The operating result for the year was derived after charging the following specific non-cash expense items:

Depreciation of Buildings, Equipment & Other Assets	150,723	168,907
---	---------	---------

Provision for Bad, Doubtful & Uneconomic Debts	6,860	-
--	-------	---

Provision for Long Service Leave	1,365	11,393
----------------------------------	-------	--------

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

## 6 Cash and Cash Equivalents

Cash on Hand	200	200
Subcommittee Cash Floats	30	30
Cash at Bank □ Cheque Account	317,088	337,474
Classic Dog Show Committee	5,963	29,420
Commonwealth Bank Account	89,180	89,002
Other Subcommittee Accounts	5,445	5,081
Term Deposit 1 □ Bendigo & Adelaide Bank	1,000,000	1,000,000
Term Deposit 2 □ Bendigo & Adelaide Bank	500,000	500,000
Term Deposit 3 □ Bendigo & Adelaide Bank	505,408	-
CDS Committee Term Deposit	70,653	51,814
Special Bequest A/c No. 1	10,000	10,000
Special Bequest A/c No. 2	29,095	27,695
	<u>2,533,062</u>	<u>2,050,716</u>

The weighted-average interest rate on fixed term deposits at year-end was 4.0% (last year 4.8%) and all are due to mature within twelve months. Bank accounts and fixed term deposits are all with Bendigo and Adelaide Bank except for one account with the Commonwealth Bank. No stand-by credit or overdraft facilities are considered necessary.

### Reconciliation of cash

Cash and Cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of financial position as follows:

Cash and cash equivalents	<u>2,533,062</u>	<u>2,050,718</u>
	<u>2,533,062</u>	<u>2,050,718</u>

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

### 7 Trade and Other Receivables

#### Current

Sundry Debtors	3,380	13,599
Trade Debtors	143,453	121,407
Less: Provision for Doubtful Debts	<u>(11,860)</u>	<u>(5,000)</u>
	<u>131,593</u>	<u>116,407</u>
	<u>134,973</u>	<u>130,006</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances. The doubtful debts provision was increased during the year to cover the possibility of disciplinary fines being non-recoverable.

### 8 Other Financial Assets

#### Current

Units in Sandhurst Select 90 Fund	<u>-</u>	<u>505,303</u>
-----------------------------------	----------	----------------

### 9 Other Assets

#### Current

Accrued Income Receivable	15,971	16,789
Prepaid Costs for Next Year	<u>61,693</u>	<u>63,261</u>
	<u>77,664</u>	<u>80,050</u>

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

### 10 Property, plant and equipment

#### Land and Buildings

Freehold Land	10,150,000	5,925,000
Buildings & Grounds	4,125,146	3,877,816
Less: Accumulated Depreciation	(2,204,180)	(2,113,045)
	<u>1,920,966</u>	<u>1,764,771</u>
<b>Total Land and Buildings</b>	<b>12,070,966</b>	<b>7,689,771</b>

Plant, Equipment & Vehicles	1,726,189	1,732,199
Less: Accumulated Depreciation	(1,515,194)	(1,510,098)
	<u>210,995</u>	<u>222,101</u>

Office Furniture & Equipment	259,458	250,503
Less: Accumulated Depreciation	(204,378)	(192,947)
	<u>55,080</u>	<u>57,556</u>

Laurie Luxmoore Library	51,575	51,575
Less: Accumulated Depreciation	(25,476)	(22,117)
	<u>26,099</u>	<u>29,458</u>

Bulla Equipment & Vehicles	354,717	354,172
Less: Accumulated Depreciation	(335,425)	(330,868)
	<u>19,292</u>	<u>23,304</u>

<b>Total Plant and Equipment</b>	<b>311,466</b>	<b>332,419</b>
<b>Total Property, Plant and Equipment</b>	<b>12,382,432</b>	<b>8,022,190</b>

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

2024  
\$

2023  
\$

Freehold land at 655 Westernport Highway, Skye (29.6 ha) is stated at 1st January 2024 City of Frankston municipal council Site Value of \$10,150,000 in accordance with the Association's policy of revaluing the land every three years and is considered to be a fair assessment of current market value. The management committee has no reason to doubt the accuracy or reliability of this valuation.

On 8th November 2023, the Environmental Protection Authority Victoria issued an Action Notice requiring an area of land at the rear of the property and believed to contain contaminated soil as a result of the dumping of industrial waste on the property some years ago to be capped in accordance with an approved design plan. Such works was completed during the year and no further works are required nor proposed and the property is no longer listed on the EPA's Priority Sites Register.

The full cost of the land capping works of \$150,800 has been capitalised as part of KCC Park ground improvements in accordance with the Association's land management strategy to open-up and utilise the rear of the property for the benefit of members.

Buildings and other items of plant and equipment are not revalued due to their limited effective lives.

The library book collection was independently valued for insurance purposes at \$1,264,610 on 20th September 2014 and continues to be shown at historical cost consistent with the methodology adopted for other depreciable assets.

No provision for impairment in the book value of property, plant and equipment was considered necessary.

Insurance cover on all property, plant and equipment is reviewed annually in conjunction with advice from the Association's insurance broker and is considered adequate.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2024  
\$

2023  
\$

## Movements in Carrying Amounts of Property, plant and equipment

Movement in the carrying amounts for each class of Property, plant and equipment between the beginning and the end of the current financial year.

	Freehold Land	Buildings & Grounds	Plant, Equipment & Vehicles		Total
	\$	\$	\$	\$	\$
Balance 1 January 2023	5,925,000	1,824,632	356,795	-	8,106,427
Additions	-	39,976	44,693	-	84,669
Depreciation expense	-	(99,837)	(69,069)	-	(168,906)
Balance 31 December 2023	5,925,000	1,764,771	332,419	-	8,022,190
Additions	-	247,330	38,634	-	285,964
Revaluation increments/(decrements)	4,225,000	-	-	-	4,225,000
Depreciation expense	-	(91,135)	(59,588)	-	(150,723)
Balance 31 December 2024	10,150,000	1,920,966	311,465	-	12,382,431

If revalued items were carried at cost, amounts would be recognised as follows:

		Freehold Land	Buildings & Grounds	Plant, Equipment & Vehicles	
		\$	\$	\$	\$
2024	Cost	128,339	4,125,146	2,391,939	6,645,424
	Accumulated depreciation	-	(2,204,180)	(2,080,473)	(4,284,653)
	Net book value	128,339	1,920,966	311,466	2,360,771
2023	Cost	128,339	3,877,816	2,388,449	6,394,604
	Accumulated depreciation	-	(2,113,045)	(2,056,030)	(4,169,075)
	Net book value	128,339	1,764,771	332,419	2,225,529

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>11 Accounts Payable and Other Payables</b>		
<b>Current</b>		
Sundry Creditors	162,997	125,326
Trade Creditors	56,616	86,033
Credit Card Liability	8,779	8,933
GST Collected & Payable	28,873	28,870
Superannuation Payable	11,178	15,547
PAYG Withholding Tax	19,080	65,986
Annual Leave Payable	61,629	75,963
	<u>349,152</u>	<u>406,658</u>
<p>Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.</p>		
<b>12 Provisions</b>		
Provision for Long Service Leave (Current)	75,465	68,493
Provision for Long Service Leave (Non-Current)	10,845	16,452
<b>Total provisions</b>	<u>86,310</u>	<u>84,945</u>
<b>Analysis of Provisions</b>		
Opening Balance (15 FT & PT Employees)	84,945	73,552
Add: Additional Provision Required	1,365	11,393
Closing Balance (15 FT & PT Employees)	<u>86,310</u>	<u>84,945</u>
<b>13 Other Liabilities</b>		
<b>Current</b>		
Income Received in Advance	<u>424,370</u>	<u>372,288</u>

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>14 Reserves</b>		
Asset Revaluation Reserve □ Freehold Land (a)	10,021,661	5,796,661
Bequests Reserve Fund □ Term Deposits (b)	<u>35,000</u>	<u>35,000</u>
Total Reserves	<u>10,056,661</u>	<u>5,831,661</u>

(a) Freehold Land

Freehold land at 655 Westernport Highway, Skye, comprising 29.6 hectares of land currently zoned Green Wedge is revalued to market every three years in accordance with a management committee resolution with a corresponding credit to the Asset Revaluation Reserve. The land originally cost the Association \$128,339 and has been revalued to date to an amount of \$10,150,000. Buildings and other assets are not revalued as they have a diminishing useful life due to wear and tear.

(b) Bequests Reserve

Bequests received by the Association to which enduring conditions are attached are banked into a separate bank account in the name of the Association with a corresponding credit to reserves. As at 31st December 2024 two amounts of \$10,000 and \$25,000 were held in two separate investment accounts, the income from which is retained and applied by the Association in accordance with the terms and conditions upon which the monies were bequeathed.

## 15 Retained Funds

Retained surplus at beginning of the financial year	4,092,712	4,303,545
Net surplus (loss) attributable to the association	<u>118,926</u>	<u>(210,832)</u>
Retained surplus at the end of the financial year	<u>4,211,638</u>	<u>4,092,713</u>

## 16 Contingent Liabilities

The management committee is not aware of any matter which has arisen since the end of the financial year to the date of signing of this report which may adversely affect the reported financial result of the Association for the year ended 31st December 2024 nor its financial position as at that date.

Nil

Nil

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>17 Events After the Reporting Period</b>		
No event has arisen subsequent to the end of the financial year which may have a material impact upon on the reported financial position of the Association as at 31st December 2024.		
<b>18 Key Management Personnel</b>		
<b>Short-term employee benefits</b>		
Salaries & Wages	458,684	535,874
<b>Post-employment benefits</b>		
Superannuation Guarantee	49,278	55,691
<b>Total compensation</b>	507,962	591,565

#### Chief Executive(s) & Association Management

The day-to-day affairs and business of the Association is managed and supervised by a committee of management comprising of ordinary members elected by postal ballot, none of whom are remunerated.

Statutory responsibility for ensuring compliance with the requirements of the Associations Incorporation Reform Act and other legislation is delegated to the chief executive and other senior employees ("Key Management Personnel").

Salaries and superannuation paid to those employees with managerial responsibilities for governance and compliance, finance and administration and member/affiliate services, including registrations and licensing is set out above.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>19 Related Party Transactions</b>		
Transactions with Committee Members		
No member of the management committee received nor was entitled to receive any remuneration in respect of their appointment. All transactions between the Association and committee members in their capacity as ordinary members of the Association were on the same terms and conditions as those applicable to other members. Management committee members were entitled to be reimbursed for the cost of out-of-pocket travelling and telephone costs to the maximum as approved. Total amount reimbursed was -	<u>20,000</u>	<u>19,000</u>
Canine Research Foundation		
Dogs Victoria is party to the Trust Deed which established the Canine Research Foundation, a charity registered with the Australian Charities and Not-For-Profits Commission, and contributes an amount to the Foundation on a regular monthly basis based on the number of newly-registered puppies and funded from litter registration fees. Total amount donated for the year was -	<u>27,861</u>	<u>31,076</u>
Australian National Kennel Council Limited		
Dogs Victoria is one of eight State and Territory based affiliates of the Australian National Kennel Council Limited being a Company Limited by Guarantee (trading as Dogs Australia) and is entitled to appoint two members to the board of eleven directors. Expenses of the association include the following amounts by way of affiliation fees, levies and other charges paid to the Council.	<u>159,577</u>	<u>162,242</u>
<b>20 Economic Dependence</b>		
The Association derives the bulk of its income from annual subscriptions and other fees, charges and levies received from members and affiliates and is economically dependent upon their continuing financial support.		

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>21 Cash Flow Information</b>		
<b>Reconciliation of result for the year to cashflows from operating activities.</b>		
Surplus for Year	118,926	(210,832)
<b>Addback: Non-Cash Flows Items</b>		
Addback Non-Cash Depreciation	150,723	168,907
<b>Changes in assets and liabilities</b>		
(Increase) Decrease in current receivables	(4,967)	68,372
Increase (Decrease) in accrued income	818	(10,995)
(Increase) Decrease in prepayments	1,568	(13,400)
Increase (Decrease) in sundry creditors	37,671	(25,462)
Increase (Decrease) in trade creditors	(29,417)	(31,145)
Increase (Decrease) in other creditors	(65,762)	35,032
Increase (Decrease) in current provisions	6,972	7,085
Increase (Decrease) in non-current provisions	(5,607)	4,308
Increase (Decrease) in income in advance	52,082	186,105
	263,010	177,975

## 22 Financial Risk Management

Financial assets and liabilities held by the Association include deposits with Australian banks and short-term accounts receivable and accounts payable and, accordingly, notwithstanding the not-for-profit nature of the organisation, the Association is exposed to the usual business, market and economic risks as well as other risks associated with legislative compliance requirements.

The Association manages risk through its management committee which regularly meets to monitor and control the flow of capital to ensure adequate cash flows are generated to funds both current and future operations. Budgets and forecasts are regularly prepared, reviewed, approved and monitored with members approving the overall income and expenditure budget at each annual general meeting.

The management committee delegates some of its financial management responsibilities to the finance committee, to the chief executive, and to other senior management personnel. Meetings of the management committee are held monthly to receive and review reports and to ensure minimum liquidity levels are maintained and overall capital management is in accordance with budgets and forecasts.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2024  
\$

2023  
\$

## Market Price Risk

Market risk is the risk that the fair value of future cash flows from a financial instrument will fluctuate because of changes in market prices. The Association has little or no market-related investments that would be exposed to such risk. However, with rising inflation, the management committee is aware that the purchasing power of cash balances and fixed deposits has the potential to deteriorate over time.

## Interest Rate Risk

The Association does not have a material exposure to movements in interest rates as the Association does not rely on interest income as its predominant source of income and does not have any interest-bearing loans. Fluctuations in interest rates are unlikely to have a material impact on the revenue or expenditure of the Association.

## Liquidity Risk

The Association's liquidity risk of not having sufficient funds to settle a transaction on the due date is regularly monitored. Cash flow forecasts are prepared monthly (and annually for approval by the members at each annual general meeting) and the Association has adopted a liquidity policy which requires a minimum level of cash to be maintained. The Association does not consider it necessary to have an overdraft nor any standby credit facilities.

## Credit Risk

The Association's bank deposits are held with Australian banks which are highly regulated with a AAA or better credit rating and, accordingly, the Association's exposure to credit risk is considered minimal. Trade accounts receivable are generally high volume and low dollar value amounts and, individually, are not material to the financial statements.

The following table details the Association's trade receivables exposure to credit risk with ageing analysis. Amounts are considered as 'past due' when the debt has not been settled, within the terms and conditions agreed between the association and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there is objective evidence indicating that the debt may not be fully repaid to the Association.

	Total	Current	Past Due 30<60 Days	Past Due 60<90 Days	Past Due 90+ Days
31-Dec-24	143,453	140,992	10,206	5,012	(12,757)
31-Dec-23	121,407	99,619	8,082	2,004	11,701

# NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

2024  
\$

2023  
\$

The Association does not hold any financial assets with terms that have been renegotiated, but which would otherwise be past due or impaired.

The other classes of receivables do not contain impaired assets.

The ageing of accounts receivable is consistent with prior years. The management committee saw fit to raise a general provision for doubtful debts in relation to disciplinary fines imposed on members in the Past Due columns which remained unpaid as at 31st December 2024.

### 23 Statutory Information

The registered office of the association is:

655 Westernport Highway Skye Victoria

The principal place of business is:

655 Westernport Highway Skye Victoria

### 24 Other Commitments

A new three-year licensing agreement commenced 1<sup>st</sup> January 2024 for the shared use of grounds and facilities at 315 Uniting Lane Bulla for an annual licensing fee of \$47,272 plus outgoings with the option for a further two three-year terms. As at 31<sup>st</sup> December 2024, Association was committed to pay for the two remaining years. No provision has been made in these financial statements for any reinstatement or make-good costs upon termination of the licence and/or vacation of the premises.

### 25 Segment Reporting

Dogs Victoria is affiliated with the Australian National Kennel Council Limited and its activities are confined primarily to serving the needs of members, breeders and affiliated clubs within the State of Victoria. The expenditure of the Association is segmented across two sites being its freehold headquarters at 655 Westernport Highway Skye and its leased training and exhibition grounds at the Calabria Club in Bulla.

# STATEMENT BY MEMBERS OF THE MANAGEMENT COMMITTEE

The management committee has determined that the Association is a reporting entity and that this general purpose financial statement should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial statements as set out on pages 1 to 25:

1. Present fairly the financial position of Victorian Canine Association Inc t/as Dogs Victoria as at 31 December 2024 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Victorian Canine Association Inc t/as Dogs Victoria will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



---

Peter Frost (President)



---

Julie Keenan (Acting Vice-President)

**Dated this 19<sup>th</sup> day of February 2025**

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF VICTORIAN CANINE ASSOCIATION INCORPORATED

## Report on the Audit of the Financial Report

### Opinion

We have audited the accompanying financial report of Victorian Canine Association Incorporated (the Association) which comprises the statement of financial position as at 31 December 2024 and the statement of income and expenditure and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

In our opinion, the accompanying financial report of the Association for the year ended 31 December 2024 is prepared, in all material respects, in accordance with the Associations Incorporation Reform Act 2012 and the disclosure requirements of Australian Accounting Standards so as to give a true and fair view of the Association's financial position as at 31<sup>st</sup> December 2024 and of its income, expenditure and cash flows for the year then ended. Further, in our opinion the financial records kept are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF VICTORIAN CANINE ASSOCIATION INCORPORATED

## **Auditors' Responsibility for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF VICTORIAN CANINE ASSOCIATION INCORPORATED

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the director.
- Conclude on the appropriateness of the management committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the management committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with the management committee, we determine those matters that were of most significance in the audit of the financial report of the current period and are therefore the key audit matters. We describe these matters in our auditors' report unless law or regulation preclude public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF VICTORIAN CANINE**  
**ASSOCIATION INCORPORATED**

**Name of Firm:** Eddy Partners Accountants & Auditors  
Certified Practising Accountants



**Name of Director:** \_\_\_\_\_  
S J Eedy B.Com CPA Registered Company Auditor

**Address:** Level 2 541 King Street, West Melbourne, Victoria

**Dated this 19th day of February 2025**

# CERTIFICATE BY MEMBERS OF THE MANAGEMENT COMMITTEE

## Annual Statements Give True and Fair View of Financial Position of Incorporated Association

I, Peter Frost - President being a member of the Committee of the Victorian Canine Association Incorporated trading as Dogs Victoria certify that:

The statements attached to this certificate give a true and fair view of the financial position of the Victorian Canine Association Incorporated during and at the end of the financial year of the Association ending on 31 December 2024.

**Dated this 19<sup>th</sup> day of February 2025**

**Committee Member:**



\_\_\_\_\_  
Peter Frost - President

The accompanying notes form part of these financial statements.

# DETAILED INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024

	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
<b>REVENUE</b>		
<i>Annual Subscriptions:</i>		
Individual Memberships	739,738	465,976
Breeder Kennel Prefixes	206,301	123,050
Club Affiliation Renewals	118,620	120,600
Judges Licence Renewals	39,575	46,191
<b>Total Annual Subscriptions</b>	<u>1,104,234</u>	<u>755,817</u>
 <i>Canine Registry Income:</i>		
Litter Registrations, Transfers & Levies	1,100,859	1,198,547
Certificates & Titles Issued	122,908	113,292
Other Registry Income	18,806	11,548
<b>Total Canine Registry Fees</b>	<u>1,242,573</u>	<u>1,323,387</u>
 <b>OTHER REVENUE</b>		
Affiliate Levies from Shows & Trials	496,328	488,686
State & National Shows & Events	294,516	312,657
Rent & Hire of Grounds & Equipment	207,342	194,660
Advertising, Sponsorship & Donations	155,053	131,117
Education & Training Programs	57,722	60,254
Interest Received	78,842	62,407
Postage & Costs Recovered	11,384	12,704
Complaint Fees & Disciplinary Fines	12,700	19,950
Sale of Surplus Nil-Value Assets	8,023	-
<b>Total Other Revenue</b>	<u>1,321,910</u>	<u>1,282,435</u>
 <b>TOTAL REVENUE</b>	 <u>3,668,717</u>	 <u>3,361,639</u>

The accompanying notes form part of these financial statements.

# DETAILED INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>LESS EXPENDITURE</b>		
Advertising, Publicity & Promotions	6,051	18,343
Affiliation Fees, Levies & Subscriptions	159,577	162,242
Auditor's Remuneration	23,600	23,600
Bad, Doubtful & Uneconomic Debts	13,965	-
Bank Charges & Merchant Fees	33,577	25,285
Canine Research Foundation	27,861	31,076
Cleaning & Rubbish Removal	63,948	55,265
Computer Support & Supplies	34,480	37,528
Consulting Fees & Reports	45,925	24,314
Depreciation of Fixed Assets	150,723	168,907
Election & Ballot Expenses	25,226	28,737
Insurance - Members & Property	230,162	196,336
Laurie Luxmoore Library	4,088	6,945
Legal Costs	131,374	71,239
Light, Heat & Power	40,023	50,658
Magazine & Gazette Printing & Postage	130,652	123,380
Management Committee Expenses	39,010	74,360
Motor Vehicle Expenses & Mileage	16,942	20,225
Photocopier Rental & Consumables	11,404	16,474
Postage & Cost of Express Post	63,899	71,588
Printing & Stationery Supplies	32,469	38,006
Rates & Taxes	23,020	20,861
Rent of Premises & Outgoings	47,273	45,665
Repairs, Maintenance & Replacements	423,077	367,762
Salaries, Wages & On-Costs	1,421,224	1,530,362
Security & Shredding	13,867	14,804
Shows, Trials & Event Costs	267,858	259,518
Staff & Member Amenities	11,976	14,346
Staff Training & Development	6,368	4,258
Sundry Office Expenses	2,379	1,000
Telephone & Internet	20,909	19,082
Water Supply Costs	21,091	16,294
Website Maintenance & Upgrade	5,793	34,011
	3,549,791	3,572,471
 Operating Surplus for the Year	 118,926	 (210,832)

The accompanying notes form part of these financial statements.

# DETAILED INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024

	2024 \$	2023 \$
<b>Operating Surplus for the year</b>	118,926	(210,832)
Retained funds at the start of the financial year	<u>4,092,712</u>	<u>4,303,545</u>
<b>Retained funds at the end of financial year</b>	<u>4,211,638</u>	<u>4,092,713</u>

The accompanying notes form part of these financial statements.



VICTORIAN CANINE  
ASSOCIATION INCORPORATED  
TRADING AS  
Dogs Victoria  
ABN 97 452 215 878

---

UNAUDITED  
REPORTS

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
<b>Income</b>		
<b>Advertising &amp; Gazette</b>		
<b>Advertising</b>		
Advert - Gazette - Commercial	5,973	13,695
Advert - Gazette - Members	1,562	1,737
Advert - News Letter	420	796
Advert - Sch. Approval & Publication	27,983	25,480
Advert - Value Packages	8,573	7,273
Advert - Website	2,964	3,267
Advertising	(18)	1,155
<b>Total Advertising</b>	<b>47,456</b>	<b>53,404</b>
<b>Gazette</b>		
Gazette Subscription Revenue	18,225	21,529
<b>Total Gazette</b>	<b>18,225</b>	<b>21,529</b>
<b>Total Advertising &amp; Gazette</b>	<b>65,681</b>	<b>74,933</b>
<b>Certificates Etc</b>		
Certificate - Champion	95,851	82,889
Certificate - Export	13,102	13,782
Certificate - Other	166	133
Certificate - Supreme Champion	32	-
Duplicate/Reprint - Certificates	934	273
Duplicate/Reprint - Documents (excl Certificates)	9,878	12,284
Testing - Aggressive Dog	2,945	3,932
<b>Total Certificates Etc</b>	<b>122,908</b>	<b>113,292</b>
<b>Compliance</b>		
Compliance Levy	150,379	167,324
Fines	12,700	19,950
<b>Total Compliance</b>	<b>163,079</b>	<b>187,274</b>
<b>Dogs Victoria Events</b>		
Camping Fees - Bulla	3,868	2,514
Camping Fees - KCC Park	4,241	4,974
Catalogue Sales	523	1,295
DV Canine Grooming Committee	136	-
Donations (received from Show/Events)	1,440	3,422
Entry Fees	216,927	280,464
Fundraising	8,864	11,202
Online Entry Fee - EasyDog	6	14
Online Entry Fee - Show Manager	50,554	7,193
Sponsorship Events & Shows	12,791	5,455
Stationery Sales	36,630	38,338

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

2024 2023

Vendor Power - KCCP	1,266	1,438
Venue Hire - Bulla	8,665	6,773
Venue Hire - KCC Park	15,838	13,575
<b>Total Dogs Victoria Events</b>	<b>361,749</b>	<b>376,655</b>

## Registration - Affiliates

Aff./Fees - All Breeds - Agricultural	13,994	13,077
Aff./Fees - All Breeds - Metro & Country	51,113	49,636
Aff./Fees - Dog Stewards Assoc	97	-
Aff./Fees - Group/Multi/Obedience & Field	25,824	24,029
Aff./Fees - Single Breed - 20 or less	3,779	3,245
Aff./Fees - Single Breed - 21 or more	23,813	22,327
Non Member Levy - dual/family	41,504	43,408
Non Member Levy - Singles	35,622	31,884
Obedience Club training FOO	3,275	3,614
<b>Total Registration - Affiliates</b>	<b>199,019</b>	<b>191,221</b>

## Registration - Dogs

Canine Research Income	27,861	31,076
Limited Litters - 12-18 Months	29,350	14,004
Limited Litters - 6-12 Months	30,345	48,863
Limited Litters - Under 3 Months	340,898	344,224
Limited Litters - 3-6 Months	50,620	67,091
Main Litters - 12-18 Months	12,531	5,808
Main Litters - 3-6 Months	24,163	33,421
Main Litters - 6-12 Months	13,950	25,230
Main Litters - Under 3 Months	227,303	252,290
Register - Associate/Sporting/Others	9,231	8,285
Re-registration - Overseas Dogs	20,170	18,582
Re-registration - Returning	146	136
Transfers B/W Members - Limited	7,898	6,459
Transfers B/W Members - Main	64,664	75,710
Transfers B/W Non-Members - Limited	63,246	70,749
Transfers B/W Owners	-	(11)
Transfers B/W Registers	28,105	29,305
<b>Total Registration - Dogs</b>	<b>950,480</b>	<b>1,031,223</b>

## Registration - Judges

Judges L/Fee - Conformation	30,320	37,858
Judges L/Fee - Dancing With Dogs	506	561
Judges L/Fee - Earthdog	127	118
Judges L/Fee - Herding	1,202	827
Judges L/Fee - Lure Coursing	79	-
Judges L/Fee - Obedience/Agility	4,335	3,883
Judges L/Fee - Retrieving/Field	1,898	1,950
Judges L/Fee - Scent Work	585	639
Judges L/Fee - Sled Sports	460	355

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Judges L/Fee - SprintDog	63	-
<b>Total Registration - Judges</b>	<b>39,576</b>	<b>46,191</b>
<b>Registration - Members New</b>		
M/ships - Associate/Interstate New	93	59
M/ships - Companion	3,958	2,401
M/ships - Concession/Pensioners New	2,212	5,025
M/ships - Dual Concession/Pensioner New	126	534
M/ships - Dual New	3,126	6,539
M/ships - Joining Fee New	37,073	37,570
M/ships - Junior New	503	791
M/ships - Ordinary New	18,484	36,763
M/Ships - Secondary New	407	741
<b>Total Registration - Members New</b>	<b>65,982</b>	<b>90,422</b>
<b>Registration - Members Renewals</b>		
M/ships - Associate/Interstate Lapse	253	209
M/ships - Associate/Interstate Renewal	3,374	1,112
M/ships - Concession/Pensioner Lapse	1,419	1,831
M/ships - Concession/Pensioners Renewal	69,219	30,706
M/ships - Dual Concession/Pensioner Lapse	318	521
M/ships - Dual Concession/Pensioner Renewal	7,106	2,829
M/ships - Dual Lapse	3,075	4,545
M/ships - Dual Renewal	78,249	42,722
M/ships - Joining Fee Renew	24,580	29,661
M/ships - Junior Lapse	111	54
M/ships - Junior Renewal	2,256	1,421
M/ships - Ordinary Lapse	16,682	28,079
M/ships - Ordinary Renewal	425,761	223,967
M/Ships - Secondary Lapse	350	574
M/Ships - Secondary Renewal	11,802	7,323
Memberships - Other Renewal	465	-
Membee Income - unallocated	28,736	-
<b>Total Registration - Members Renewals</b>	<b>673,752</b>	<b>375,554</b>
<b>Registration - Other</b>		
Registration - Lease	2,211	3,254
Semen - Duplication Registration	80	98
Semen - Registration	5,859	4,040
Semen - Re-registration of Imports	5,158	7,140
Semen - Transfer	5,497	5,300
<b>Total Registration - Other</b>	<b>18,805</b>	<b>19,832</b>
<b>Registration - Prefix</b>		
Prefix - Amendment	540	805
Prefix - Joint Application	196	5
Prefix - Lapsed	4,652	5,733

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

2024 2023

Prefix - New	32,475	26,408
Prefix - Renewal	165,926	88,002
Prefix - Transfer	2,512	2,097
<b>Total Registration - Prefix</b>	<b>206,302</b>	<b>123,050</b>

## Event Levies

Metro - BULLA - Conformation - Champ Shows	103,195	102,582
Metro - BULLA - Conformation - Open Shows	1,396	1,100
Metro - BULLA - Performance	6,225	389
Metro - KCCP - Conformation - Champ Shows	105,953	105,632
Metro - KCCP - Conformation - Open Shows	7,711	7,823
Metro - KCCP - Performance	3,889	2,743
Other Venues - Conformation - Champ Shows	119,463	108,573
Other Venues - Conformation - Open Shows	30	79
Other Venues - Performance	30,436	29,361
Vendor Site Fees - All Breeds - Bulla	3,612	4,394
Vendor Site Fees - All Breeds - KCC	18,736	13,070
Vendor Site Fees - Group SS - Bulla	65	257
Vendor Site Fees - Group SS - KCC	868	589
<b>Total Event Levies</b>	<b>401,578</b>	<b>376,591</b>

## Training & Examination

### Judges Examination Fees

P/Exam - Conformation	3,392	3,314
P/Exam - Dancing w/ Dogs	-	227
P/Exam - Obedience/Agility	389	364
P/Exam - Retrieving/Field Trial	195	136
P/Exam - Scent Work	-	91
P/Exam - Sled Sports	292	-
W/Exam - Conformation	7,724	9,873
W/Exam - Dancing w/Dogs	-	227
W/Exam - Obedience/Agility	243	500
W/Exam - Retrieving/Field Trial	245	91
W/Exam - Scent Work	97	91
W/Exam - Sled Sports	389	-
<b>Total Judges Examination Fees</b>	<b>12,967</b>	<b>14,914</b>

### Judges Training Fees

Junior Handler Judges Application Fee	11	-
Judges Training Fee - Conformation	16,702	8,993
Judges Training Fee - Dancing w/ Dogs	146	273
Judges Training Fee - Herding	146	205
Judges Training Fee - Lure Coursing	73	341
Judges Training Fee - Obedience/Agility	643	1,023
Judges Training Fee - Retrieving/Field Trial	219	409
Judges Training Fee - Scent Work	68	136
Judges Training Fee - Sled Sports	292	205

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Judges Training Fee - SprintDog	146	-
<b>Total Judges Training Fees</b>	<b>18,446</b>	<b>11,583</b>
<b>Breeders Education</b>		
Breeder Education Program	25,504	33,756
Other (1300.45)	806	-
<b>Total Breeders Education</b>	<b>26,311</b>	<b>33,756</b>
<b>Total Training &amp; Examination</b>	<b>57,723</b>	<b>60,254</b>
<b>z1. Other Income</b>		
Contribution from Clubs	3,000	-
Credit Card Surcharge	3	34
Dishonoured Cheque Fees	142	169
Donations (1700.75)	53,426	17,841
Golf Cart Hire	58	282
Interest Income	78,842	62,407
Light & Power - Tokens	1,762	2,992
Profit/Loss on disposal of Fixed Assets	8,023	-
Promotional Items	27	6,756
Rental Management Fee Income	1,500	1,500
Sale of Education Materials	32	1,019
Shed Rental	5,925	7,195
Sponsorship Income	32,945	38,343
Tower Rental	13,926	13,520
VCA Grounds Development Levy	4,215	9,000
Venue Rental (non dogs related) - KCCP	106,369	106,770
<b>Total z1. Other Income</b>	<b>310,196</b>	<b>267,830</b>
<b>Total Income</b>	<b>3,636,829</b>	<b>3,334,320</b>
<b>Gross Profit</b>	<b>3,636,829</b>	<b>3,334,320</b>
<b>Less Operating Expenses</b>		
<b>Administrative &amp; Office</b>		
Assets Write-off	4,290	2,354
Bad Debts - Fines	7,500	-
Debtors write off	6,465	-
Catering Office	2,219	1,525
Cleaning & Rubbish	63,948	55,265
Consultant Fees	40,712	24,314
Depreciation - Buildings	91,135	99,837
Depreciation - Furniture Fittings	2,580	2,596
Depreciation - Office	5,564	14,977
Depreciation - Office Equipment	3,434	2,100
Depreciation - Plant & Equipment	42,914	44,301
Fundraising Expenses	544	595
Honorarium	20,000	19,000

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Internet Hosting	6,096	6,096
Library Book Repairs and Binding	4,088	6,945
Management Committee	-	156
External meeting expenses	50	-
Office Expenses (General)	2,200	1,000
Photocopier (lease, copy, consumables, & printing)	11,404	16,474
Printing & Stationery - General	32,469	38,006
Project resources	5,213	-
Security Cost	13,867	14,804
Staff Amenities	9,757	12,821
Telephone & Fax - Administration	7,055	5,078
Telephone & Fax - Communications	7,758	7,909
VCA Computer Expenses	34,480	37,528
Volunteer Expenses	2,561	8,336
<b>Total Administrative &amp; Office</b>	<b>428,304</b>	<b>422,014</b>
<b>DV Show and Events Expenses</b>		
Amenities - Events	1,110	1,570
Cash Advanced (Suspense)	(2,909)	14,445
Catalogue Printing	-	558
Catering Events Shows	21,585	25,607
Dogs Vic Rep	1,351	1,127
Judges - Other	5,196	6,674
Judges Fees	17,700	13,523
Judges Travel	58,400	69,607
Levy Expenses - Events	6,945	1,166
Other Event Cost	51,534	34,225
Printing & Stationery - Events	6,385	3,280
Prizes & Gift - Events	57,067	48,774
Sashes & Ribbons	28,475	30,068
Seminar Expenses	-	89
Show Manager Expenses	1,169	420
Stewards Expenses	13,306	7,880
<b>Total DV Show and Events Expenses</b>	<b>267,315</b>	<b>259,012</b>
<b>Finance, Insurance, Legal and Compliance</b>		
Annual General Meeting Expenses	9,610	11,156
Audit Fee	23,600	23,600
Ballot and Election Costs	25,226	28,737
Bank Charges Fees	14,527	24,911
Insurance	230,162	196,336
Insurance Excess Expenses	-	2,446
Legal Fees	131,374	68,793
Stripe Fees	19,050	374
<b>Total Finance, Insurance, Legal and Compliance</b>	<b>453,550</b>	<b>356,353</b>

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Advertising/ Marketing	6,051	18,343
Annual Report	2,880	33,837
Printing & Stationery - Gazette	130,648	123,380
<b>Net Postage Expenses</b>		
Postage - Recovery	(1,139)	(1,560)
Postage Expenses	63,899	71,588
Priority - Express postage recovery	(10,100)	(10,940)
<b>Total Net Postage Expenses</b>	<b>52,659</b>	<b>59,087</b>
<b>Total Marketing &amp; Communications</b>	<b>192,238</b>	<b>234,648</b>
<b>Membership</b>		
ANKC Expenses	69,007	77,330
ANKC Levy	39,784	37,782
ANKC Monthly fees	26,212	26,525
Canine Research Expenses	27,861	31,076
Memberships and Subscriptions	16,479	9,635
Prefix Costs	7,304	10,209
Website Costs	5,793	34,011
<b>Total Membership</b>	<b>192,440</b>	<b>226,568</b>
<b>Occupancy</b>		
KCC Park Operations	15,873	175
Leasing & Rental	47,273	45,665
Light & Power - Office	40,023	50,658
Rates & Charges	23,020	20,861
Shed rental expenses	6,820	4,160
Water Rates	21,091	16,294
<b>Total Occupancy</b>	<b>154,100</b>	<b>137,814</b>
<b>Repairs &amp; Maintenance</b>		
Outsourced manpower - Facilities	862	-
Repairs & Maintenance - Buildings	109,380	54,404
Repairs & Maintenance - Equipment	3,993	1,953
Repairs & Maintenance - General	420	19,884
Repairs & Maintenance - Grounds	276,211	278,734
Repairs & Maintenance - Office	1,809	2,454
Replacement - Equipment	351	72
<b>Total Repairs &amp; Maintenance</b>	<b>393,026</b>	<b>357,502</b>
<b>Staffing</b>		
Annual Leave Expense	(14,334)	(4,793)
Long Service Leave Expense	1,365	11,393
Payroll Tax	26,185	36,851
Professional Memberships	791	761
Recruitment Cost - Office	2,190	2,216
Superannuation	128,258	138,327
Training & Development	4,178	1,953

# UNAUDITED DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Wages	1,205,244	1,329,663
Wages - Redundancy Payment	60,157	-
Workcover Insurance	14,349	18,921
<b>Total Staffing</b>	<b>1,428,383</b>	<b>1,535,293</b>
<b>Travel</b>		
Field Officer Expenses	969	-
MV Fuel	1,106	1,570
MV Parking	(57)	2,182
MV Toll Fees	-	391
Travel Cost - Interstate	4,087	1,875
Travel Cost - Local	2,930	9,237
Travel Cost - Office	5,136	3,444
<b>Motor Vehicle Expenses</b>		
Depreciation - Motor Vehicles	5,096	5,096
MV Insurance	2,433	2,012
MV Rego	2,285	1,388
Repairs & Maintenance - Vehicles	2,140	1,785
<b>Total Motor Vehicle Expenses</b>	<b>11,954</b>	<b>10,281</b>
<b>Total Travel</b>	<b>26,124</b>	<b>28,980</b>
<b>Total Less Operating Expenses</b>	<b>3,535,478</b>	<b>3,558,183</b>
<b>Operating Profit</b>	<b>101,351</b>	<b>(223,863)</b>
<b>Non-operating Income</b>		
<b>Residence Rental</b>		
Residence Rental	20,643	14,817
<b>Total Residence Rental</b>	<b>20,643</b>	<b>14,817</b>
<b>Total Non-operating Income</b>	<b>20,643</b>	<b>14,817</b>
<b>Non-operating Expenses</b>		
<b>Residence Expenses</b>		
Agent Fees	1,338	936
Repairs & Maintenance - Residence	1,730	850
<b>Total Residence Expenses</b>	<b>3,068</b>	<b>1,786</b>
<b>Total Non-operating Expenses</b>	<b>3,068</b>	<b>1,786</b>
<b>Net Profit</b>	<b>118,926</b>	<b>(210,832)</b>

# UNAUDITED DETAILED PROFIT AND LOSS FOR KCC PARK FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
<b>Income</b>		
<b>Advertising &amp; Gazette</b>		
<b>Advertising</b>		
Advert - Value Packages	730	1,091
<b>Total Advertising</b>	<b>730</b>	<b>1,091</b>
<b>Total Advertising &amp; Gazette</b>	<b>730</b>	<b>1,091</b>
<b>Dogs Victoria Events</b>		
Camping Fees - KCC Park	3,982	2,840
Fundraising	242	-
Online Entry Fee - Show Manager	2,905	-
Sponsorship Events & Shows	-	909
Vendor Power - KCCP	1,266	1,402
Venue Hire - KCC Park	14,490	12,692
<b>Total Dogs Victoria Events</b>	<b>22,885</b>	<b>17,843</b>
<b>Event Levies</b>		
Metro - KCCP - Conformation - Champ Shows	102,413	105,632
Metro - KCCP - Conformation - Open Shows	6,268	7,691
Metro - KCCP - Performance	3,889	2,743
Vendor Site Fees - All Breeds - KCC	18,718	10,876
Vendor Site Fees - Group SS - KCC	868	435
<b>Total Event Levies</b>	<b>132,155</b>	<b>127,376</b>
<b>z1. Other Income</b>		
Donations (1700.75)	52,400	-
Golf Cart Hire	58	282
Light & Power - Tokens	1,622	549
Profit/Loss on disposal of Fixed Assets	5,369	-
Rental Management Fee Income	1,500	1,500
Shed Rental	5,925	7,195
VCA Grounds Development Levy	14	4
Venue Rental (non dogs related) - KCCP	106,369	23,900
<b>Total z1. Other Income</b>	<b>173,257</b>	<b>33,430</b>
<b>Total Income</b>	<b>329,027</b>	<b>179,740</b>
<b>Gross Profit</b>	<b>329,027</b>	<b>179,740</b>
<b>Less Operating Expenses</b>		
<b>Administrative &amp; Office</b>		

# UNAUDITED DETAILED PROFIT AND LOSS FOR KCC PARK FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Assets Write-off	3,255	739
Cleaning & Rubbish	33,531	25,915
Depreciation - Buildings	90,848	99,837
Depreciation - Office Equipment	27	-
Depreciation - Plant & Equipment	30,167	29,119
Office Expenses (General)	300	72
Security Cost	-	900
Staff Amenities	74	-
Telephone & Fax - Communications	23	32
Volunteer Expenses	600	-
<b>Total Administrative &amp; Office</b>	<b>158,824</b>	<b>156,615</b>
<b>DV Show and Events Expenses</b>		
Amenities - Events	304	-
Catering Events Shows	107	6
Judges - Other	263	-
Judges Travel	5,507	-
Levy Expenses - Events	-	(1,393)
Other Event Cost	3,025	2,366
Printing & Stationery - Events	192	-
<b>Total DV Show and Events Expenses</b>	<b>9,398</b>	<b>979</b>
<b>Finance, Insurance, Legal and Compliance</b>		
Bank Charges Fees	2	-
<b>Total Finance, Insurance, Legal and Compliance</b>	<b>2</b>	<b>-</b>
<b>Marketing &amp; Communications</b>		
Advertising/ Marketing	-	585
<b>Total Marketing &amp; Communications</b>	<b>-</b>	<b>585</b>
<b>Occupancy</b>		
KCC Park Operations	15,207	175
Light & Power - Office	17,759	17,761
Rates & Charges	18,934	-
Shed rental expenses	5,780	-
Water Rates	17,774	14,258
<b>Total Occupancy</b>	<b>75,453</b>	<b>32,194</b>
<b>Repairs &amp; Maintenance</b>		
Outsourced manpower - Facilities	862	-
Repairs & Maintenance - Buildings	95,203	47,593
Repairs & Maintenance - Equipment	2,418	921
Repairs & Maintenance - General	-	19,884
Repairs & Maintenance - Grounds	208,086	223,885
Repairs & Maintenance - Office	-	1,650
Replacement - Equipment	351	-
<b>Total Repairs &amp; Maintenance</b>	<b>306,920</b>	<b>293,934</b>

# UNAUDITED DETAILED PROFIT AND LOSS FOR KCC PARK FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Superannuation	-	4,627
Wages	-	49,098
<b>Total Staffing</b>	<b>-</b>	<b>53,725</b>
<b>Travel</b>		
MV Fuel	160	40
Travel Cost - Local	279	1,000
<b>Motor Vehicle Expenses</b>		
MV Insurance	812	633
MV Rego	2,973	772
Repairs & Maintenance - Vehicles	649	624
<b>Total Motor Vehicle Expenses</b>	<b>4,434</b>	<b>2,029</b>
<b>Total Travel</b>	<b>4,873</b>	<b>3,069</b>
<b>Total Less Operating Expenses</b>	<b>555,470</b>	<b>541,100</b>
<b>Operating Profit</b>	<b>(226,443)</b>	<b>(361,360)</b>
<b>Non-operating Income</b>		
<b>Residence Rental</b>		
Residence Rental	20,643	14,817
<b>Total Residence Rental</b>	<b>20,643</b>	<b>14,817</b>
<b>Total Non-operating Income</b>	<b>20,643</b>	<b>14,817</b>
<b>Non-operating Expenses</b>		

# UNAUDITED DETAILED PROFIT AND LOSS FOR BULLA FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
<b>Income</b>		
<b>Dogs Victoria Events</b>		
Camping Fees - Bulla	3,215	1,114
Venue Hire - Bulla	8,665	5,157
<b>Total Dogs Victoria Events</b>	<b>11,880</b>	<b>6,271</b>
<b>Event Levies</b>		
Metro - BULLA - Conformation - Champ Shows	102,855	102,330
Metro - BULLA - Conformation - Open Shows	1,396	1,031
Metro - BULLA - Performance	6,115	389
Vendor Site Fees - All Breeds - Bulla	3,431	2,976
Vendor Site Fees - Group SS - Bulla	65	130
<b>Total Event Levies</b>	<b>113,861</b>	<b>106,856</b>
<b>z1. Other Income</b>		
VCA Grounds Development Levy	4	-
<b>Total z1. Other Income</b>	<b>4</b>	<b>-</b>
<b>Total Income</b>	<b>125,745</b>	<b>113,127</b>
<b>Gross Profit</b>	<b>125,745</b>	<b>113,127</b>
<b>Less Operating Expenses</b>		
<b>Administrative &amp; Office</b>		
Assets Write-off	386	270
Debtors write off	16	-
Catering Office	104	-
Cleaning & Rubbish	19,906	18,548
Depreciation - Plant & Equipment	5,436	8,429
Other Expenses	26	-
Staff Amenities	-	75
<b>Total Administrative &amp; Office</b>	<b>25,874</b>	<b>27,321</b>
<b>DV Show and Events Expenses</b>		
Catering Events Shows	36	-
<b>Total DV Show and Events Expenses</b>	<b>36</b>	<b>-</b>
<b>Occupancy</b>		
Leasing & Rental	47,273	45,665
Light & Power - Office	10,874	25,721
Rates & Charges	2,138	3,228

# UNAUDITED DETAILED PROFIT AND LOSS FOR BULLA FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
Water Rates	3,317	2,036
<b>Total Occupancy</b>	<b>63,601</b>	<b>76,651</b>
<b>Repairs &amp; Maintenance</b>		
Repairs & Maintenance - Buildings	3,458	2,092
Repairs & Maintenance - Equipment	451	349
Repairs & Maintenance - Grounds	68,099	54,586
Repairs & Maintenance - Office	601	-
<b>Total Repairs &amp; Maintenance</b>	<b>72,609</b>	<b>57,027</b>
<b>Staffing</b>		
Superannuation	1,244	3,205
Wages	22,727	29,801
Wages - Redundancy Payment	11,291	-
<b>Total Staffing</b>	<b>35,262</b>	<b>33,006</b>
<b>Travel</b>		
MV Fuel	32	-
<b>Motor Vehicle Expenses</b>		
Repairs & Maintenance - Vehicles	-	120
<b>Total Motor Vehicle Expenses</b>	<b>-</b>	<b>120</b>
<b>Total Travel</b>	<b>32</b>	<b>120</b>
<b>Total Less Operating Expenses</b>	<b>197,415</b>	<b>194,125</b>
<b>Operating Profit</b>	<b>(71,669)</b>	<b>(80,998)</b>
<b>Net Profit</b>	<b>(71,669)</b>	<b>(80,998)</b>

## CONSULTANT FEES TRANSACTIONS FOR THE YEAR ENDED 31 DECEMBER 2024

Employment Hero - EH Software charges	2,513.00
Frankston City Council - Permit application fees for Café and to burn dry tree stumps	1,582.46
GoVote Pty Ltd - EBA 2023-2025 Voting Process	819.00
Ground Science Pty Ltd - Environmental Investigation for Pre- Purchase Diligence	7,820.00
Humankapital Pty Ltd - on demand HR Consultancy resources	7,590.00
KLM Spatial - Civil Engineering Advice, Permit Lodgement & Site Mapping	15,868.50
Makesure Consulting - Police Checks on MC members	534.00
Piper Alderman II - Preparation of lease document	2,500.00
Programmed Property Services - Site Inspection	1,130.00
Seek Ltd - Recruitment expenses	355.00
	<b><u>40,711.96</u></b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Income</b>				
Advertising & Gazette				
Advertising				
Advert - Gazette - Commercial	\$5,098	\$424	\$424	\$424
Advert - Gazette - Members	\$1,769	\$147	\$147	\$147
Advert - News Letter	\$110	\$9	\$9	\$9
Advert - Sch. Approval & Publication	\$32,372	\$2,697	\$2,697	\$2,697
Advert - Value Packages	\$9,076	\$756	\$756	\$756
Advert - Website	\$2,523	\$210	\$210	\$210
<b>Total Advertising</b>	<b>\$50,948</b>	<b>\$4,243</b>	<b>\$4,243</b>	<b>\$4,243</b>
<b>Gazette</b>				
Gazette Subscription Revenue	\$15,169	\$1,264	\$1,264	\$1,264
<b>Total Gazette</b>	<b>\$15,169</b>	<b>\$1,264</b>	<b>\$1,264</b>	<b>\$1,264</b>
<b>Total Advertising &amp; Gazette</b>	<b>\$66,117</b>	<b>\$5,507</b>	<b>\$5,507</b>	<b>\$5,507</b>
<b>Certificates Etc</b>				
Certificate - Champion	\$92,611	\$7,718	\$7,718	\$7,718
Certificate - Export	\$12,861	\$1,072	\$1,072	\$1,072
Certificate - Other	\$320	\$27	\$27	\$27
Certificate - Supreme Champion	\$33	\$3	\$3	\$3
Duplicate/Reprint - Certificates	\$908	\$76	\$76	\$76
Duplicate/Reprint - Documents (excl Certificates)	\$10,876	\$906	\$906	\$906
Testing - Aggressive Dog	\$2,039	\$170	\$170	\$170
<b>Total Certificates Etc</b>	<b>\$119,648</b>	<b>\$9,972</b>	<b>\$9,972</b>	<b>\$9,972</b>
<b>Compliance</b>				
Compliance Levy	\$159,859	\$13,322	\$13,322	\$13,322
Fines	\$13,511	\$1,126	\$1,126	\$1,126
<b>Total Compliance</b>	<b>\$173,370</b>	<b>\$14,448</b>	<b>\$14,448</b>	<b>\$14,448</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Dogs Victoria Events</b>				
Camping Fees - Bulla	\$3,271	\$273	\$273	\$273
Camping Fees - KCC Park	\$3,482	\$290	\$290	\$290
Catalogue Sales	\$1,075	\$90	\$90	\$90
Donations (received from Show/Events)	\$3,642	\$304	\$304	\$304
Entry Fees	\$236,123	\$19,677	\$19,677	\$19,677
Fundraising	\$7,085	\$590	\$590	\$590
Online Entry Fee - Show Manager	\$5,834	\$486	\$486	\$486
Online Entry Fee - EasyDog	\$21	\$2	\$2	\$2
Sponsorship Events & Shows	\$6,626	\$552	\$552	\$552
Stationery Sales	\$38,014	\$3,168	\$3,168	\$3,168
Vendor Power - KCCP	\$1,057	\$88	\$88	\$88
Vendor Site Fees - Bulla	\$1,581	\$132	\$132	\$132
Vendor Site Fees - KCC Park	\$2,204	\$184	\$184	\$184
Venue Hire - Bulla	\$5,603	\$467	\$467	\$467
Venue Hire - KCC Park	\$9,720	\$810	\$810	\$810
<b>Total Dogs Victoria Events</b>	<b>\$325,338</b>	<b>\$27,113</b>	<b>\$27,113</b>	<b>\$27,113</b>
<b>Registration - Affiliates</b>				
Aff./fees - All Breeds - Agricultural	\$14,525	\$1,210	\$1,210	\$1,210
Aff./fees - All Breeds - Metro & Country	\$53,055	\$4,421	\$4,421	\$4,421
Aff./fees - Dog Stewards Assoc	\$101	\$8	\$8	\$8
Aff./fees - Group/Multi/Obedience & Field	\$26,686	\$2,224	\$2,224	\$2,224
Aff./fees - Single Breed - 20 or less	\$3,923	\$327	\$327	\$327
Aff./fees - Single Breed - 21 or more	\$24,717	\$2,060	\$2,060	\$2,060
Non Member Levy - dual/family	\$51,587	\$4,299	\$4,299	\$4,299
Non Member Levy - Singles	\$42,912	\$3,576	\$3,576	\$3,576
Obedience Club training FOO	\$4,351	\$363	\$363	\$363
<b>Total Registration - Affiliates</b>	<b>\$221,857</b>	<b>\$18,488</b>	<b>\$18,488</b>	<b>\$18,488</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Registration - Dogs</b>				
Canine Research Income	\$37,762	\$3,147	\$3,147	\$3,147
Limited Litters - 12-18 months	\$22,017	\$1,835	\$1,835	\$1,835
Limited Litters - 6-12 months	\$31,350	\$2,613	\$2,613	\$2,613
Limited Litters - Under 3 Months	\$324,953	\$27,079	\$27,079	\$27,079
Limited Litters - 3-6 months	\$47,964	\$3,997	\$3,997	\$3,997
Main Litters - 12-18 months	\$9,660	\$805	\$805	\$805
Main Litters - 3-6 months	\$23,675	\$1,973	\$1,973	\$1,973
Main Litters - 6-12 months	\$17,714	\$1,476	\$1,476	\$1,476
Main Litters - Under 3 Months	\$216,027	\$18,002	\$18,002	\$18,002
Register - Associate/Sporting/Others	\$8,612	\$718	\$718	\$718
Re-registration - Overseas Dogs	\$21,314	\$1,776	\$1,776	\$1,776
Re-registration - Returning	\$101	\$8	\$8	\$8
Transfers B/W Members - Limited	\$8,598	\$717	\$717	\$717
Transfers B/W Members - Main	\$67,721	\$5,643	\$5,643	\$5,643
Transfers B/A Non-Members - Limited	\$65,522	\$5,460	\$5,460	\$5,460
Transfers B/W Registers	\$28,328	\$2,361	\$2,361	\$2,361
<b>Total Registration - Dogs</b>	<b>\$931,318</b>	<b>\$77,610</b>	<b>\$77,610</b>	<b>\$77,610</b>
<b>Registration - Judges</b>				
Judges L/Fee - Conformation	\$31,692	\$2,641	\$2,641	\$2,641
Judges L/Fee - Dancing with Dogs	\$525	\$44	\$44	\$44
Judges L/Fee - Earthdog	\$131	\$11	\$11	\$11
Judges L/Fee - Herding	\$1,248	\$104	\$104	\$104
Judges L/Fee - Obedience / Agility	\$4,666	\$389	\$389	\$389
Judges L/Fee - Retrieving / Field Trial	\$1,970	\$164	\$164	\$164
Judges L/Fee - Scent Work	\$607	\$51	\$51	\$51
Judges L/Fee - Sled Sports	\$395	\$33	\$33	\$33
Judges L/Fee - SprintDog	\$66	\$6	\$6	\$6
<b>Total Registration - Judges</b>	<b>\$41,300</b>	<b>\$3,443</b>	<b>\$3,443</b>	<b>\$3,443</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Registration - Members New</b>				
M/ships - Associate/Interstate New	\$179	\$15	\$15	\$15
M/ships - Companion	\$9,825	\$819	\$819	\$819
M/ships - Concession/Pensioners New	\$5,695	\$475	\$475	\$475
M/ships - Dual Concession/Pensioners New	\$228	\$19	\$19	\$19
M/ships - Dual New	\$7,453	\$621	\$621	\$621
M/ships - Joining Fee New	\$36,000	\$3,000	\$3,000	\$3,000
M/ships - Junior New	\$1,165	\$97	\$97	\$97
M/ships - Ordinary New	\$49,449	\$4,121	\$4,121	\$4,121
M/ships - Secondary New	\$1,006	\$84	\$84	\$84
<b>Total Registration - Members New</b>	<b>\$111,000</b>	<b>\$9,251</b>	<b>\$9,251</b>	<b>\$9,251</b>
<b>Registration - Members Renewals</b>				
M/ships - Associate/Interstate Lapse	\$1,310	\$109	\$109	\$109
M/ships - Associate/Interstate Renewal	\$1,418	\$118	\$118	\$118
M/ships - Concession/Pensioners Lapse	\$1,289	\$107	\$107	\$107
M/ships - Concession/Pensioners Renewal	\$51,413	\$4,284	\$4,284	\$4,284
M/ships - Dual Concession/Pensioners Lapse	\$243	\$20	\$20	\$20
M/ships - Dual Concession/Pensioners Renewal	\$5,233	\$436	\$436	\$436
M/ships - Dual Lapse	\$2,567	\$214	\$214	\$214
M/ships - Dual Renewal	\$56,815	\$4,735	\$4,735	\$4,735
M/ships - Joining Fee Renew	\$20,429	\$1,702	\$1,702	\$1,702
M/ships - Junior Lapse	\$78	\$7	\$7	\$7
M/ships - Junior Renewal	\$1,634	\$136	\$136	\$136
M/ships - Ordinary Lapse	\$14,945	\$1,245	\$1,245	\$1,245
M/ships - Ordinary Renewal	\$506,677	\$42,223	\$42,223	\$42,223
M/ships - Secondary Lapse	\$296	\$25	\$25	\$25
M/ships - Secondary Renewal	\$8,777	\$731	\$731	\$731
Memberships - Other Renewal	\$476	\$40	\$40	\$40
<b>Total Registration - Members Renewals</b>	<b>\$673,600</b>	<b>\$56,132</b>	<b>\$56,132</b>	<b>\$56,132</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Registration - Other</b>				
Registration - Lease	\$2,810	\$234	\$234	\$234
Semen - Duplication Registration	\$79	\$7	\$7	\$7
Semen - Registration	\$6,446	\$537	\$537	\$537
Semen - Re-registration of Imports	\$4,642	\$387	\$387	\$387
Semen - Transfer	\$5,519	\$460	\$460	\$460
<b>Total Registration - Other</b>	<b>\$19,496</b>	<b>\$1,625</b>	<b>\$1,625</b>	<b>\$1,625</b>
<b>Registration - Prefix</b>				
Prefix - Amendment	\$525	\$44	\$44	\$44
Prefix - Joint Application	\$165	\$14	\$14	\$14
Prefix - Lapsed	\$4,456	\$371	\$371	\$371
Prefix - New	\$28,548	\$2,379	\$2,379	\$2,379
Prefix - Renewal	\$170,084	\$14,174	\$14,174	\$14,174
Prefix - Transfer	\$2,003	\$167	\$167	\$167
<b>Total Registration - Prefix</b>	<b>\$205,781</b>	<b>\$17,149</b>	<b>\$17,149</b>	<b>\$17,149</b>
<b>Event Levies</b>				
Metro - Bulla - Conformation - Champ Shows	\$97,530	\$8,128	\$8,128	\$8,128
Metro - Bulla - Conformation - Open Shows	\$1,143	\$95	\$95	\$95
Metro - Bulla - Performance	\$787	\$66	\$66	\$66
Metro - KCC Park - Conformation - Champ Shows	\$101,628	\$8,469	\$8,469	\$8,469
Metro - KCC Park - Conformation - Open Shows	\$7,459	\$622	\$622	\$622
Metro - KCCP - Performance	\$3,489	\$291	\$291	\$291
Other Venues - Conformation - Champ Shows	\$129,239	\$10,770	\$10,770	\$10,770
Other Venues - Conformation - Open Shows	\$32	\$3	\$3	\$3
Other Venues - Performance	\$35,028	\$2,919	\$2,919	\$2,919
Vendor Site Fees - All breeds - Bulla	\$4,276	\$356	\$356	\$356
Vendor Site Fees - All breeds - KCC	\$16,989	\$1,416	\$1,416	\$1,416
Vendor Site Fees - Group SS - Bulla	\$248	\$21	\$21	\$21
Vendor Site Fees - Group SS - KCC	\$858	\$72	\$72	\$72
<b>Total Event Levies</b>	<b>\$398,706</b>	<b>\$33,228</b>	<b>\$33,228</b>	<b>\$33,228</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>TRAINING &amp; EXAMINATION</b>				
<b>Judges Examination Fees</b>				
P/Exam - Conformation	\$3,355	\$280	\$280	\$280
P/Exam - Obedience/Agility	\$379	\$32	\$32	\$32
P/Exam - Retrieving/Field Trial	\$152	\$13	\$13	\$13
P/Exam - Sled Sports	\$152	\$13	\$13	\$13
W/Exam - Conformation	\$8,018	\$668	\$668	\$668
W/Exam - Obedience / Agility	\$290	\$24	\$24	\$24
W/Exam - Retrieving/Field Trial	\$202	\$17	\$17	\$17
W/Exam - Scent Work	\$100	\$8	\$8	\$8
W/Exam - Sled Sports	\$403	\$34	\$34	\$34
<b>Total Judges Examination Fees</b>	<b>\$13,051</b>	<b>\$1,089</b>	<b>\$1,089</b>	<b>\$1,089</b>
<b>Judges Training Fees</b>				
Junior Handler Judges Application Fee	\$11	\$1	\$1	\$1
Judges Training Fee - Conformation	\$17,337	\$1,445	\$1,445	\$1,445
Judges Training Fee - Lure Coursing	\$76	\$6	\$6	\$6
Judges Training Fee - Obedience/Agility	\$590	\$49	\$49	\$49
Judges Training Fee - Retrieving/Field Trial	\$252	\$21	\$21	\$21
Judges Training Fee - Scent Work	\$109	\$9	\$9	\$9
Judges Training Fee - Sled Sports	\$76	\$6	\$6	\$6
Judges Training Fee - SprintDog	\$152	\$13	\$13	\$13
<b>Total Judges Training Fees</b>	<b>\$18,603</b>	<b>\$1,550</b>	<b>\$1,550</b>	<b>\$1,550</b>
<b>Breeders Education</b>				
Breeder Education Package	\$29,009	\$2,417	\$2,417	\$2,417
Other (1300.45)	\$660	\$55	\$55	\$55
<b>Total Breeders Education</b>	<b>\$29,669</b>	<b>\$2,472</b>	<b>\$2,472</b>	<b>\$2,472</b>
<b>TOTAL Training &amp; Examination</b>	<b>\$61,323</b>	<b>\$5,111</b>	<b>\$5,111</b>	<b>\$5,111</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>z1.Other Income</b>				
Donations (1700.75)	\$59,000	\$4,917	\$4,917	\$4,917
Golf Cart Hire	\$121	\$10	\$10	\$10
Interest Income	\$72,325	\$6,027	\$6,027	\$6,027
Light & Power - Tokens	\$2,280	\$190	\$190	\$190
Promotional Items	\$30	\$3	\$3	\$3
Rental Management Fee Income	\$1,500	\$125	\$125	\$125
Sale of Education Materials	\$157	\$13	\$13	\$13
Shed Rental	\$7,983	\$665	\$665	\$665
Sponsorship Income	\$46,062	\$3,839	\$3,839	\$3,839
Tower Rental	\$14,306	\$1,192	\$1,192	\$1,192
VCA Grounds Development Levy	\$5,483	\$457	\$457	\$457
Venue Rental (non dogs related) - Bulla	\$12,754	\$1,063	\$1,063	\$1,063
Venue Rental (non dogs related) - KCCP	\$100,762	\$8,397	\$8,397	\$8,397
<b>Total z1.Sundry Income</b>	<b>\$322,763</b>	<b>\$26,898</b>	<b>\$26,898</b>	<b>\$26,898</b>
<b>Total Income</b>	<b>\$3,671,617</b>	<b>\$305,975</b>	<b>\$305,975</b>	<b>\$305,975</b>
<b>Gross INCOME</b>	<b>\$3,671,617</b>	<b>\$305,975</b>	<b>\$305,975</b>	<b>\$305,975</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Less Operating Expenses</b>				
<b>Administrative &amp; Office</b>				
Assets Write-off	\$3,783	\$315	\$315	\$315
Bad Debts	\$3,892	\$324	\$324	\$324
Catering Office	\$2,067	\$172	\$172	\$172
Cleaning & Rubbish	\$63,897	\$5,325	\$5,325	\$5,325
Volunteer Allowance - Member Welfare & Breeder Mentor	\$6,879	\$573	\$573	\$573
Consultant Fees	\$48,446	\$4,037	\$4,037	\$4,037
Depreciation - Buildings	\$79,261	\$6,605	\$6,605	\$6,605
Depreciation - Furniture Fittings	\$2,685	\$224	\$224	\$224
Depreciation - Office	\$8,822	\$735	\$735	\$735
Depreciation - Office Equipment	\$3,608	\$301	\$301	\$301
Depreciation - Plant & Equipment	\$44,683	\$3,724	\$3,724	\$3,724
Fundraising Expenses	\$420	\$35	\$35	\$35
Honorarium	\$20,268	\$1,689	\$1,689	\$1,689
Internet Hosting	\$6,445	\$537	\$537	\$537
Library Book Repairs and Binding & Purchases	\$2,455	\$205	\$205	\$205
Management Committee	\$107	\$9	\$9	\$9
Office Expenses (General)	\$722	\$60	\$60	\$60
Other Expenses	\$244	\$20	\$20	\$20
Photocopier (lease, copy, consumables, & printing)	\$13,681	\$1,140	\$1,140	\$1,140
Printing & Stationery - General	\$36,912	\$3,076	\$3,076	\$3,076
Security Cost	\$4,603	\$384	\$384	\$384
Staff Amenities	\$11,706	\$976	\$976	\$976
Telephone & Fax - Administration	\$6,921	\$577	\$577	\$577
Telephone & Fax - Communications	\$7,720	\$543	\$543	\$543
VCA Computer Expenses	\$37,640	\$3,137	\$3,137	\$3,137
Volunteer Expenses	\$3,426	\$286	\$286	\$286
<b>Total Administrative &amp; Office</b>	<b>\$421,293</b>	<b>\$35,009</b>	<b>\$35,009</b>	<b>\$35,009</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>DV Show and Events Expenses</b>				
Amenities - Events	\$531	\$44	\$44	\$44
Cash Advanced (Suspense)	\$14,778	\$1,232	\$1,232	\$1,232
Catalogue Printing	\$54	\$5	\$5	\$5
Catering Events Shows	\$20,854	\$1,738	\$1,738	\$1,738
Dogs Vic Rep	\$945	\$79	\$79	\$79
Donation by Shows/Events	\$47	\$4	\$4	\$4
Judges - Others	\$4,566	\$381	\$381	\$381
Judges Fees	\$8,784	\$732	\$732	\$732
Judges Travel	\$58,794	\$4,900	\$4,900	\$4,900
Levy Expenses - Events	\$6,520	\$543	\$543	\$543
Other Event Cost	\$36,458	\$3,038	\$3,038	\$3,038
Printing & Stationery - Events	\$5,553	\$463	\$463	\$463
Prizes & Gift - Events	\$42,674	\$3,556	\$3,556	\$3,556
Sashes & Ribbons	\$21,132	\$1,761	\$1,761	\$1,761
Stewards Expenses	\$7,844	\$654	\$654	\$654
Sub-Committee Expenses	\$740	\$62	\$62	\$62
<b>Total Show and Events</b>	<b>\$230,274</b>	<b>\$19,192</b>	<b>\$19,192</b>	<b>\$19,192</b>
<b>Finance, Insurance, Legal and Compliance</b>				
Annual General Meeting Expenses	\$9,912	\$826	\$826	\$826
Audit Fee	\$24,341	\$2,028	\$2,028	\$2,028
Ballot and Election Costs	\$26,018	\$2,168	\$2,168	\$2,168
Bank & Credit Charges	\$2,233	\$186	\$186	\$186
Bank Charges Fees	\$14,777	\$1,231	\$1,231	\$1,231
Insurance	\$248,000	\$20,667	\$20,667	\$20,667
Legal Fees	\$124,772	\$10,398	\$10,398	\$10,398
Stripe Fees	\$17,854	\$1,488	\$1,488	\$1,488
<b>Total Finance, Insurance, Legal and Compliance</b>	<b>\$467,907</b>	<b>\$38,992</b>	<b>\$38,992</b>	<b>\$38,992</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Marketing &amp; Communications</b>				
Advertising/ Marketing	\$12,115	\$1,010	\$1,010	\$1,010
Annual Report	\$2,990	\$249	\$249	\$249
Printing & Stationery - Gazette	\$137,940	\$11,495	\$11,495	\$11,495
<b>Net Postage Expenses</b>				
Postage - Recovery	(\$1,349)	(\$112)	(\$112)	(\$112)
Postage Expenses	\$70,802	\$5,900	\$5,900	\$5,900
Priority - Express postage recovery	(\$11,708)	(\$976)	(\$976)	(\$976)
<b>Total Net Postage Expenses</b>	<b>\$57,745</b>	<b>\$4,812</b>	<b>\$4,812</b>	<b>\$4,812</b>
<b>Total Marketing &amp; Communications</b>	<b>\$210,790</b>	<b>\$17,566</b>	<b>\$17,566</b>	<b>\$17,566</b>
<b>Membership</b>				
ANKC Expenses	\$65,574	\$5,465	\$5,465	\$5,465
ANKC Levy	\$41,033	\$3,419	\$3,419	\$3,419
ANKC Monthly fees	\$26,145	\$2,179	\$2,179	\$2,179
Canine Research Expenses	\$39,632	\$3,303	\$3,303	\$3,303
Memberships and Subscriptions	\$16,269	\$1,356	\$1,356	\$1,356
Prefix Costs	\$7,242	\$604	\$604	\$604
Website Costs	\$9,459	\$788	\$788	\$788
<b>Total Membership</b>	<b>\$205,354</b>	<b>\$17,114</b>	<b>\$17,114</b>	<b>\$17,114</b>
<b>Occupancy</b>				
KCC Park Operations	\$204	\$17	\$17	\$17
Leasing & Rental	\$49,160	\$4,097	\$4,097	\$4,097
Light & Power - Office	\$46,438	\$3,870	\$3,870	\$3,870
Rates & Charges	\$26,415	\$2,201	\$2,201	\$2,201
Shed rental expenses	\$6,630	\$553	\$553	\$553
Water Rates	\$22,998	\$1,917	\$1,917	\$1,917
<b>Total Occupancy</b>	<b>\$151,845</b>	<b>\$12,655</b>	<b>\$12,655</b>	<b>\$12,655</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Repairs &amp; Maintenance</b>				
Repairs & Maintenance - Buildings	\$64,740	\$5,395	\$450	\$37
Repairs & Maintenance - Equipment	\$3,440	\$287	\$24	\$2
Repairs & Maintenance - General	\$437	\$36	\$3	\$0
Repairs & Maintenance - Grounds	\$305,969	\$25,497	\$2,125	\$177
Outsourced manpower - Facilities	\$83,229	\$6,936	\$578	\$48
Repairs & Maintenance - Office	\$868	\$72	\$6	\$1
<b>Total Repairs &amp; Maintenance</b>	<b>\$458,683</b>	<b>\$38,224</b>	<b>\$3,185</b>	<b>\$265</b>
<b>Staffing</b>				
Annual Leave Expense	\$18,889	\$1,574	\$1,574	\$1,574
Long Service Leave Expense	\$3,098	\$258	\$258	\$258
Payroll Tax	\$59,426	\$4,952	\$4,952	\$4,952
Professional Memberships	\$1,000	\$83	\$83	\$83
Superannuation	\$133,594	\$11,133	\$11,133	\$11,133
Training & Development	\$8,000	\$667	\$667	\$667
Wages	\$1,239,684	\$103,307	\$103,307	\$103,307
Workcover Insurance	\$18,587	\$1,549	\$1,549	\$1,549
<b>Total Staffing</b>	<b>\$1,482,278</b>	<b>\$123,523</b>	<b>\$123,523</b>	<b>\$123,523</b>
<b>Travel</b>				
Field Officer Expenses	\$1,228	\$102	\$102	\$102
MV Fuel	\$1,539	\$128	\$128	\$128
MV Parking	\$1,103	\$92	\$92	\$92
MV Toll Fees	\$229	\$19	\$19	\$19
Travel Cost - Interstate	\$2,820	\$235	\$235	\$235
Travel Cost - Local	\$4,940	\$412	\$412	\$412
Travel Cost - Office	\$6,901	\$575	\$575	\$575
<b>Motor Vehicle Expenses</b>				
Depreciation - Motor Vehicles	\$6,795	\$566	\$566	\$566
MV Insurance	\$3,051	\$254	\$254	\$254
MV Rego	\$2,753	\$229	\$229	\$229
Repairs & Maintenance - Vehicles	\$2,839	\$237	\$237	\$237
<b>Total Motor Vehicle Expenses</b>	<b>\$15,438</b>	<b>\$1,286</b>	<b>\$1,286</b>	<b>\$1,286</b>

# BUDGET FOR 2025 AND FIRST QUARTER 2026 AND CASH FLOWS PROJECTIONS

	Jan 2025 to Dec 2025	January 2026 to March 2026		
	Total	Jan 2026	Feb 2026	Mar 2026
<b>Total Travel</b>	<b>\$34,198</b>	<b>\$2,849</b>	<b>\$2,849</b>	<b>\$2,849</b>
<b>Total Operating Expenses</b>	<b>\$3,662,622</b>	<b>\$305,124</b>	<b>\$270,085</b>	<b>\$267,165</b>
<b>Operating Profit/(Loss)</b>	<b>\$8,995</b>	<b>\$851</b>	<b>\$35,890</b>	<b>\$38,810</b>
<b>Non-operating Income</b>				
<b>Residence Rental</b>				
Residence Rental	\$19,296	\$1,608	\$1,608	\$1,608
<b>Total Residence Rental</b>	<b>\$19,296</b>	<b>\$1,608</b>	<b>\$1,608</b>	<b>\$1,608</b>
<b>Total Non-operating Income</b>	<b>\$19,296</b>	<b>\$1,608</b>	<b>\$1,608</b>	<b>\$1,608</b>
<b>Non-operating Expense</b>				
<b>Residence Expenses</b>				
Agent Fees	\$1,188	\$99	\$99	\$99
Repairs & Maintenance - Residence	\$3,851	\$321	\$321	\$321
<b>Total Residence Expenses</b>	<b>\$5,039</b>	<b>\$420</b>	<b>\$420</b>	<b>\$420</b>
<b>Total Non-operating Expenses</b>	<b>\$5,039</b>	<b>\$420</b>	<b>\$420</b>	<b>\$420</b>
<b>Non-operating Profit/(Loss)</b>	<b>\$14,257</b>	<b>\$1,188</b>	<b>\$1,188</b>	<b>\$1,188</b>
<b>Net Profit/(Loss)</b>	<b>\$23,252</b>	<b>\$2,039</b>	<b>\$37,078</b>	<b>\$39,998</b>
Less: Interest income not yet receive				
Interest Income	\$18,081	\$6,027	\$6,027	\$6,027
Add: non-cash expenses				
Assets Write-off	\$3,783	\$315	\$315	\$315
Bad Debts	\$3,892	\$324	\$324	\$324
Depreciation - Buildings	\$79,261	\$6,605	\$6,605	\$6,605
Depreciation - Furniture Fittings	\$2,685	\$224	\$224	\$224
Depreciation - Motor Vehicles	\$6,795	\$566	\$566	\$566
Depreciation - Office	\$8,822	\$735	\$735	\$735
Depreciation - Office Equipment	\$3,608	\$301	\$301	\$301
Depreciation - Plant & Equipment	\$44,683	\$3,724	\$3,724	\$3,724
Provision for Annual Leave Expense	\$18,889	\$1,574	\$1,574	\$1,574
Provision for Long Service Leave Expense	\$3,098	\$258	\$258	\$258
	\$175,516	\$14,626	\$14,626	\$14,626
Net increase in cash held	\$180,687	\$10,638	\$45,677	\$48,597
Cash at beginning of financial year/month	\$2,533,062	\$2,713,749	\$2,724,387	\$2,770,064
Cash at end of financial year/month	\$2,713,749	\$2,724,387	\$2,770,064	\$2,818,660



VICTORIAN CANINE  
ASSOCIATION INCORPORATED  
TRADING AS  
Dogs Victoria  
ABN 97 452 215 878

---

ANNUAL GENERAL MEETING  
2025 AGENDA

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

Notice is hereby given that the 34th Annual General Meeting of the Victorian Canine Association Inc, will be held on Saturday 31 May 2025 at KCC Park, 655 Westernport Hwy, Skye 3977 and via virtual meeting commencing at 1pm.

## Business:

1. To confirm the minutes of the 33rd Annual General Meeting of the Victorian Canine Association Inc, held on Wednesday 22 May 2024. Minutes of that meeting were published in the July 2024 issue of the Gazette.
2. To receive the audited Income and Expenditure Account of the VCA for the last preceding financial year ended 31 December 2024 and the Balance Sheet as at that date.
3. To receive and approve the Income and Expenditure Budget and Cash Flow Budget for the current year ending 31 December 2025.
4. To receive and approve the Expenditure Budget and Cash Flow Budget for the period 1 January 2026 to 31 March 2026.
5. To appoint or re-appoint Auditors for the current financial year 2025.
6. To receive from the president and the chairpersons of other nominated committees their respective reports upon the activities of the VCA during the 2024 financial year.
7. To announce the results of the annual elections for management committee positions.
8. To present VCA life memberships.
9. To consider the adoption of ordinary or special resolutions submitted in accord with rule 2.97 (3) which states:

*"At all annual general meetings of the VCA, no business shall be considered or discussed other than that of which notice has been given on the notice convening the meeting or any business which, in the opinion of the chairperson, shall arise out of such business". Special resolution means a resolution passed by a majority of not less than 75 percent of the number of members of the VCA who, being entitled to do so, attend and vote personally on the resolution at an Annual General Meeting of the VCA or a Special General Meeting of the VCA convened for the purpose of such resolution and notice of which meeting, specifying the terms of the resolution and the intention to propose of such resolution and notice of which meeting, specifying the terms of the resolution and the intention to propose and move the resolution as a special resolution, was given to all members of the VCA at least 21 days prior to the date of holding such meeting."*

## 10. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.15.1

### Current:

2.15.1 Transitional Provisions (Approved 15/07/23)

Members who hold a financial membership that expires between June 2023 and February 2024 will pay a pro-rata membership subscription to align the member's renewal date to the common annual renewal date of 31 March.

Members who have paid their annual renewal in April and May 2023 will be levied in March 2024 a pro-rata membership subscription to align the member's renewal date to the common annual renewal date of 31 March 2025.

### Replace with:

Delete 2.15.1

### Rationale:

This rule was introduced as a result of the change to a common renewal membership date. Given the transitional period has concluded, there is no need for it to remain in the rules and deletion is warranted.

## 11. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.29.1 and 2.31.1

### Current:

2.29.1 the term of office of President shall be for a period of 4 years commencing on the day following the date of the Annual General Meeting held in April 1992 and thereafter every fourth year from that date.

2.31.1 the term of office of Vice President shall be for an initial period commencing in November 1991 until the day following the date of the Annual General Meeting in April 1994 and every fourth year thereafter from that date.

### Replace with:

2.29.1 the term of office of President shall be for a period of 4 years commencing **at the conclusion of the Annual General Meeting held in 2024** and thereafter every fourth year from that date.

2.31.1 the term of office of Vice President shall be for a period of 4 years commencing at the conclusion of the Annual General Meeting held in 2022 and thereafter every fourth year from that date.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### **Rationale:**

The term of office is 4 years from the conclusion of the AGM in the year they were elected. This rule needs to be amended to fit current practice rather than the predecessor staying in the role for another day. The reference to the month is unnecessary as the AGM can be held over a period of up to 5 months after the Financial Year concludes.

### **12. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rules 2.33.1, 2.33.2 and 2.33.2.1**

#### **Current:**

2.33.1 Subject to Rule 2.40.6.1 the term of office of an ordinary member of the Management Committee shall be four years from the day following the date of the Annual General Meeting when they took office.

2.33.2 In the event of one or more casual vacancies occurring in the offices of the ordinary members of the Management Committee during the period between annual elections such vacancies, subject to Sub-Rule .3 of this Rule, shall continue until the next annual election when such vacancies, together with the four scheduled vacancies, three as from April 1998, occurring in the offices of the ordinary members of the Management Committee each year, shall be filled from amongst the candidates nominating for all such vacancies who shall be elected on the principle that:

2.33.2.1 the candidates polling the four highest number of votes in the election ballot shall fill the four scheduled annual vacancies for a term of four years. As from 1998 the candidates polling the three highest number of votes in the election ballot shall fill the three scheduled vacancies for a term of four years; and

#### **Replace with:**

2.33.1 the term of office of an ordinary member of the Management Committee shall be four years from the conclusion of the Annual General Meeting of the year in which they were elected. Three ordinary members of the Management Committee will be elected each year.

2.33.2 In the event of one or more casual vacancies occurring in the offices of the ordinary members of the Management Committee during the period between annual elections such vacancies, subject to Sub-Rule .3 of this Rule, shall continue until the next annual election.

2.33.2.1 the candidates polling the three highest number of votes in the election ballot shall fill the three scheduled annual vacancies for a term of four years.

### **Rationale:**

Deleting the reference to 2.40.6.1 is required as this rule no longer exists (possibly deleted in 2016).

There is no longer a need to refer to 1998 for the change from four to three positions.

Combining the term of office with this rule brings it in line with the design of 2.29 and 2.31.

### **13. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.38**

#### **Current:**

2.38 (As amended 14/01/93 & 20/04/94 & 08/04/09) Annual elections shall be held in the month of March, except as provided for in Rule 2.33.3 with successful candidates taking office on the day following the date on which the A.G.M. of members of the VCA is held.

#### **Replace with:**

2.38 (As amended 14/01/93 & 20/04/94 & 08/04/09) Annual elections shall be held in the month of March, except as provided for in Rule 2.33.3 with successful candidates taking office at the conclusion of the Annual General Meeting of the year in which they were elected.

### **Rationale:**

This change brings the rule into practice where members take office at the conclusion of the AGM.

### **14. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.40.1, 2.40.2, 2.40.3, 2.40.4**

#### **Current:**

2.40.1 The Management Committee shall comprise a President, a Vice President and 12 ordinary members of the Committee each of whom shall be elected for the terms of office commencing on the dates indicated as follows:

2.40.2 The President, for a term of 4 years commencing on the day following the date of the Annual General Meeting of members of the VCA held in April 1992 and every fourth year thereafter for the same term of office. Such term will expire on the day following the Annual General Meeting of that year.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

2.40.3 The Vice President, for an initial term commencing in November 1991 until the day following the date of the Annual General Meeting of members of the VCA held in April 1994 and every fourth year thereafter for a term of 4 years. Such term will expire on the day following the Annual General Meeting of that year.

2.40.4 Three ordinary members of the Management Committee each year from April 1998. Such terms will expire on the day following the Annual General Meeting of that year

### Replace with:

2.40.1 The Management Committee shall comprise a President, a Vice President and 12 ordinary members of the Committee each of whom shall be elected for a term of office of up to 4 years commencing at the conclusion of the Annual General Meeting of the year in which they were elected.

2.40.2 – delete

2.40.3 – delete

2.40.4 – delete

### Rationale:

The terms of office are already listed earlier in the rules and there is no need for a double up.

### 15. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.52.1.2

#### Current:

2.52.1.2 (As amended 26/05/22) the member's membership renewal subscriptions is paid not later than the date on which nominations close;

#### Replace with:

2.52.1.2 (As amended 26/05/22) the member is financial at the time nominations close;

#### Rationale:

The nominations close at the start of January which is well before the common renewal date of 31 March. It is more appropriate that the member is financial at the time of nomination.

### 16. Special resolution moved Ross Carlson seconded by Peter Howard to amend Rule 2.25.1

#### Current:

2.25.1 (Amended 15/07/15) There shall be a Management Committee comprised of 14 elected persons consisting of a President and a Vice President and 12 ordinary Committee members.

### Replace with:

2.25.1 There shall be a Management Committee comprised of 10 elected persons consisting of a President and a Vice President and **8** ordinary Committee members. **To transition to this number there will be 2 ordinary committee members elected each year from 2026 to 2029 inclusive.**

### Rationale:

With a reduced membership and many sub-committees that provide advice to the overall Management committee, there is no need to have 14 members of management. Changing to 8 ordinary members results in two nominees being elected to the position each year enabling the current team to still effectively support new members whilst maintaining the momentum and direction of the organisation.

### 17. Special resolution moved Ross Carlson seconded by Peter Howard to amend Rule 2.33.1

#### Current:

2.33.1 the term of office of an ordinary member of the Management Committee shall be four years from the conclusion of the Annual General Meeting of the year in which they were elected. Three ordinary members of the Management Committee will be elected each year.

#### Replace with:

2.33.1 the term of office of an ordinary member of the Management Committee shall be four years from the conclusion of the Annual General Meeting of the year in which they were elected. **Two** ordinary members of the Management Committee will be elected each year **from the 2026 election.**

#### Rationale:

If the membership agree to reduce the size of the management committee, this change is required to ensure that elections are held each year with a turnover of two members each year.

### 18. Special resolution moved Ross Carlson seconded by Peter Howard to amend Rule 2.33.2.1

#### Current:

2.33.2.1 the candidates polling the three highest number of votes in the election ballot shall fill the three scheduled annual vacancies for a term of four years.

#### Replace with:

2.33.2.1 the candidates polling the **two** highest number of votes in the election ballot shall fill the **two** scheduled annual vacancies for a term of four years **from the 2026 election.**

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### Rationale:

If the membership agree to reduce the size of the management committee, this change is required to match in with other changes to 2.33.1

### 19. Special resolution moved Ross Carlson seconded by Peter Howard to amend Rule 2.40.1

#### Current:

2.40.1 The Management Committee shall comprise a President, a Vice President and 12 ordinary members of the Committee each of whom shall be elected for the terms of office commencing on the dates indicated as follows:

#### Replace with:

2.40.1 The Management Committee shall comprise a President, a Vice President and **8** ordinary members of the Committee, **in line with 2.25.1**, each of whom shall be elected for the terms of office commencing on the dates indicated as follows:

### Rationale:

If the membership agree to reduce the size of the management committee, this change is required to match in with other changes to 2.25.1

### 20. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.6

#### Current:

#### 2.6 Categories of Membership

(As amended 07/04/10) The membership of the VCA shall consist of:

- 2.6.1 Ordinary membership, being a natural person of at least 18 years of age.
- 2.6.2 Dual membership, being two natural persons who each qualify as an ordinary member, and who are resident at the same address.
- 2.6.3 Life membership as provided for in Rule 2.9.
- 2.6.4 Junior membership as provided for in Regulations.
- 2.6.5 Companion membership as provided for in Regulations.
- 2.6.6 Transitional Provisions. Members who held non voting syndicate or kennel membership prior to the April 2004 AGM may, at their option, continue that membership.

#### Replace with:

#### 2.6 Categories of Membership

(As amended 07/04/10) The membership of the VCA shall consist of:

2.6.1 Ordinary membership, **including secondary and concession membership** being a natural person of at least 18 years of age.

2.6.2 **Joint** membership, being two natural persons who each qualify as an ordinary member, and who are resident at the same address.

2.6.3 Life membership as provided for in Rule 2.9.

2.6.4 Junior membership **and Junior Handlers membership** as provided for in Regulations.

2.6.5 **Associate membership and Companion membership** as provided for in Regulations.

2.6.6 Transitional Provisions. Members who held non-voting syndicate or kennel membership prior to the April 2004 AGM may, at their option, continue that membership.

### Rationale:

The proposed version of Rule 2.6 covers all categories of membership offered by the VCA while allowing the relevant details to be contained in the Regulations.

### 21. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.11

#### Current:

#### 2.11 Membership Suspension

(As amended 31.01.01& 09.04.08) A member's membership shall be suspended in the event that:

- 2.11.1 there is owing by the member to the VCA or any of its Affiliates any monies for goods or services provided by the VCA or any of its Affiliates to or at the request of the member and such monies have been outstanding for more than sixty days provided that subject otherwise to the Rules, the suspension of membership shall cease upon payment by or on behalf of the member to the VCA or any of its Affiliates of the outstanding monies; or
- 2.11.2 the member fails or neglects without good cause shown to reply in writing within 14 days from the date of a second written demand by the Management Committee requesting the member to reply to correspondence previously sent to the member by the Management Committee provided such suspension of membership shall cease upon receipt of a written reply to such demand and to such correspondence.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## Be amended to read:

### 2.11 Membership Suspension

(As amended 31.01.01& 09.04.08) A member's membership shall be suspended in the event that:

2.11.1 there is owing by the member to the VCA or any of its Affiliates any monies for goods or services provided by the VCA or any of its Affiliates to or at the request of the member and such monies have been outstanding for more than sixty days provided that subject otherwise to the Rules, the suspension of membership shall cease upon payment by or on behalf of the member to the VCA or any of its Affiliates of the outstanding monies; or

2.11.2 the member fails or neglects without good cause shown to (reply in writing) **comply** within 14 days from the date of a second written demand by the Management Committee requesting the member to (reply to correspondence) **comply with a direction** previously sent to the member by the Management Committee provided such suspension of membership shall cease upon receipt of a written reply **that addresses the direction(s) sent to the member.** (to such demand and to such correspondence.)

## Rationale:

The existing rules have been ineffective in dealing with matters such as Demands for Pedigree because 2.11.2 has been interpreted as requiring a suspension to be lifted when the member provides any written response regardless of whether or not such response addresses the demand sent to the member.

## 22. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.89

### Current:

#### 2.89 Chief Executive

2.89.1 (As amended 1.6.98) The Management Committee shall from time to time appoint a Chief Executive of the VCA upon such terms and conditions as the Management Committee determines.

2.89.2 (As amended 1.6.98) It is the duty of the Chief Executive:

2.89.2.1 to manage the daily affairs of the VCA; and

2.89.2.2 to attend to the administrative functions of the VCA; and

2.89.2.3 to carry out secretarial functions of the VCA from time to time; and

2.89.2.4 to engage such office staff as is necessary and to delegate to them such duties as he sees fit; and

2.89.2.5 to attend to the requirements of the Management Committee and to submit to it such reports and recommendations as he sees fit; and

2.89.2.6 (As amended 1.6.98) the Management Committee may, upon such terms and conditions and with such restrictions as it thinks fit, confer upon the Chief Executive any of the powers exercisable by it and any powers so conferred shall be concurrent with the powers of the Management Committee.

2.89.2.7 (As amended 1.6.98) the Management Committee may at any time withdraw or vary any of the powers so conferred on the Chief Executive

## Replace with:

#### 2.89 Chief Executive

**2.89.1 (As amended 1.6.98) The Management Committee shall from time to time appoint a Chief Executive of the VCA upon such terms and conditions as the Management Committee determines.**

**2.89.2 (As amended 1.6.98) It is the duty of the Chief Executive:**

**2.89.2.1 to attend to the requirements of the Management Committee and to submit to it such reports and recommendations as he sees fit.**

**2.89.3 (As amended 1.6.98) the Management Committee may, upon such terms and conditions and with such restrictions as it thinks fit, confer upon the Chief Executive any of the powers exercisable by it and any powers so conferred shall be concurrent with the powers of the Management Committee.**

**2.89.4 (As amended 1.6.98) the Management Committee may at any time withdraw or vary any of the powers so conferred on the Chief Executive.**

## Rationale:

The duties of the former full time Chief Executive have been divided between a part-time CE responsible for Business Development and Regulatory Affairs, and an Office Operations Manager. Therefore, Rules 2.89 and 2.90 may need to be amended to reflect the new structure.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## 23. Special resolution moved by Ross Carlson seconded by Peter Howard to amend Rule 2.90

### Current:

2.90 Deputy Manager (As amended 1.6.98)

The Management Committee may from time to time appoint a Deputy Manager to whom the Chief Executive may delegate certain managerial and secretarial duties.

### Replace with:

#### 2.90 Office Operations Manager

The Chief Executive may delegate certain managerial and secretarial duties to an Office Operations Manager. It shall be the duty of the Office Operations Manager to:

2.90.1 manage the daily affairs of the VCA; and

2.90.2 attend to the administrative functions of the VCA; and

2.90.3 to carry out secretarial functions of the VCA from time to time; and

2.90.4 to engage such office staff as is necessary and to delegate to them such duties as he or she sees fit.

### Rationale:

The duties of the former full time Chief Executive have been divided between a part-time CE responsible for Business Development and Regulatory Affairs, and an Office Operations Manager. Therefore, Rules 2.89 and 2.90 may need to be amended to reflect the new structure.

## 24. Special resolution moved by Jake Milford seconded by Pauline Ashton to insert new Rule 2.52.3.9

(To be placed within PART IV Election of Management Committee 2.51 Eligibility of Candidates to Nominate for Election, and for Ordinary Members of the Management Committee and Office Bearers to Continue to Hold Office (amended 11/04/07 & 26/05/22) and 2.52)

**2.52.3.9 has been found guilty of any breach of animal welfare of either Dogs Victoria Rules or Regulations or State Legislation within the last five years from date of breach or conviction.**

**Any incumbent Management Committee Member who is found guilty of any breach of animal welfare of either Dogs Victoria Rules or Regulations or State Legislation becomes ineligible to hold office immediately from date of breach or conviction.**

**Any breach that results in a conviction for animal cruelty immediately disqualifies an incumbent member of the Management Committee from their current position and permanently disqualifies them from being a Member of the Management Committee.**

**Any Member who has a conviction for animal cruelty becomes permanently disqualified.**

### Rationale:

#### Current Context:

Rule 2.52 currently focuses exclusively on financial integrity, addressing issues like bankruptcy, insolvency, or being a banned director. However, it does not extend to cover ethical considerations related to animal welfare and cruelty, which are fundamental to our organisations mission and operations.

#### Strategic Implications:

The Chief Executive recently outlined the future Strategic Plan for Dogs Victoria, which heavily relies on securing Government Grants, corporate partnerships, and sponsorships. To attract and maintain these crucial resources, Dogs Victoria must exemplify exemplary governance practices.

Holding Applicable Organisation (AO) status from the Victorian Government places a significant responsibility on Dogs Victoria to self-regulate not just financially but also in terms of compliance with animal welfare laws and regulations. This status underscores our commitment to ethical standards in animal care.

#### Risks and Reputation:

If it were discovered by the Victorian Government or animal rights organisations that a member of our Management Committee has a history of animal welfare breaches or cruelty convictions, it could severely damage our reputation. Such a scenario would not only undermine our credibility but also jeopardise our organisational standing and future funding opportunities.

Demonstrating that we take governance seriously includes ensuring that those in leadership roles are beyond reproach in terms of animal welfare, reflecting our dedication to the health, safety, and ethical treatment of animals.

#### Proposed Change:

By expanding Rule 2.52 to include eligibility criteria concerning animal welfare and cruelty offences, Dogs Victoria can:

**Strengthen Our Governance:** Align our internal policies with our public commitments to animal welfare.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

**Safeguard Our Reputation:** Prevent potential public relations disasters that could arise from association with individuals who have a history of unethical behaviour towards animals.

**Secure Trust and Support:** Maintain and increase trust from stakeholders, including government bodies, corporate partners, and the community at large, ensuring continued support and collaboration.

This amendment is crucial for Dogs Victoria to uphold its values, maintain its AO status, and pursue its strategic objectives with integrity and public trust.

**As a reminder the Dogs Victoria Constitution states:**

*1.4 Objectives/Statement of Purposes.*

*The principal objectives of the VCA are:*

*1.4.2 To promote and raise the standards of breeding, rearing, keeping and sale of purebred dogs and general welfare of all dogs.*

**25. Special resolution moved by Jake Milford seconded by Pauline Ashton to insert new Rule 2.3.7**

(To be placed within PART 111- The Management Committee)

**2.37 Consecutive Terms of Management Committee Members**

**Term Limits:** A maximum of two consecutive terms of office are permitted for the President, Vice President, and Ordinary Members of the Management Committee or any combination of these.

**Eligibility After Two Terms:** An Office Bearer and/or Ordinary Member of the Management Committee who has served two consecutive terms is ineligible to stand for election for a third consecutive term.

**Re-nomination Period:** After completing two consecutive terms, a former Office Bearer or Ordinary Member may re-nominate for office, but only after a cooling-off period of no less than four years from the end of their second term.

**Definition of Term:** For the purpose of this rule, “a term” refers to any elected term, regardless of its duration, whether it be one year, two years, three years, or a full four-year term.

**Rationale:**

This rule ensures turnover in leadership positions, promoting fresh perspectives and preventing the entrenchment of any individual in a leadership role.

The cooling-off period is designed to give other members an opportunity to lead and to allow former members to gain new experiences or perspectives

before potentially returning to the committee.

The definition of “term” ensures that all lengths of service are treated equally under this rule, preventing any manipulation through varying term lengths.

This rule aims to balance continuity with renewal in the governance of Dogs Victoria, encouraging a dynamic leadership structure while respecting the contributions of long-serving members.

**26. Special resolution moved by Jake Milford seconded by Pauline Ashton to amend Rule 2.25.1**

**Current:**

2.25.1 (Amended 15.07.15) There shall be a Management Committee comprising of 14 elected persons consisting of a President and a Vice President and 12 Ordinary Committee Members.

**Replace with:**

**2.25.1 There shall be a Management Committee comprising of the following elected persons:**

**2.25.1.1 Until the Annual General Meeting of 2025, a President and Vice President and 12 Ordinary Committee Members. If applicable this may include casual vacancies of Ordinary Members.**

**2.25.1.2 The day following the 2026 Annual General Meeting, a President and Vice President and six (6) Ordinary Committee Members.**

**Post 2026 AGM Adjustment:** Following the 2026 Annual General Meeting, if there are more than 6 Ordinary Members currently serving on the Management Committee, a reduction to 6 members shall be implemented as follows utilising the members powers of Rule 2.76 Removal of member of Management Committee:

**Criteria for Removal:** Casual Vacancies in the first instance, then Ordinary Members with the least amount of remaining time in their elected term will be removed from the Committee.

**Tie-Breaker for Equal Time Remaining:** In the event that two or more Ordinary Members have an identical amount of time left in their term, the member(s) with the lowest number of votes from their election will be removed.

**Further Tie-Breaking:** If there's still a tie after considering the vote count, the following methods should be employed in sequence until the tie is resolved:

**1. Seniority in Service:** Remove the member with the least total years of service on any Dogs Victoria committee.

**2. Alphabetical Order:** If all else is equal, remove based on the alphabetical order of surnames.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## Notice and Transition:

Members who are to be removed from the Management Committee will be given formal notice at least 30 days before the change takes effect, allowing for a smooth transition.

This rule is to ensure that the Management Committee adheres to the new structure without sudden disruption to ongoing projects or initiatives.

## Rationale:

This mechanism ensures an equitable method to reduce the number of Ordinary Members, focusing on term length and electoral support as key factors. It promotes fairness by providing clear criteria for removal and ensures that the most recently elected and potentially most supported members retain their positions.

The tie-breaker provisions avoid arbitrary decisions, giving a structured approach to what could otherwise be contentious situations.

This rule aims to facilitate a smooth transition to the new committee size, respecting both the democratic choice of the members through voting and the need for Committee renewal.

## 27. Special resolution moved by Jake Milford seconded by Pauline Ashton to amend Rules 2.40.1, 20.4.2, 2.40.3 and 2.40.4

### Current:

2.40 Terms of Office of Management Committee (As amended 15/08/16)

The Management Committee of the VCA shall comprise:

2.40.1 The Management Committee shall comprise a President, a Vice President and 12 ordinary members of the Committee each of whom shall be elected for the terms of office commencing on the dates indicated as follows:

2.40.2 The President, for a term of 4 years commencing on the day following the date of the Annual General Meeting of members of the VCA held in April 1992 and every fourth year thereafter for the same term of office. Such term will expire on the day following the Annual General Meeting of that year.

2.40.3 The Vice President, for an initial term commencing in November 1991 until the day following the date of the Annual General Meeting of members of the VCA held in April 1994 and every fourth year thereafter for a term of 4 years. Such term will expire on the day following the Annual General Meeting of that year.

2.40.4 Three ordinary members of the Management Committee each year from April 1998. Such terms will expire on the day following the Annual General Meeting of that year.

### Replace with:

2.40 Terms of Office of Management Committee (As amended 15/08/16)

The Management Committee of the VCA shall comprise:

2.40.1 **Until the 2026 Annual General Meeting the Management Committee shall comprise a President, a Vice President and twelve (12) Ordinary members of the Management Committee. Commencing on the day after the 2026 Annual General Meeting the Management Committee shall comprise a President, a Vice President and six (6) Ordinary members of the Committee.** each of whom shall be elected for the terms of office commencing on the dates indicated as follows:

2.40.2 The President, for a term of 4 years commencing on the day following the date of the Annual General Meeting of members of the VCA held in **May 2024** every fourth year thereafter for the same term of office. Such term will expire on the day following the Annual General Meeting of that year.

2.40.3 The Vice President, for a term commencing **the day following the 2026 Annual General Meeting** for a term of **2 years, and the day following the 2028 for a term of 3 years (to align with an election every fourth year so that the election of the Vice President is the same year as the three Ordinary members) and thereafter for 4 years the day following the 2031 Annual General Meeting.** Such term will expire on the day following the Annual General Meeting of that year. **Until the 2026 Annual General meeting this office will be held by an Acting Vice President elected internally by the Management Committee in accordance with Rule 2.31.2.**

2.40.4 Three Ordinary members of the Management Committee **in 2028, 2029, then every second year thereafter.** Such terms will expire on the day following the Annual General Meeting of that year. **In 2028 the term for the 3 Ordinary members elected will be for a reduced period of three years so that thereafter the elections of the 3 Ordinary members can be scheduled every second year.**

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### **Rationale:**

Currently, the Management Committee of Dogs Victoria consists of 14 elected members, which incurs significant financial and administrative overhead for an organisation of our scale. By reducing the number of ordinary members from 12 to 6 after the 2026 Annual General Meeting, we propose several key benefits:

**Financial Savings:** Each Management Committee member currently receives an honorarium of \$1,000 per annum. Reducing the management committee size by 6 members would save the organisation \$6,000 annually. Only an election for Vice President is required in 2026, no election of any Management Committee members is required in 2027 and 2030 then every second year thereafter. Historically, the running of yearly elections cost Dogs Victoria approximately \$22,000pa. These savings can be redirected towards enhancing member services or reducing membership fees.

**Operational Efficiency:** A smaller committee can lead to more streamlined decision-making processes, reducing the time and resources spent on meetings. This efficiency can facilitate quicker responses to organisational challenges and opportunities.

**Cost Reduction:** Beyond honorariums, there are additional costs like express posting of monthly agendas, catering for meetings, and other administrative expenses. Fewer management committee members will directly reduce these costs, further benefiting the organisation's financial health.

**Increased Engagement and Responsibility:** With fewer members, each individual's role becomes more significant, potentially leading to higher engagement levels and accountability among the management committee members. This could translate into more effective governance and oversight.

**Alignment with Organisational Size:** Dogs Victoria, as a medium-sized organisation, does not require a large management committee to function effectively. A leaner management committee can manage our needs while maintaining the necessary diversity of thought and experience.

**Precedent for Future Adaptability:** This reduction sets a precedent for flexible governance, ensuring Dogs Victoria can adapt its management structure as needed to remain agile and responsive to members' evolving needs.

By voting for this amendment, members of Dogs Victoria would not only endorse a more financially prudent approach but also support a governance model that matches the operational demands of our organisation. This change aims to enhance our management effectiveness while ensuring that we remain a member-focused and financially responsible association.

### **28. Ordinary resolution moved by Jake Milford seconded by Pauline Ashton**

That the Chief Executive updates the Ordinary Member of Management Committee- Nomination VCA Management Committee Election Form (reference in VCA Rule 2.51) for the 2026 Management Committee Election as follows:

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## Nomination Form Ordinary Member

### Victorian Canine Association Management Committee Elections 2024

I seek election as a **member** of the Management Committee for the Victorian Canine Association Inc, trading as Dogs Victoria, and submit the following information for consideration by the membership.

**CANDIDATE** (Please use BLOCK LETTTERS when completing this form)

Name: _____	
(Surname)	(Given Names)
Address: _____	
	Postcode: _____
Email address for correspondence: _____	
Telephone No: _____	Business Telephone No: _____
VCA Membership No: _____	Year of Joining VCA: _____

#### Candidate's declaration:

I hereby certify that the information supplied is true and correct and that I am not under the age of 18 years as at the close of nominations at 4 pm on Monday 8 January 2024. **\*\* I further certify that I meet the requirements set out in Rules 2.51 and 2.52 regarding eligibility to nominate for election (refer to attachment VCA Rules 2.51 – 2.53 (15/7/23)).**

<b>Signature:</b> _____	<b>Date:</b> _____
-------------------------	--------------------

\*Form in which name is to appear on ballot paper:

<b>Surname:</b> _____	<b>Given Name/s:</b> _____
-----------------------	----------------------------

#### Please note this nomination requires support of two financial members.

Candidates, proposers and seconders are required to be financial members of the VCA, trading as Dogs Victoria, for the whole of the preceding financial year in accordance with Rule 2.52.

Name: _____	VCA Membership No: _____
Signature: _____	

Name: _____	VCA Membership No: _____
Signature: _____	

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

In order to verify eligibility to participate in the 2024 Dogs Victoria Management Committee Election, Dogs Victoria needs to undertake the following checks to assess candidates ability to satisfy the requirements of VCA Rules 2.51 and 2.52:

- National Criminal Check
- ASIC banned and disqualified check
- National personal insolvency index check

Note: the cost of the above checks will be covered by Dogs Victoria.

These checks will be done prior to the issuing of ballot papers to members so as to avoid any potential embarrassment to a candidate and confusion if a candidate checks reveal them to be a disqualified person.

First Name	Surname	Address	Suburb	State	Postcode	Mobile Phone	Email Address

**Candidate's declaration:**

I hereby certify that I have read and understand VCA Rules 2.51, 2.52 and 2.53 as attached and understand that Dogs Victoria will undertake a National Criminal Check, ASIC banned and disqualified check and National personal insolvency index check using an ACIC & AFP Accredited Provider of their choice.

<b>Signature:</b>	<b>Date:</b>
-------------------	--------------

**\*Nominations must be received no later than 4 pm, Monday 8 January 2024**

<b>VEC OFFICE USE ONLY</b>			
..... am/pm .....	.....	<input type="checkbox"/>	<input type="checkbox"/>
/...../	.....	VCA	Nomination
Time/date nomination received	Signature	approved	confirmation

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## Victorian Canine Association Management Committee Elections 2024

### Profile Proforma

*(if submitted, will be published with ballot material)*

**Note:** If the 'OTHER RELEVANT INFORMATION' below exceeds 400 words, the Returning Officer will make any necessary deletions and terminate copy upon the count of 400 words.

<p><b>Name:</b> .....</p> <p><b>Member of VCA (years):</b> .....</p> <p><b>Profession/Occupation:</b> .....</p> <p><b>Breed or breeds with which associated:</b> .....</p> <p>Other relevant information (<i>not more than 400 words</i>):</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>Affix Passport-style photograph here</p> <p>Office use only</p>
---	--

- I acknowledge that my profile of canine experience must be submitted to the Returning Officer and, where applicable, must not exceed the stated word limit. I understand that if my profile of canine experience exceeds the stated word limit, it will be abridged at the discretion of the Returning Officer.
- To the best of my knowledge, my profile of canine experience is true and correct and does not contain defamatory or misleading content.

**Signature:**

**Date:**

**Nomination forms must be returned direct to Sally Leung, Returning Officer, VCA Elections, Victorian Electoral Commission, Level 11, 530 Collins St, Melbourne 3000 or alternatively to [clientliaison@vec.vic.gov.au](mailto:clientliaison@vec.vic.gov.au) by 4 pm, Monday 8 January 2024**

Replace the Profile Proforma of the above form with the following wording (date changes as appropriate).

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## Candidate Questionnaire and Answers

Answers and questions contained in the lodged questionnaires are provided by candidates. Any enquires about a candidate's answers should be directed to the relevant candidate. Answers to candidate questionnaires are not verified or endorsed by the VCA.

<b>CANDIDATE'S NAME</b> (as per ballot paper)	
How many years have you been a member of the VCA?	
What is your Profession/Occupation	
What dog breed/s have you been associated with?	

What is your vision for Dogs Victoria? <i>(Maximum 50 words)</i>

What expertise, qualifications and attributes do you have which would help you in undertaking the role of a Management Committee Member? Provide details (Maximum 100 words)

	YES or NO
Have you read the current VCA Constitution, Rules, Regulations?	
Have you read the current Management Committee Member Code of conduct?	
Are you currently a Management Committee Member?	
	#/Meetings
If yes, what has been your attendance record at Management Committee Meetings during your current term?	

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

<p>If yes, what have you achieved during your term, especially in reference to your original vision, for the betterment of Dogs Victoria and its members? <i>(Maximum 50 words)</i></p>	
	YES or NO
<p>Have you previously been elected to Management Committee (other than current term)?</p>	
<p>If Yes, please provide details of when.</p>	
<p>What is your current involvement in Dogs Victoria as a member of Dogs Victoria? Please include a list all activities that you are currently or in the past have participated in. <i>(Maximum 100 words)</i></p>	
<p>What are your contact details (so that members can contact you)? <i>Provide details</i></p>	

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### Rationale:

The newly proposed form for candidates running for the position of Ordinary Member on the Management Committee is designed to align with best practices seen in local government council elections. This updated form aims to:

### Enhance Transparency and Comparability:

Unlike the current form which allows a 500-word free write without guidance, the new form will include structured sections for candidates to outline their vision, experience, and plans. This structure facilitates easier comparison between candidates by providing a standardized format for each nomination.

**Provide Essential Information:** The form will mandate the inclusion of key personal and professional details such as:

**Contact Information:** Ensuring candidates provide verifiable contact details, allowing members to directly engage with nominees for further clarification or discussion. This addresses the current issue where many candidates omit this crucial information.

**Biographical Details:** A brief biography focusing on relevant experience, qualifications, and previous involvement with Dogs Victoria or similar organizations.

**Vision Statement:** A concise statement of what the candidate aims to achieve if elected, directly relating back to their initial motivation for candidacy.

**Specific Goals:** Candidates will be prompted to list specific, measurable goals they intend to pursue, helping members assess the practicality and relevance of each candidate's agenda.

**Improve Member Engagement and Decision-Making:** By standardizing the information provided, members can make more informed decisions based on clear, comparable data. This method reduces the likelihood of overlooking important aspects of a candidate's qualifications or intentions due to unstructured or incomplete information.

**Foster Accountability:** With candidates explicitly stating their goals and contact information, there's a built-in mechanism for accountability where members can follow up on campaign promises or express concerns directly to the candidates.

This ordinary resolution seeks to elevate the democratic process within Dogs Victoria by ensuring that members have all the necessary information presented in a clear, accessible manner, thus enhancing the integrity and effectiveness of the election process.

### 29. Ordinary resolution moved by Jake Milford seconded by Pauline Ashton

*Establishment of a Dogs Victoria Quality Assurance Program.*

Purpose:

To enhance the operational integrity, transparency, and efficiency of Dogs Victoria, we propose the establishment of a Quality Assurance Program (QAP). This program will act as an interdisciplinary management tool to ensure that all activities within Dogs Victoria are planned, executed, and reviewed according to established, documented policies processes and procedures

Key Components of the Quality Assurance Program:

### Scope:

The QAP will cover all functions of Dogs Victoria, including but not limited to the Management Committee, Sub-Committees, event management, member services, and animal welfare standards.

### Structure:

- Quality Assurance & Audit Sub-committee (QAAS):
- Formation: The Management Committee shall establish the QAAS, which will operate independently from the functions it audits.
- Composition: Members of the QAAS must not be involved in any capacity with the functions they are auditing to ensure impartiality.

### Role: The QAAS will:

- Develop and maintain the QAP with the approval of the Management Committee.
- Conduct regular audits to assess compliance with Dogs Victoria's policies, procedures, and legal obligations.
- Oversee record-keeping, inspections, and implement corrective actions where necessary.

### Reporting:

- To Management Committee: The QAAS will submit written reports detailing findings, compliance issues, and recommended corrective actions at least quarterly to the Management Committee.
- To Members: An annual summary report by the QAAS will be presented at the Annual General Meeting (AGM), ensuring transparency and accountability to all members.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### Oversight:

- The President of Dogs Victoria may attend QAAS meetings as an observer to ensure the committee adheres to its charter and to maintain organisational alignment, but will not have voting rights or influence over audit outcomes.

### Operational Guidelines:

- Independence: To maintain objectivity, QAAS members should have no conflict of interest.

They will be selected for their expertise in quality management, auditing, or related fields.

- Program Development: The QAAS will draft the initial QAP framework, which will be subject to review and approval by the Management Committee.

This framework will include:

- Audit schedules and methodologies.
- Standards and benchmarks for operational excellence.
- Procedures for corrective action and continuous improvement.

### Implementation:

Post-approval, the QAAS will oversee the implementation of the QAP across all Dogs Victoria activities, ensuring it evolves with organisational needs and external regulatory changes.

### Rationale for the Establishment of a Dogs Victoria Quality Assurance Program:

#### Strengthening Organisational Integrity:

**Standardisation and Consistency:** By implementing a Quality Assurance Program (QAP), Dogs Victoria ensures that all its operations adhere to a consistent set of standards, reducing variability in service delivery and member experiences across different functions and events.

#### Enhancing Transparency:

**Accountability and Oversight:** The establishment of an independent Quality Assurance & Audit Sub-committee (QAAS) fosters an environment where accountability is paramount. Regular audits and transparent reporting to both the Management Committee and members at the AGM will increase trust, as members can see that the organisation is proactively managing its compliance and quality.

#### Risk Management:

**Proactive Issue Identification:** The QAP will allow Dogs Victoria to identify and address issues before they escalate into significant problems. This pre-emptive approach to risk management can prevent legal, reputational, or operational crises.

### Operational Efficiency:

**Optimisation of Processes:** Through systematic audits, we can identify inefficiencies or redundancies in current processes. The QAP will provide a structured method for continuous improvement, potentially reducing costs and enhancing member services.

### Member and Stakeholder Confidence:

**Demonstration of Commitment:** By formally committing to quality assurance, Dogs Victoria signals to its members, partners, and regulatory bodies its dedication to excellence. This can strengthen Dogs Victoria's reputation and could be pivotal in securing grants, partnerships, or sponsorships that often require high standards of governance and operation.

### Legal and Regulatory Compliance:

**Assurance of Adherence:** With animal welfare, event management, and other activities under scrutiny, the QAP ensures that Dogs Victoria not only meets but exceeds current legal and regulatory requirements, protecting the organisation and its members from potential legal challenges.

### Cultural Shift Towards Excellence:

**Encouraging a Quality Culture:** This program will cultivate a culture where quality is not an afterthought but an integral part of every decision and action. It encourages all members of Dogs Victoria, from committee members to volunteers, to strive for excellence in their roles.

### Independence and Objectivity:

**Unbiased Oversight:** The independence of the QAAS ensures that audits are conducted without bias, providing credible feedback to guide the organisation. This independence is crucial for the integrity of the audit process and the credibility of its outcomes.

### Continuous Improvement:

**Framework for Growth:** The QAP isn't static; it evolves with Dogs Victoria. By regularly updating policies and procedures based on audit findings, we ensure that Dogs Victoria remains at the forefront of organisational best practices.

By passing this resolution, Dogs Victoria will not only meet the immediate needs for better governance but will also lay a foundation for long-term sustainability and success in a rapidly changing environment. This vote is a step towards ensuring that Dogs Victoria remains a leader in canine-related activities, member satisfaction, and community trust.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

### 30. Ordinary resolution moved by Jake Milford seconded by Pauline Ashton

That the members direct the Management Committee to make following changes to the Finance Committee Charter as follows:

Current Charter:

#### CHARTER

##### 1. Purpose

- a. To oversee the financial operations of Dogs Victoria to ensure that all operations comply with Dogs Victoria Constitutional requirements and best practice.
- b. To assist and oversee the Chief Executive in the preparation of the Budget.
- c. To approve the Budget as proposed by the Chief Executive for presentation to the Management Committee.
- d. To review the quarterly figures, and report, where necessary, to the Management Committee.
- e. To ensure that Dogs Victoria follows best business practice in relation to documentation management and full disclosure of the financial position.
- f. To provide financial input and support to the Chief Executive when required.

##### 2. The Committee

- a. The committee shall consist of up to three Members of the Management Committee, and up to two General Membership Members.
- b. New members – either the committee chair or Management Committee shall request a CV detailing relevant experience for approval by Management Committee prior to an appointment being confirmed.
- c. Appointed committee members may be removed and/or replaced by the Management Committee.
- d. The appointment of all committee members shall be for a period of one year and subject to annual review by Management Committee.
- e. The committee may elect its own chairperson and deputy chairperson from within the committee annually.

##### 3. Meeting Frequency

- a. The committee shall meet every second month in person, with the other month being only a review of the monthly Finances via teleconference.
- b. The Committee may request the attendance of the Chief Executive and/or Member(s) of the Management Committee.

### 4. Matters for the Management Committee

The Chair of the Committee will report to the Management Committee, where necessary, as part of the Operations Committee.

#### 5. Other Matters

- a. The committee shall review the financial statements of Amenities Clubs to ensure they are meeting the needs of Dogs Victoria.
- b. The committee shall provide a report for the Annual Report by 15 December of each year.

#### Charter reviewed 30 August 2021

#### Replace with:

#### Finance Committee Charter

##### 1. Purpose

- a. To provide independent advice and guidance on the financial operations of Dogs Victoria, for consideration by the Management Committee.
- b. To assist the Chief Executive in the preparation of the Budget.
- c. To review the Budget as proposed by the Chief Executive for the Management Committee.
- d. To review the quarterly figures, and report to the Management Committee.
- e. To ensure that Dogs Victoria follows best business practice in relation to Financial record management and full disclosure of the financial position.

##### 2. Committee Membership

- a. The Finance Committee shall consist of the Dogs Victoria President and four General Membership Members that have financial management experience and qualifications and or legal qualifications or corporate senior management experience. No other Management Committee Members are permitted to be Committee members.
- b. Appointed Members – To provide a detailed Curriculum Vitae detailing relevant experience and qualifications for approval by Management Committee prior to the appointment being confirmed.
- c. Appointed Committee Members may be removed and/or replaced by the Management Committee.
- d. The appointment of all General Committee Members shall be for a period of one year and subject to annual review by the Management Committee.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION

## 2025 ANNUAL GENERAL MEETING AGENDA

- e. The Finance Committee may annually elect its own Chairperson, and Deputy Chairperson, from within the committee. The Dogs Victoria President cannot be the Chairperson of the Finance Committee.

### 3. Meeting Frequency

- a. The Finance Committee shall meet every second month in person, with the alternate month being only a review of the monthly Finances via videoconference.
- b. The Finance Committee may request the attendance of the Chief Executive or Office Operations Manager and/or Member(s) of the Management Committee.
- c. Management Committee Members can observe any meeting if they so choose.

### 4. Matters for the Management Committee

The Chairperson of the Finance Committee will provide the Minutes of the Finance Committee Meetings once they are ratified to the Management Committee. The Chairperson may also be called upon for further reporting or discussion where necessary and when requested with reasonable notice provided.

### 5. Other Matters

- a. The Finance Committee shall review the financial statements of Affiliate/Amenities Clubs to ensure they are meeting the requirements of Dogs Victoria
- b. The Finance Committee shall provide a report for the Annual Report by no later than 10 January the following year.
- c. The Finance Committee will provide any and all financial modelling and business cases details relied upon by the Finance Committee in their decision making. This must be provided to Management Committee as supporting documentation.

### 6. Location of Meetings

To be determined by the Finance Committee

### 7. Office/Committee Liaison

Finance Manager

### 8. Minute Taker:

To be determined by the Finance Committee

### Rationale:

Comparison of Proposed Finance Committee Charter with Current Charter:

### 1. Purpose:

**Current Charter:** Focuses on overseeing financial operations, assisting with budget preparation, approving the budget, reviewing quarterly figures, ensuring best business practices, and providing financial input to the Chief Executive.

**Proposed Charter:** Adds a specific point about providing independent advice and guidance on financial operations, which was implied but not explicitly stated in the current charter. It shifts from “approve” to “review” the budget, emphasising a more advisory role rather than a decision-making one.

**Rationale for Change:** By explicitly stating the provision of independent advice, the proposed charter clarifies the committee’s role as an advisory body, enhancing transparency in decision-making processes. The change from ‘approve’ to ‘review’ aligns with the committee’s advisory nature, ensuring that final budget approval remains with the Management Committee, promoting checks and balances.

### 2. Committee Membership:

**Current Charter:** Allows up to three Management Committee members and two General Membership Members with specified qualifications.

**Proposed Charter:** Restricts membership to the Dogs Victoria President and four General Membership Members with financial, legal, or corporate senior management experience, excluding other Management Committee members.

**Rationale for Change:** This change ensures that the Finance Committee remains independent from the Management Committee, reducing potential conflicts of interest and enhancing objectivity in financial oversight. The requirement for specific expertise ensures that members have the necessary skills to provide informed guidance, aligning with best practices for financial governance in organisations.

### 3. Meeting Frequency:

**Current Charter:** Meetings every second month in person, with the alternate month for financial review via teleconference.

**Proposed Charter:** Same other than replacing teleconference with videoconference.

**Rationale for Continuity:** The meeting frequency remains unchanged, indicating that this schedule has been effective for the committee’s operations and maintains a balance between in-person discussions and virtual reviews, which is cost-effective and time-efficient.

# NOTICE TO MEMBERS OF THE VICTORIAN CANINE ASSOCIATION 2025 ANNUAL GENERAL MEETING AGENDA

## 4. Matters for the Management Committee:

**Current Charter:** The Chair reports to the Management Committee as part of the Operations Committee.

**Proposed Charter:** The Chair provides minutes to the Management Committee after ratification, with potential for additional reporting or discussion.

**Rationale for Change:** This adjustment clarifies the reporting mechanism, ensuring that all proceedings are formally documented and shared, enhancing transparency. It also allows for more direct interaction between the Finance Committee and the Management Committee when necessary, promoting clearer communication channels.

## 5. Other Matters:

**Current Charter:** Reviews financial statements of Amenities Clubs, provides an annual report by December 15.

**Proposed Charter:** Similar responsibilities but extends to reviewing financial statements of Affiliate/ Amenities Clubs.

Changes the annual report deadline to January 10.

And adds a requirement to provide financial modelling and business case details.

**Rationale for Change:** Extending the review to both Affiliate and Amenities Clubs ensures comprehensive oversight of all related entities. The change in deadline might be to accommodate the timing of financial year-end processes or to align with other organisational reporting schedules. Including financial modelling and business cases in the documentation provides a deeper insight into decision-making processes, fostering greater accountability.

### Additional Points in Proposed Charter:

**Location of Meetings:** To be determined by the Finance Committee, providing flexibility.

**Office/Committee Liaison:** Specifies the Finance Manager, ensuring a clear point of contact within the organisation.

**Minute Taker:** To be determined by the Finance Committee, allowing for operational flexibility.

## Overall Rationale for the New Charter:

The proposed changes aims to enhance the independence, expertise, and transparency of the Finance Committee, aligning with modern governance practices. By excluding other Management Committee members from the Finance Committee, it minimizes potential conflicts of interest. The detailed qualifications for members ensure that the committee is equipped to handle complex financial matters effectively. The new reporting structure and the inclusion of financial modelling documentation foster a culture of openness and detailed analysis, which is crucial for informed decision-making and member trust in the financial stewardship of Dogs Victoria.







Victorian Canine Association Inc.

Trading as Dogs Victoria ABN: 97 452 215 878

t: (03) 9788 2500 | f: (03) 9788 2599 | 655 Westernport Hwy, Skye 3977

e: [office@dogsvictoria.org.au](mailto:office@dogsvictoria.org.au) | [www.dogsvictoria.org.au](http://www.dogsvictoria.org.au)